

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
March 14, 2017
1:00 pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

- (1) Citizens' Statement for the Castle Parks
 - Email from Connie Simmons, dated March 8, 2017
- (2) Wilderness Parks
 - Letter from Diana Reed, dated March 8, 2017

C. MINUTES

- (1) Council Meeting Minutes
 - Minutes of February 28, 2017

D. UNFINISHED BUSINESS

- (1) Draft Castle Management Plan
 - Emails from James Tweedie, dated February 26, 2017 and February 21, 2017
- (2) Castle Management Plan:
 - Email from Gordon Petersen, dated February 23, 2017
 - Email from James Tweedie, dated February 23, 2017
 - Email from Connie Simmons, dated February 21, 2017
 - Email, with letter, from Connie Simmons, dated February 27, 2017
 - Email from David McIntyre, dated February 24, 2017
- (3) Beaver Mines Water and Wastewater Project
 - Letter from Cornell Van Ryk, received February 22, 2017
- (4) Proposed Bylaw 1269-16 – LUB Amendment for Solar Power Projects
 - Report from Director of Development and Community Services, dated March 8, 2017

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) **Operations**

- a) Operations Report
 - Report from Director of Operations, dated March 8, 2017
 - Public Works Call Log

(2) **Planning and Development**

Nil

(3) **Finance and Administration**

- a) Statement of Cash Position
 - For the month ending February 2017

(4) **Municipal**

- a) Assessment Review Board
 - Assessment Review Board Training Dates 2017
 - Agreement for Regional Assessment Review Services 2017
- b) 2017 Municipal Election
 - Report from Chief Administrative Officer, dated March 9, 2017
- c) Volunteer Week
 - Letter from Town of Pincher Creek, dated March 1, 2017
- d) Oldman Watershed Council Membership Renewal
 - Email from Oldman Watershed Council, dated March 2, 2017
- e) Redistribution of MD of Pincher Creek Landowner Map for iHunter Alberta
 - Email from iHunter, dated March 3, 2017

- f) Chief Administrative Officer's Report
 - Report from Chief Administrative Officer, dated March 9, 2017
 - Administration Call Log
 - Enhanced Policing Report – February 2017

F. CORRESPONDENCE

(1) **For Action**

- a) Fire Safety – Smart Choices for LIFE
 - Letter from Group Group Youth, dated January 31, 2017
- b) Welsch Energy Connection in the Pincher Creek Area
 - Notification package from Alberta Electric System Operator, dated September 2016

(2) **For Information**

- a) Peace and Quiet in the Castle Parks
 - Email from Gail Michener, dated March 8, 2017
- b) FireSmart Sessions
 - Article and Advertisement from Pincher Creek Echo, dated March 8, 2017

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

Oldman River Regional Services Commission

- Minutes of December 1, 2017
- Minutes of January 12, 2017

Councillor Fred Schoening – Division 2

Agricultural Service Board

- Minutes of February 2, 2017

Councillor Garry Marchuk – Division 3

Alberta SouthWest Regional Alliance

- Minutes of February 1, 2017
- Bulletin March 2017

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

Crowsnest / Pincher Creek Landfill

- Notice of Annual General Meeting

H. IN-CAMERA

- (1) Personnel
- (2) Legal
- (3) Land

I. NEW BUSINESS

J. ADJOURNMENT

MDInfo

From: Connie Simmons <connaught.simmons@gmail.com>
Sent: Wednesday, March 8, 2017 2:32 PM
To: MDInfo
Subject: MD Pincher Creek Council meeting - March 14, 2017
Attachments: MD Pincher Creek and area Citizens' Statement to Council - March 14, 2017.pdf

Hello Tara,

See attached a submission for the MD Pincher Creek Council's briefing package for the meeting on Tuesday, March 14th, 2017, at 1:00 pm.

Sincerely,
Connie Simmons
Gladstone Valley
403-627-4407

Municipal District of Pincher Creek and area Citizen's Statement for the Castle Parks

Tuesday, March 14th, 2017

1:00 pm

As citizens of the MD of Pincher Creek and area, we are here today to make a statement in support of the Castle Parks. It has come to our attention that statements made by the MD of Pincher Creek to the Government of Alberta on our behalf do not reflect our views.

We request that the MD Council reflect our views in this matter:

1. We support and commend the Government of Alberta for using evidence-based decision-making to legally protect the myriad values in the Castle Parks. The need to protect the Castle Parks is not new to the MD of PC Council. The recommendations for protecting and sustaining our environment and source-water watersheds for the benefit of all go back to at least 1974.
2. We support and commend the Government of Alberta for working with indigenous groups to explore how the parks can be managed cooperatively.
3. We support and commend the Government of Alberta for a quick phase-out of OHV use in the Castle Parks.
4. We support and commend the Government of Alberta in bringing forward the Castle Tourism Strategy that will provide economic diversification opportunities for all communities in the area of the Castle Parks. The Castle Parks have the potential to be a cornerstone of economic diversification and sustainability in this area – it is time to embrace them.
5. We encourage the Government of Alberta to engage a full spectrum of recreational users to develop and implement environmentally-sound land-use and recreation management standards for public lands along the East Slopes.

MDInfo

From: Gordon Petersen <gordon@diomedea.com>
Sent: Monday, March 13, 2017 5:47 PM
To: Brian Hammond; Garry Marchuk; MDInfo; Wendy Kay
Cc: Lethbridge.West@assembly.ab.ca; Pat Stier; john.barlow@parl.gc.ca; Peter Swain; Teresa Hlady; Andrea Hlady; Andy Hurley; James Tweedie; Connie Simmons; CCWC Office
Subject: Citizen's Statement for Presentation March 14, 2017
Attachments: MD Pincher Creek Citizens' Statement to Council (revised March 7, 2017).pdf; Citizen'sStatementSignatoriesMarch2017Table.pdf; ATT00001.txt

Reeve Brian Hammond
Wendy Kay, CAO
MD of Pincher Creek, No. 9

Mr. Hammond and Ms. Kay,

Attached is a copy of the Citizen's Statement that will be presented to Council at the March 14, 2017 meeting, plus a list of signatories as of 5:00 pm, Monday, March 13.

Thank you.

Gordon Petersen

Municipal District of Pincher Creek Citizen's Statement for the Castle Parks

Tuesday, March 14th, 2017

1:00 pm

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We request that the MD Council reflect our views in this matter:

1. We support and commend the Government of Alberta for using evidence-based decision-making to legally protect the myriad values in the Castle Parks. The need to protect the Castle Parks is not new to the MD of PC Council. The recommendations for protecting and sustaining our environment and source-water watersheds for the benefit of all go back to at least 1974.
2. We support and commend the Government of Alberta for working with indigenous groups to explore how the parks can be managed cooperatively.
3. We support and commend the Government of Alberta for a quick phase-out of OHV use in the Castle Parks.
4. We support and commend the Government of Alberta in bringing forward the Castle Tourism Strategy that will provide economic diversification opportunities for all communities in the area of the Castle Parks. The Castle Parks have the potential to be a cornerstone of economic diversification and sustainability in this area – it is time to embrace them.
5. We encourage the Government of Alberta to engage a full spectrum of recreational users to develop and implement environmentally-sound land-use and recreation management standards for public lands along the East Slopes.

Ron Drysdale	Jeremiah Allen
Peter George Lee	Wallis Allen
Graeme Greenlee	Kyle Murphy
Pat Greenlee	Hilah Simmons
Barbara D. Janusz	Stuart Leal
Gary Friedley	Barbara Amos
Andy Hurly	Val Finnemore
Sharon Marr	John Hancock
Judy Huntley	Drusilla Pearson
Rob Krushel	Nancy Purdy
Irene Mcdowall	Gord Purdy
Stuart Mcdowall	Janne Hicklin
Margaret Neibor	Alasdair Coats
George Newton	Julie Winkler
Robert Goasdoue	Max Winkler
Dave Whitten	Marion L. Wiebe
Debbie Whitten	Galen Armstrong
Susan Lake	Marilyn Armstrong
Robert Lake	Dave Sheppard
William Lake	Lois Mumey
Jenny Philip	Glen Mumey
Becky Cousins	Wendy Aikins
Teresa Hlady	Bonnie Pratt
William Hlady	Dan Michener
Josephine Hlady	Melodey Wood
Kim Pearson	Susan Guerra
Michael Taylor	Guido Guerra
James Moller	Robert Costa
Andrea Hlady	Barbara Ann Hession
Elizabeth Dolman	Virginia Lee
Gail R. Michener	Edwin Knox
Randy Kiez	Alice Wagenaar
Mary May	Jim Cameron
Kevin Finn-Fraser	Marie Cameron
Michele Finn-Fraser	Carolyn Aspelet
Jillisa Finn-Fraser	David H. McNeill
Laura Finn-Fraser	Linde Freebairn Farley
Keith Sumner	Gloria Pasmeny
Arnold Smith	Mike Cowley
Jan Horejsi	Joan Cowley
Neila Horejsi	Joe Coccioloni
Les Lund	Gloria Pasmeny
Bev Everts	Joe Cunningham
Nancy Tripp	Ted Smith
Wilber Tripp	Heather Smith
Diana Calder	Cheryl Bradley

David Green	Ginny Grinevitch
Kevin Van Tighem	Terry Grinevitch
Linda Anderson Stewart	Elaine Zimmer
Janet Costa	Don Zimmer
Knud V Petersen	Judith Green
James Palmer	Gordon R Russell
Anja Van Der Heijden	Robin Houston-Knopff
Jolaine Kelly	Rainer Knopff
Kevin Kelly	Earl Shields
Mike Sternloff	Ernest Whelan
Tuppence Sternloff	Otto Fischbuch
Judy Millard	Noreen Fischbuch
Valerie Haig-Brown	Connie Simmons
Tony Partridge	Phil Hazelton
Myrna Dembicki	Alastair Des Moulins
Cody Johnson	Gordon Petersen
Muriel McPherson	Cathy Scrimshaw
Diane Eaton	Scott Palmer
Curtis Eaton	Sybil Palmer
Beth Towe	Page Murphy
John Neudorf	Scott Murphy
Helen Neudorf	Alexandra Crook
Carol Getzlaf	Christopher Crook
Sybille Manneschmidt	Jacques Thouin
Barra McNeill	Norma Dougall
Julia Palmer	Rob Lothian
Karen Campbell	Lorna Brown
Sam Miller	David Macintyre
Catherine Ross	Michelle Spencer
Chari Cohen	James Tweedie
Oona Palmer	Ellinor Tweedie
Andrew McMillian	Jameson Tweedie
Vic Bergman	Kent Walsh
Catherine Kingfisher	Hans Buhrmann
Bruce Russell	Karin Buhrmann
Eileen Russell	Peter Sherrington
Reynold Reimer	David Simmons
Mary Nokleby	Emily Costa
Lois Johnston	Jessica Costa
Kathleen Hancock	
John Webster Hochstadt	
Lea Clearwater	
Lorne Fitch	
Janet Barkwith	
Mike Barkwith	
Laura Shevchenko	

March 8, 2017

B2

To Gene + Council

I would like to make a presentation
to council on the Wilderness
Parks Draft that has been proposed
with regard to ~~the~~ impact
on our heritage as well as
economically

Diana M. Reed
403-627-2363

Box 1266
Fincher Creek, Ak

March 8/2017

Tara,

This is the info I wanted to present to the Reeve and councillors next Tuesday. I was able to round it up quicker than I thought.

Would like to address it BRIEFLY at the council meeting.

I shall call tomorrow (Thursday) morning to see if you got this

Fiona Reed

RECEIVED

MAR 9 2017

M.D. OF PINCHER CREEK

Off Highway Vehicle Riders in the Crowsnest Pass Area of SW Alberta

Source: Prescott, S. (2017) *Analysis and Valuation of Off Highway Vehicle Use in Southwestern Alberta*.
Thesis: Department of Resource Economics and Environmental Sociology, University of Alberta. 181 pp.

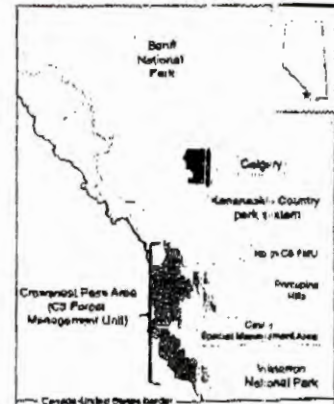


UNIVERSITY OF ALBERTA

RESOURCE ECONOMICS AND ENVIRONMENTAL SOCIOLOGY
FACULTY OF AGRICULTURAL, LIFE AND ENVIRONMENTAL SCIENCES

What happened?

- A research project was conducted as part of a Master's degree
- From May to September 2014, 601 people were interviewed in person
- Individuals were surveyed throughout the C5 Forest Management Unit located in southwestern Alberta, which includes:
 - The Porcupine Hills
 - The North C5 Forest Management Unit
 - The Castle Special Management Area
- In April 2015, 222 people responded to an additional online survey



What kinds of OHVs did households use on a typical trip?*



- ATV
- Highway Vehicle (Truck, Jeep)
- Dirt bike
- Side by side
- Multiple

2%

*not including child-sized OHVs

Where were interviewed OHV riders from? What were their characteristics?

- 98% from Alberta
- 45% from either Lethbridge, Calgary, or Medicine Hat
- 6% from the Municipality of the Crowsnest Pass
- **Age distribution:** Very comparable to the Alberta average
- **13 years:** Average years spent riding in Crowsnest Pass Area
- **1.5X:** Average household incomes of surveyed households were 1.5x higher than the AB average

How long do people stay? How much do people spend?

Trip Length	Percent of surveyed OHV riders for whom this is a 'typical trip' length
Day trip	22%
Weekend Trip	46%
Week Trip (4-7 days)	23%
Greater than 7 day trip	9%

- 50% of people take 5-27 trips per year
- 11,000: A conservative estimate of the number of OHV trips made to this area from May-October 2014
- 402: Average number of round trip kilometres travelled from home to a staging area
- \$7.1 million: Estimated overall expenditures by OHV riders from May-September
- \$4.4 million: The estimated proportion of those expenditures spent in the local area

How do OHV riders think the area should be managed?

- 23% think it is acceptable to have separate, exclusive riding areas for motorized and non-motorized vehicles
- 50% are in favour of some type of fee for use system if fees go towards local trail stewardship
- 69% believe that "there is inadequate enforcement of OHV abuses, so violators have little incentive to obey laws"
- Environmental views were mostly similar to average Albertans
- One difference: Interviewed OHV riders were less likely than most Albertans to believe "...humans are severely abusing the environment" and that "...we will soon experience a major ecological catastrophe"

What economic benefit do OHV riders receive for an average trip?

Background

- Using economic modelling techniques, a value can be estimated for how much benefit OHV riders obtained beyond the amount of money they have spent on this activity
- This value can be more useful than expenditure information in socio-economic impact analyses - while money not spent on one activity will likely be spent on another activity, the benefit received to a particular person from a particular activity is unique
- Does not account for either positive or negative interactions between OHV riders and other land users

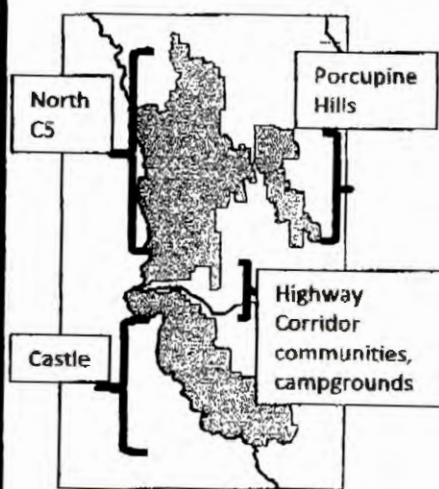
Results

- \$2.8 million of estimated benefit to OHV riders from access to OHV riding areas in this area from May-September 2014

Why do people choose to visit a particular staging area?

- Staging area: the location where someone leaves the highway to enter a trail; may or may not be a camping area
- Statistically significant variables for choosing to stage at an area were:
 - Located closer to home
 - Having more km of trails close to the staging area entrance
 - Having large ranges of elevation on the trails near the staging area

Where did surveyed individuals ride OHVs?



Area	Percent of trips staged within this area
Porcupine Hills*	7%
North C5	27%
Highway Corridor Campgrounds	24%
Highway Corridor communities (e.g. hotels)	14%
Castle Special Management Area	27%

*May be an underestimate of total OHV use in this area

How much could changes to staging areas affect OHV riders?

- Modeling examined the potential effects to OHV riders of limiting access to these areas (a frequent type of analysis in these studies)
- Results indicate that for most surveyed OHV riders, the highway corridor campgrounds were the most important sites

Thanks to funding from:

- Alberta Innovates Bio Solutions
- Alberta Innovates Energy and Environment Solutions

From: Russell Bruder
Sent: March 7, 2017 9:50 PM
To: Roy & Diana Reed
Subject: my rant and town hall talk

Sincerely,

Russell Bruder
South Country Enterprises Inc
Box 2877 Pincher Creek, Ab
403-627-7718

January 27, 2017

Premier Notley,

It is time to put a stop to the Biased Protectionist Movement in the Castle Region (and the rest of Alberta). It is time for all responsible recreationalists (motorized or not), community members, landowners, user groups (grazing, hunting, trapping, fishing), and members of industry to speak out against those groups and individuals seeking to lock up the wilderness to assure it meets the needs of their value system.

First, the moral- soul draining truth of the environmental movement in the Castle Region:

Since the early 1980, industry representatives, members of different levels of government and environmental groups have been paid to attend meetings, consultations, roundtable discussion groups, and planning strategies for the Castle region. In addition local indigenous groups, interested community members, recreationalist, land users and outdoor enthusiasts of all kinds have taken time away from their jobs and families to attend the never ending plethora of meetings in an attempt to set management guidelines and agree on acceptable land use activities. For anyone involved in this process over the last 35+ years, there are two things that EVERYONE can agree on: 1) you can't make everyone happy all the time, and 2) the Castle Area is important to diverse groups of users.

Every group has made concessions over the past 35 years. Some examples include: limiting forest harvest, restrictions on resource development, timing and elevation restrictions for grazing, motorized recreation trail closure (seasonal or permanent) and exclusion zones for all users in ecological reserves. The affected groups have adapted to the concessions that were imposed on them, sometimes bitterly or with frustration, but adapted none the less.

There is a single interest group however that has chosen at every opportunity to petition governments to impose broader and less inclusive restriction on every other user group because the status quo did not meet their value system. At every change of government, ministry shuffling or scheduled policy review the Biased Protectionist Movement demanded or necessitated that all of the other stakeholders and user groups come back to the table and negotiate with the needs of their value system, AGAIN, and AGAIN, and AGAIN.....

Second, The facts;

*The Alberta Land Use Framework (released in 2008) is the most extensive consultation (both in duration and cost) ever undertaken with Albertans by the Government of Alberta. The South Saskatchewan Regional Plan (SSRP) was born out of Alberta's Land Use Framework. The plan came into effect in 2014. The development of the SSRP utilized input and feedback received through three phases of public consultation: Input on the region's issues; Feedback on the advice from the South Saskatchewan Regional Advisory Council; and Feedback on the draft SSRP. This process took over 5 years at the expense of Alberta taxpayers, and was inclusive of **everyone** who chose to participate.*

The following are excerpts from the Land-use Framework Workbook Summary Report (a comprehensive summary of ALL feedback received):

a) "Users of public lands (e.g. recreational users, industrial users) should be encouraged to use the land in ways that maintain the public good by: Most respondents, by far, considered regulations and enforcement as the best,

the only, or the default option of encouraging appropriate and responsible use of public lands.”

b) “Regulation and enforcement are fundamental for maintaining the public good. Irresponsible recreational users should be held accountable; enforcement should target those actually violating regulations rather than targeting all users.”

c) “Addressing when limits to growth are unacceptable, many residents focused on the means by which the Government of Alberta would determine when to impose limits. Respondents argued that the determination of when to set limits must be based on scientific evidence rather than driven by subjective or impressionistic information.”

d) Top three issues concerning Albertans: Failure to consider the combined (i.e. cumulative) effects of land use activities; Loss of biodiversity and wildlife habitat (primarily through urban expansion, and industrial development and resource extraction), and not enough places for recreation activities.

Under the SSRP (came into effect in 2014) the Castle Region was designated as a conservation area (see Appendix F of the SSRP for details) which was composed of The Castle Wildland Provincial Park and the Castle Provincial Park. The following excerpt are from the SSRP implementation plan (pages 64-66)

“Where off-highway vehicle use is permitted in wildland provincial parks (see Appendix L and Appendix M), it will be managed to designated off-highway vehicle trails and areas. Off-highway vehicle use is permitted only on existing off-highway vehicle trails and areas where a management plan, trails plan, regulation, sign, notice, or trail marker designates such use. In new or expanded areas where off-highway vehicle use is permitted and designation of trails or areas has not yet occurred, use of existing off-highway vehicle trails and areas can continue in the interim until the earliest of either a trail plan or management plan is developed which identifies where off-highway vehicle use will be permitted OR off-highway vehicle use is otherwise restricted by regulation. No new trails or routes or access may be developed without a management plan, trail plan or regulation. Off-highway vehicle use

shall not occur in the beds and shores of permanent water bodies. Furthermore, off-highway vehicle use shall not occur on power line rightsof-way, utility corridors, or industrial facility areas (e.g., well-sites), unless specifically authorized to do so...."

So there is the proof that an implementation plan that met the values of most Albertans was already in place for the Castle Region in 2014. Guess which group felt that this did not meet the needs of their value system? Yep, you guessed it. The biased protectionist movement lobbied the biased protectionist NDP government using subjective or impressionistic information, not science or the values expressed by Albertans during the Land Use Framework. As a result of the NDP amended the SSRP in 2015 without consulting the people of Alberta, which has brought us all to the table to negotiate with the biased protectionist movement's value system... AGAIN!

Now the Economics:

*A financial report published by **Smith Gunther Associates in 2015** states that Alberta has between 194,371 & 231,675 ATV's and Side by Sides (does not include motorcycles or snowmobiles) and the direct and indirect contribution to the Alberta Economy are between \$3.7 and \$4.7 BILLION dollars in 2015.*

*In addition in 2009 snowmobiling enthusiasts spent \$111.3 million on new snowmobiles, accessories, parts and clothing and another \$254.7 million on operating and maintaining these vehicles and on tourism related activities (**SSRP page 20**). That means that Off Highway vehicles (excluding motorcycles, which I could find no data for) contribute between \$4.06 BILLION and \$5.06 BILLION to the ALBERTA economy. Visitor spending in Alberta's provincial parks is estimated to be approximately \$317 million (no, not billion), so the exclusion of OHV's is going to have a significant impact on the local and regional economy. Annually Provincial parks contribute less than 1/16 of the dollars to the economy that OHV users do.*

And now the reality checks:

This biased protectionist movement has millions of dollars behind it. They accept donations from anyone, without question, if it will aid in their cause. Because of the financial power of these environmental groups, they can afford to permanently lobby governments at every level.

If any other interest or user group (Oil &, Gas, forestry, OHV users) behaved in this manner there would be public outrage, they would be demonized in the media and would be shamed into silence. Environmental groups have adapted this as standard operating procedure, and the public has accepted that "they are looking out for our best interests". Perhaps it is time that the masses begin to look at environmental groups for what they really are, a heavily biased protectionist movement seeking to lock up the wilderness to assure it meets the needs of their value system. Want proof? Members of environmental groups will put on their leather gloves (made from cows), leave their home (which is built from forest products and heated by natural gas or fire wood), get into their car (which is fueled by hydrocarbons) and drive to a protest against oil and gas exploration, or grazing on public lands or chain themselves to a tree to prevent it from getting cut down, or drive to Edmonton and get paid to picket on the steps of the legislature. Apparently the environment only needs to be saved from those of us who don't agree with their values.

Conclusion:

All Albertans contributed to the development of the SSRP (including the protection of the Castle region) in the most expensive and inclusive consultation ever conducted by the Alberta government. Let's stick to the original plan Albertans wanted (the SSRP as released in 2014), and stop being bullied around by the demands of the biased protectionist environmental movement that just can't figure out they have to share with the rest of us!

I call for the NDP government to immediately implement the SSRP as it was released in 2014 (excluding the 2015 amendment). The 2014 plan is the direct product of the most comprehensive public consultation process undertaken by the Alberta Government and set in place clear and definitive guidelines and policies for the entire region including the Castle.

I call for the NDP government to immediately make public the list of participants and all of the minutes from all of the meetings held in development of the draft and all of the "science" that Minister Phillips continues to reference in televised and printed media.

The current Castle Parks draft has made a mockery of the public consultation process and has bent solely to the biased protectionist movement's desires to lock up the wilderness to assure it meets the needs of their value system AGAIN!

Russell Bruder B.Sc.

Responsible Recreationalist

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
FEBRUARY 28, 2017

8769

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, February 28, 2017, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, and Quentin Stevick

ABSENT Councillor Garry Marchuk

STAFF Chief Administrative Officer Wendy Kay, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Quentin Stevick

17/075

Moved that the Council Agenda for February 28, 2017, be amended, the amendments are as follows:

Addition to Correspondence - Action – Castle Management Plan:

- Email from Gordon Petersen, dated February 23, 2017
- Email from James Tweedie, dated February 23, 2017
- Email from Connie Simmons, dated February 21, 2017
- Email, with letter, from Connie Simmons, dated February 27, 2017
- Email from David McIntyre, dated February 24, 2017

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

(1) Draft Castle Management Plan

James Tweedie appeared as a delegation to speak to Council regarding his concerns with the Draft Castle Management Plan.

Mr. Tweedie provided some speaking notes, and provided his comments regarding the Draft Castle Management Plan and the past history of the area, regarding the designations.

Mr. Tweedie read a statement regarding consultations held with Council, with regards to the Castle Management Working Group and the designation of the Draft Castle Management Plan.

(2) Beaver Mines Water and Wastewater Project

Cornell Van Ryk appeared as a delegation to speak to Council regarding his concerns with the Beaver Mines Water and Wastewater Project.

Mr. Van Ryk spoke briefly about his letter, dated February 22, 2017, which was placed on the agenda as Correspondence – Information Item F2b.

Mr. Van Ryk then spoke to his letter regarding the Beaver Mines Water and Wastewater Project.

The overall project budget was mentioned, as well as the overall purpose of the project.

The health implications of the project was mentioned.

Mr. Van Ryk suggested that the MD provides water only to the Hamlet of Beaver Mines.

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 February 28, 2017

C. MINUTES

(1) Council Meeting Minutes

Councillor Terry Yagos 17/076

Moved that the Council Meeting Minutes of February 14, 2017, be approved, as presented.

Carried

D. UNFINISHED BUSINESS

(1) Charitable Receipts – Additional Information

Councillor Fred Schoening 17/077

Moved that the reports from the Director of Finance, dated February 10, 2017 and February 21, 2017, regarding the Charitable Receipts, be received;

And that Council encourages local organizations and societies to apply for charity status with the Canada Revenue Agency, in order to issue taxable donation receipts.

Carried

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) Operations

a) Farm Safety Centre Request for Funding

Councillor Fred Schoening 17/078

Moved that the report from the Director of Operations, dated February 23, 2017, regarding the Farm Safety Centre Request for Funding, be received;

And that \$941.50 be donated to the Alberta Farm Safety for Farm Safety Presentations to the Elementary Schools within the boundaries of the MD of Pincher Creek, with the funds coming from Special Project and Plans (Account No. 2-62-0-772-2765).

Carried

b) Operations Report

Councillor Quentin Stevick 17/079

Moved that the Operations report from the Director of Operations, dated February 9, 2017 to February 23, 2017, and the Public Works Call Log, be received as information.

Carried

(2) Planning and Development

Nil

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 February 28, 2017

(3) Finance

a) Borrowing Bylaw 1271-17 – Operating Line of Credit

Councillor Terry Yagos 17/080

Moved that the report from the Director of Finance, dated February 16, 2017, regarding Borrowing Bylaw 1271-17 – Operating Line of Credit, be received;

And that Bylaw 1271-17, being the Borrowing Bylaw – Operating Line of Credit, be given first reading.

Carried

Councillor Quentin Stevick 17/081

Moved that Bylaw 1271-17, being the Borrowing Bylaw – Operating Line of Credit, be given second reading.

Carried

Councillor Fred Schoening 17/082

Moved that Bylaw 1271-17, being the Borrowing Bylaw – Operating Line of Credit, be presented for third reading.

Carried Unanimously

Councillor Terry Yagos 17/083

And that Bylaw 1271-17, being the Borrowing Bylaw – Operating Line of Credit, be given third and final reading.

Carried

(4) Municipal

a) Genesis Reciprocal Insurance Exchange Annual General Meeting Proxy

Councillor Terry Yagos 17/084

Moved that the email from AAMDC, dated February 21, 2017, regarding the Annual General Meeting of the Genesis Reciprocal Insurance Exchange, be received;

And that Councillor Quentin Stevick attend the Annual General Meeting to be held on March 20, 2017, for Genesis Reciprocal Insurance Exchange (GRIE), and vote as a member for the MD of Pincher Creek.

Carried

b) CAO Report

Councillor Terry Yagos 17/085

Moved that Council receive for information, the Chief Administrative Officer's report for the period of February 11, 2017 to February 23, 2017, as well as the Administration Call Log.

Carried

CORRESPONDENCE

1. Action

a) Memorial Plaque

Councillor Terry Yagos 17/086

Moved that the letter from Lundbreck Citizens Council, dated February 21, 2017, regarding the request to install a memorial plaque onto the skateboard park fence, located within Patton Park, be received;

And that approval be granted to the Lundbreck Citizens Council to install the Memorial Plaque, and banner, onto the skateboard park fence located within Patton Park.

Carried

b) Draft Castle Management Plan

Councillor Terry Yagos 17/087

Moved that the email from Gordon Petersen, dated February 23, 2017, the email from James Tweedie, dated February 23, 2017, the email from Connie Simmons, dated February 21, 2017, the email, with letter, from Connie Simmons, dated February 27, 2017, and the email from David McIntyre, dated February 24, 2017, be received;

And that these documents be discussed at the March 14, 2017, Council Meeting.

Carried

2. For Information Only

a) 16th Annual Minister's Awards for Municipalities Excellence

Councillor Quentin Stevick 17/088

Moved that the letter from Municipal Affairs, received February 16, 2017, regarding the 16th Annual Minister's Awards for Municipalities Excellence, be received as information.

Carried

b) Sewage Lagoon Concerns

Councillor Quentin Stevick 17/089

Moved that the letter from Cornell Van Ryk, received February 22, 2017, regarding sewage lagoon concerns, be received as information.

Carried

c) Pincher Creek Community Emergency Management Agency – Closure of Bank Account

Councillor Fred Schoening 17/090

Moved that the letter from Town of Pincher Creek, dated February 13, 2017, regarding the closure of the bank account for the Pincher Creek Community Emergency Management Agency, be received as information.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 February 28, 2017

Councillor Fred Schoening 17/091

Moved that the following be received as information:

- a) Thank You Card and Letters
 - Card and Letters from Oldman Watershed Council, received February 17, 2017
- b) Thank You Letter
 - Letter from Beaver Mines Community Association, dated February 20, 2017

Carried

F. COMMITTEE REPORTS

Councillor Quentin Stevick – Division 1

- Kudos to Public Works
 - Snow removal
- Enhanced Internet Service with Cardston County and Waterton Park – March 6, 2017
- Chinook Areas Land Users Association Annual General Meeting – March 3, 2017
- ORRSC Meeting – March 2, 2017
- Nature Conservancy of Canada and Oldman Watershed Council
 - “Eat and Greet” - March 8, 2017
- Pincher Creek Foundation

Councillor Quentin Stevick 17/092

Moved that a letter be written to the Honourable Lori Sigurdson, Minister of Seniors and Housing, requesting written clarification, on whether or not the Municipal District of Pincher Creek No. 9, would be obligated to participate with the Town of Pincher Creek, with their low income housing project, under the terms of the current Pincher Creek Foundation Agreement.

Councillor Quentin Stevick requested a recorded vote.

Councillor Terry Yagos – In Favour
 Councillor Fred Schoening – In Favour
 Reeve Brian Hammond – In Favour
 Councillor Quentin Stevick – In Favour
 Motion Carried

Councillor Fred Schoening 17/093

Moved that Reeve Brian Hammond and Councillor Quentin Stevick be authorized to attend the March 6, 2017 meeting regarding Enhanced Internet Services.

Carried

- Pincher Creek Foundation continued
 - Sale of assets to the Government of Alberta

Councillor Fred Schoening – Division 2

- Police Advisory Meeting
 - Social media
- Upcoming FCSS Meeting

Councillor Garry Marchuk – Division 3

- Not present

Reeve Brian Hammond - Division 4

- Julie MacDougall’s upcoming presentation at the Mayors and Reeves Meeting
- Emergency Services Commission
 - Various Legislation

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 February 28, 2017

- Councillor Terry Yagos – Division 5
- Crowsnest / Pincher Creek Landfill
 - Open House
 - Incinerator application
 - Lundbreck Citizens Council
 - Snow removal

Councillor Quentin Stevick 17/094

Moved that the committee reports be received as information.

Carried

Councillor Fred Schoening 17/095

Moved that Council and Staff move In-Camera, the time being 2:45 pm.

Carried

Councillor Fred Schoening 17/096

Moved that Council and Staff move out of In-Camera, the time being 3:36 pm.

Carried

G. Bridge File 75737 – Land Purchase NE 23-9-3 W5M

Councillor Terry Yagos 17/097

Moved that the report from the Director of Operations, dated February 22, 2017, regarding Bridge File 75737 – Land Purchase NE 23-9-3 W5M, be received;

And that Council authorize the Reeve and Chief Administrative Officer to sign the land purchase agreement.

Carried

H. ADJOURNMENT

Councillor Terry Yagos 17/098

Moved that Council adjourn the meeting, the time being 3:37 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Tara Cryderman

From: James Tweedie <whaleback.2012@gmail.com>
Sent: Sunday, February 26, 2017 12:08 PM
To: Wendy Kay; Tara Cryderman
Subject: Document as background for Castle Parks presentation
Attachments: CastleWildlandandProvincialParksBackgrounderJT.pdf

Please find a pdf file of the document that I will speak to on Tuesday.

In opening I will be asking Council to reconsider their hasty and arbitrary "rejection" of the Draft Management Plan for the Castle Parks.

In my conclusion, I will be asking Council to consider the following alternative and more balanced motion:

"Recognizing the lack of consensus within the MD of Pincher Creek with respect to the many aspects of the Draft Management Plan for the new Castle Provincial and Wildland Parks, and recognizing that all Albertans have an equal opportunity to express their opinions in the Government's current consultation process, the MD of PC welcomes the finalization of the Management Plan and looks forward to working closely with the provincial government on the Castle Region Tourism Strategy as it moves forward."

Thank you, JT

The Castle Wildland and Provincial Parks

Compiled by James Tweedie, February 26, 2017

Highest and most concentrated variety of plant and wildlife species in the province alongside Waterton Park.

Core Grizzly Bear Habitat for Alberta's Grizzly Bear Recovery Plan.

Provides **1/3 of the water flow for the Oldman River Basin.**

Headwater streams provide **Critical Habitat** for native **Westslope Cutthroat Trout**, recognized under Canada's **Species at Risk Recovery Order.**

Front range canyons are a unique mountain landscape and ecosystem in Canada.

The Castle and the adjacent Eastern Slopes serve as the **north—south corridor of connectivity** for species moving between the US, Alberta, BC, and the Yukon.

The future viability of the natural values of Waterton Lakes National Park, that has made it a tourism destination for wildlife viewing, are inextricably linked to the protection of the Castle. (Natural Resources Conservation Board, 1993)

Brief History

Forest Reserves Act 1964: *"All forest reserves within Alberta are set apart and established for the conservation of the forests and other vegetation in the forests and for the maintenance of conditions favourable to an optimum water supply".* (Alberta Forest Reserves Act, 1964)

1974 Park Reserve. The Alberta Government places much of the Castle under Crown Reservation for a future park.

1985 Eastern Slopes Integrated Resources Plan, Castle Region:
"Management emphasis is placed on watershed protection, recreation and tourism priorities."

1990 Castle Access Management Plan

Alberta Environment proceeded to design the "Castle Access Management Plan" in an attempt to put brakes on the indiscriminate use of the area that was already crisscrossed by seismic lines, forestry roads and trails, and random 4x4 hunter's trails. **This was an entirely "reactive" response to a clearly perceived need,**

if the goals for watershed protection were to be met. The Plan when completed had no legal status and was essentially a recommendation for voluntary compliance, since there were (and are) no provisions under either the Forestry Act or the Public Lands Act for managing or regulating recreational activities (let alone motorized activities). At its introduction the Government made a commitment to review it in 5 years and to provide financial support through the regional Forestry department in Blairmore. Neither of those commitments were upheld.

1993 Natural Resources Conservation Board Decision regarding the Vacation Alberta Westcastle Ski Hill application.

In its Decision Report on the Vacation Alberta Proposal (*Decision Report Application #9201 - Vacation Alberta Corporation*), the NRCB concluded, “*the cumulative effects of development and disturbance have led to a deterioration in the state of the regional ecosystem, both in quantitative and qualitative terms.*” and recommended that a **Waterton-Castle Wildland Recreation Area** (with National Park-like protection) be designated “*whether or not the proposed development goes ahead*”. (NRCB, 1993, p 12-13).

1998 “Special Places 2000” Program

In 1998, the Castle was nominated for Parks protection but it was left to the Local Special Places Committee to make a designation. Rather than recommending that it be protected under Alberta’s Protected Areas as a Provincial Park, Wildland or Wilderness Area, the government created the “Castle Special Management Area” leaving it under the jurisdictions of the Alberta Forestry Act and the Public Lands Act. Some additional but extremely limited regulatory tools were made possible by designating it as a “Forest Land-Use Zone”. That designation provided no mandate for specific management to achieve the conservation goals set out in the existing Castle Sub-Regional Integrated Resource Plan (Castle IRP was a Policy document, not legislation), with no mandate to address the planning or management of recreational activities, other than to provide some enforcement tools with respect to the Castle Access Management Plan. There was no review or rigorous assessment of the effectiveness of the CAMP itself.

2000 Alberta Energy and Utilities Board Decision Report

“...the state of the Crown of the Continent Ecosystem is at risk of further deterioration if the level of use continues to increase. It may be at risk even if the present level of use continues... For almost two decades the EUB has been directly involved in adjudicating conflicts in the Castle Crown region between the proponents of new energy developments and members of the public that believe the ecological values of the region are at risk... The evidence provided at this hearing suggests that at least some of the predicted environmental effects may now be occurring, although clearly not only because of oil and gas development.”

2001 Alberta Environment Revised Castle IRP

Alberta Environment provided the Government with a Revised Castle IRP, Draft Plan in 2001. Minister David Coumts, our local MLA and Minister for the Environment at that time, chose to ignore and shelve that important attempt by his own Department to align management to the intent of the "Special Place" designation. The only significant change made in response to the Special Places Program was to provide protected status for the tiny West Castle Wetlands Ecological Reserve, immediately adjacent to the ski hill. On the other hand, the Natural Area protective designation for the pre-existing Big Sagebrush Natural Area in the South Castle Valley was removed.

One other outcome from the Special Places Program was that Shell Canada, acting proactively, chose to make some strategically placed closures on their industrial road networks in the Castle, in a serious attempt to minimize the continuing abuses of lands and streams and the impacts on wildlife populations from the proliferation of OHVs throughout the area. Several were subsequently vandalized or rendered ineffective by OHV users.

2001 Provincial Election

Both the Alberta Liberals and the Alberta New Democrats included "protection of the Castle Wilderness Area" as part of their election platforms.

2003 Canadian Institute for Resources Law, Occasional Paper #14

This paper by University of Calgary lawyer Steven Kennett: "Spinning Wheels in the Castle: a lost decade for sustainability in southwestern Alberta", clearly identified the inadequacy of Alberta Sustainable Resources Development's mandate to achieve its stated goal that *"the Castle area is managed in a sustainable manner that conserves the area's natural resources while providing appropriate opportunities for a range of acceptable uses for the people of Alberta"*.

2005 Joint Shell Canada, World Wildlife Fund and Canadian Parks and Wilderness Society Report on the Castle Carbondale

Shell, in partnership with the World Wildlife Fund and the Canadian Parks and Wilderness Society commissioned Arc Wildlife Services Ltd to carry out a comprehensive science review of the "Castle Carbondale". That report was released in February 2005 and its lead author, Martin Jalkotzy, made a presentation to this MD Council later that spring. Like the CIRL Paper, Jalkotzy noted that, *"opportunities to achieve the goals for the Castle Carbondale over the last almost 30 years have not been utilized. Specific, legally-binding management objectives, indicators and thresholds were not employed... the Castle Sub-Regional IRP is not equipped to handle the demands that contemporary land use pressures are placing on the region."*

2008 Draft Grizzly Bear Recovery Strategy

The Draft Grizzly Bear Conservation Areas Map identified the whole of the Castle Special Place as “Core Grizzly Bear Conservation Area”. Linear disturbances in the Castle Special Place presently far exceed the threshold for the long-term viability of grizzly bears.

2009 Castle Special Place Citizen’s Initiative

This Initiative provided the Minister with a conceptual proposal for designating the Castle Special Place as a set of legislated protected areas, and carried endorsements and broad support of the proposal from the participating communities. The report “***Castle Special Place, Conceptual Proposal for Legislated Protected Areas***” recommended that the great majority of the Castle to be made a Wildland Park with the rest as Ecological Reserves, Provincial Parks and Provincial Recreation Areas.

2007 – 2014 Alberta Land-Use Framework and Regional Land-Use Planning consultations leading to the South Saskatchewan Regional Plan

2015 Castle Provincial and Wildland Parks announced

Tara Cryderman

Subject: FW: here it is!!

From: James Tweedie [mailto:whaleback.2012@gmail.com]
Sent: Tuesday, February 21, 2017 9:46 PM
To: Tara Cryderman <AdminExecAsst@mdpincercreek.ab.ca>
Subject: Re: here it is!!

My delegation to your next Council mtg is to set the record straight regarding the Government's commitment to "enhance the protection of the Castle" as set out under the SSRP, which was a 5yr consultation process in which the Council was fully engaged, and particularly so as it attempted to address the problems identified in the East Slopes Joint Task Force Report which the Council endorsed with other MDs in 2010. Individual councillors have claimed to me that the MD has not been consulted; I would suggest the record rebuts that.

I am particularly upset that the MD council has chosen to put forward a single local opinion on the newly designated Parks, as per your Draft resolution, without any attempt to solicit opinions from their ratepayers in any formal way. All Councillors know that there is no single opinion on this matter and therefore Council should refrain from making such a resolution in the absence of such conversations.

I can provide a text doc before the mtg if you want that lays out the inadequacy of the current legislative framework under Alberta Public Lands Act, Alberta Forestry Act, the Traffic Safety Act and the Occupiers Liability Act to address the very real concerns identified in the Task Force Report for our neighbouring Public Lands. And in that context, the designation of the Castle Parks was and is a "no brainer".

Please let me know if you need an advance copy of my talking points.

Cheers, James

cheers, James

Wendy Kay

From: Gordon Petersen <gordon@diomedea.com>
Sent: February 23, 2017 1:34 PM
To: Garry Marchuk
Cc: Wendy Kay; MDInfo; CCWC Office; James Tweedie; Andrea Hlady; Connie Simmons
Subject: MD Council Motion

Garry,

I understand that MD Council will be considering the following motion at the next council meeting:

Moved that a letter be forwarded to the Alberta Government, expressing the MD's concerns regarding the Draft Castle Management Plan, including the lack of notice regarding the announcement, the removal of all Off Highway Vehicles from the area, and the potential negative economic impact to the surrounding areas.

I request that you drop this motion. There are plenty of folks in the MD and in your district that are strongly in favour of the new Parks, are pleased that OHVs are being phased-out, and are excited about the new economic opportunities the Parks will provide.

In any event, the train has left the station. The Parks have been proclaimed by Order in Council, and the Premier has made it clear that the government is standing firm on its decision to phase-out OHV use. I fail to see how poking the MD's finger in the government's eye will advance the MD's interests.

Sincerely,

Gordon Petersen

Wendy Kay

From: James Tweedie <whaleback.2012@gmail.com>
Sent: February 23, 2017 4:32 PM
To: Gordon Petersen
Cc: Garry Marchuk; Wendy Kay; MDInfo; CCWC Office; Andrea Hlady; Connie Simmons
Subject: Re: MD Council Motion

Excellently put!

I can agree that my "delegation" on tuesday will be redundant but since the media (such as we love it) uses the MD as a source for copy, I see it as a timely opportunity to spell out for those naysayers why the GoA needs to go the Parks route if they are to meet Council's and local community's goals and expectations for the future. still got a bit to do but will copy you. jt

On Thu, Feb 23, 2017 at 3:33 PM, Gordon Petersen <gordon@diomedea.com> wrote:

Garry,

I understand that MD Council will be considering the following motion at the next council meeting:

Moved that a letter be forwarded to the Alberta Government, expressing the MD's concerns regarding the Draft Castle Management Plan, including the lack of notice regarding the announcement, the removal of all Off Highway Vehicles from the area, and the potential negative economic impact to the surrounding areas.

I request that you drop this motion. There are plenty of folks in the MD and in your district that are strongly in favour of the new Parks, are pleased that OHVs are being phased-out, and are excited about the new economic opportunities the Parks will provide.

In any event, the train has left the station. The Parks have been proclaimed by Order in Council, and the Premier has made it clear that the government is standing firm on its decision to phase-out OHV use. I fail to see how poking the MD's finger in the government's eye will advance the MD's interests.

Sincerely,

Gordon Petersen

----- Original Message -----

From: Connie Simmons

To: Quentin Stevick

Sent: Tuesday, February 21, 2017 1:15 PM

Subject: Draft MD motion on Castle Parks

Hello Councillor Stevick,

It has come to my attention that there is draft motion before the MD PC Council regarding the MD's input to the Alberta Government on the Draft Castle Management Plan.

Draft motion:

Moved that a letter be forwarded to the Alberta Government, expressing the MD's concerns regarding the Draft Castle Management Plan, including the lack of notice regarding the announcement, the removal of all Off Highway Vehicles from the area, and the potential negative economic impact to the surrounding areas.

I request clarification on the concerns regarding the removal of OHVs from the Castle parks.

I also request clarification on what the 'potential negative economic impact to the surrounding areas' actually means.

Thank you Councillor Stevick for your consideration of these requests.

Connie Simmons
MD Pincher Creek citizen
Gladstone Valley

MDInfo

From: Connie Simmons <connaught.simmons@gmail.com>
Sent: Monday, February 27, 2017 1:01 AM
To: MDInfo
Subject: Letter to MD of Pincher Creek Council - Castle Parks
Attachments: Letter to MD of PC Council - Feb 26, 2017 -C. Simmons.pdf

Hello MD of Pincher Creek,

Please ensure that the MD of Pincher Creek Council has this letter in their hands for their meeting Monday, February 27th on the Castle Parks.

Thank you,
Connie Simmons
Gladstone Valley resident

C. Simmons,
Box 336,
Pincher Creek, AB
TOK 1W0

February 26, 2017

Dear Mayor and Councillors - Municipal District of Pincher Creek,

It has come to my attention that a motion is before the MD of Pincher Creek Council that states:

Moved that a letter be forwarded to the Alberta Government, expressing the MD's concerns regarding the Draft Castle Management Plan, including the lack of notice regarding the announcement, the removal of all Off Highway Vehicles from the area, and the potential negative economic impact to the surrounding areas.

I am against the approval of this motion and request the MD of Pincher Creek provide a much more informed response to the Government of Alberta regarding the Draft Castle Management Plan. As it stands, this motion clearly indicates that there has not been a thorough discussion or understanding within Council of the following:

- the spirit and intent of the Castle Parks as a legacy of conservation and nature-based public use into the future
- The extensive scientific research that clearly underscores the need to protect source water and critical biodiversity values in the Castle Parks
- the greater majority of Albertans who do not endorse the use of OHVs in parks and protected areas or who use OHVs for recreation
- the research from reputable sources (including the IUCN) that clearly states that motorized use negatively affects the recreation experience, and/or actively displaces non-motorized recreation users. **These recreation uses are not compatible.**
- The significantly greater economic benefit to local communities from non-motorized recreation and tourism
- the magnitude of damage and great need for restoration of headwaters areas impacted by unregulated and high intensity OHV use
- the need to address species at risk habitat and security needs, including the federally required critical habitat order for westslope cutthroat trout – OHV use is NOT compatible with this mandate
- the intent and scope of SSRP sub-regional planning initiatives that the Government of Alberta is currently undertaking to address sustainable land-use and appropriate recreation management on public lands outside of the Castle Parks that will provide a wide variety of recreation opportunities for all recreationists, including OHV users.

Now for my own personal experiences of the Castle area: I have been horrified to see the extent of the damage created by out-of-control OHV use. I have seen a blatant disregard for precious source waters

that support us all. I have seen callous disregard of wildlife and fish habitat in an area that is internationally critical for wildlife conservation – the Crown of the Continent. My own recreation experiences have been negatively by the presence of OHVs – winter and summer. I have actively avoided going to the Castle because I do not feel safe with the proliferation of alcohol-fueled, lawless behaviour by many OHV riders. I have heard directly from Parks personnel and RCMP that they do not go into areas of the Castle and other places along the East Slopes after 3 pm on long holiday weekends– it is just too dangerous. If you want to talk about impacts on users, you should start to talk to all those who are displaced, dismayed and angered by the rampant abuse of OHVs in the Castle and on public lands along the East Slopes.

The MD of Pincher Creek Council is risking being out of touch with the full scope of public opinion on the Castle Parks. I request that the MD of Pincher Creek Council not approve this motion and take steps to become much more informed as to the above points before proceeding with any further comment to the Government of Alberta on the Draft Castle Management Plan.

Sincerely,

A handwritten signature in cursive script that reads "C. Simmons".

Connie Simmons,
Gladstone Valley resident

Wendy Kay

From: David McIntyre <ravensview@toughcountry.net>
Sent: February 24, 2017 10:46 AM
To: Wendy Kay
Cc: Greg Brkich; Lorrie O'Brien
Subject: The Castle decision and OHV use on public lands

Attn: Wendy Kay (CAO for the MD of Pincher Creek),

(Please note copies to the CAOs of the MD of Ranchland, and the community of Crowsnest Pass.)

Dear Wendy,

Top of the day.

I ask that you relay this message to the MD of Pincher Creek council.

Change is typically met with resistance. Therefore it's not surprising that individuals perceiving the greatest sense of loss amid the recent Castle Parks decision are the first to stand up and express angst, or outrage. The same thing happened, as I'm sure you'll recall, when Alberta, for the health and benefit of society as a whole, banned smoking in restaurants. We initially heard little more than the strident voices of anger and outrage. What do we hear on this topic today?

Back to the Castle Parks decision. It's important to look at the full picture.

What's gained by the creation of parks in the Castle? Contemplating this, I'm reminded of how the Jackson Hole, Wyoming Chamber of Commerce—the business core of one of the wealthiest counties (Teton) in the USA—made two trips southwestern AB in an effort to articulate and “sell” its belief that this area, like Teton County, could, because of its remarkable scenery and recreational offerings, generate similar revenue. At the core of this multi-billion-dollar vision was this prerequisite: the ability to retain and preserve world-class vistas and world-class ecological integrity.

What did we in southern Alberta do with this vision? It seems we filed it under “future alternatives.”

The recent Castle Parks decision puts it back on the table. What does this mean to the 4.2 million people of Alberta? What does it mean to the residents of southwestern Alberta? What does the MD of Pincher Creek populace want and support?

Perhaps the best and most revealing answer to the last question lies in the *Community Values Assessment for the M.D. of Pincher Creek No. 9*. The 60-page document, prepared in 2012, utilized random-sample surveys of M.D of Pincher Creek residents to gauge their values.

I've pulled the following from the document's “summary highlights” section:

What do MD of Pincher Creek residents value?

- *Five of the 15 highest rated value statements pertain to environmental conservation (protecting the natural environment, maintaining natural wildlife and fish populations).*

- *Residents strongly support setting aside land in an undisturbed state for habitat protection.*

What's the best thing about living in the MD of Pincher Creek?

- *Beautiful scenery.*
- *Among the top responses: friendly and community-minded people, peace and quiet, and rural lifestyle.*

What do residents support?

- *Increasing non-motorized recreational opportunities.*

What are residents most opposed to?

- *They were most opposed to an increase in opportunities for motorized recreation (OHVs, dirt bikes, etc.).*

What are residents greatest concerns?

- *Loss of agricultural land to subdivisions.*
- *Windmills destroying views.*
- *Subdividing land currently used for agriculture.*

What did residents request?

- *Minimal landscape disruptions.*

What should the MD of Pincher Creek do in the wake of the Castle Parks announcement?

I suggest that MD of Pincher Creek ratepayers, living within a stunningly beautiful mosaic of private and public land ownership, have given you a crystal clear assessment of what they want, and expect.

Sincerely,

David McIntyre



David McIntyre

ravensview@toughcountry.net
phone: 403-564-4289

Box 309
Crowsnest Pass, AB (CANADA)
T0K 0C0

LETTER 2

Wendy Kay & M.D. Council

While reviewing the details of the Beaver Mines water project, I have come to the opinion that some of the options have been dismissed out of hand. As a taxpayer, I expect that every effort is made to deliver the project objectives at the lowest possible cost regardless of which level of government is funding the project.

When I asked the question as to why the taxpayer was expected to fund sewer service to Beaver Mines in addition to potable water, I was told it was due to regulation. Potable water could not be supplied without an approved wastewater system.

My wife was quick to point out that this model (supplied water and privately owned and maintained septic systems) is EXACTLY what is being done in the Town of Pincher Creek sub-division immediately east of their water treatment plant. A phone call to a resident confirmed this situation.

I have searched the regulations and found reference to approvals required for such a project but none that prohibit it outright. I am not expert in all the rules and regulations impacting this project nor have I been privy to all the discussion, but feel that the option of supplying **water only** needs to be re-addressed to ENSURE it cannot or should not be done before it is eliminated as an option. Leo Reedyk has committed to following up on this. I ask for Council's support in this follow-up and also that I be kept informed until this is brought to closure.

I have kept all notes relative to my review of this project and would be happy to assist in the development of a communication package if this option is adopted.

Cornell Van Ryk

MD OF PINCHER CREEK

March 8, 2017

TO: Reeve and Council
FROM: Roland Milligan
SUBJECT: **Proposed Bylaw 1269-16 - LUB Amendment for Solar Power Projects**

1. Origin

- Bylaw No. 1269-16 (LUB Amendment for Solar Power) was presented to Council at the October 11, 2016 Council meeting, where it received first reading.
- A Public Hearing was scheduled and held on December 1, 2016.
- On January 10, 2017, the bylaw was returned to Council for second reading.
- At that meeting Council postponed second reading pending further information on a few of the issues raised.

2. Background

- At the Public Hearing, a developer and a landowner stated that the maximum height restriction of 2.44m, for Household systems, was insufficient for even the small systems that have already been installed. It was mentioned that a system that is composed of two modules would be 4.19m (13.7') in height. With the module angled to the sun the height could be lowered to plus or minus 3.7m (12.1'). This would include a metre or so of space at the bottom for shedding snow. An amendment to the allowable height to 4.0m (13.1') would allow for most contingencies.
- Section 55, 1 (f) would be amended to the 4.0m (13.1').
- With regards to Commercial/Industrial systems. It was mentioned that there could be stronger language in reference to protecting agricultural lands.



- On January 10, 2017, a motion to amend Section 2(b)(ii) to read “to the extent possible, native prairie grassland is protected and the use of irrigated land and high agricultural soils with a CLI classification of Class 1 through Class 3, is excluded,” was defeated.
- Some questions regarding decommissioning and reclamation were asked. The AUC was contacted to determine if there were any provincial requirements in place for reclamation requirements for power plants. The AUC requires notice of decommissioning of a power plant, but no further requirements specifically regarding reclamation.
- The wording in Section 2 (a) (viii) could be amended with the addition of a statement regarding the returning the land to as natural state as possible.
 - (viii) post-construction reclamation plan and decommissioning plan *detailing how the developed lands will be returned to as natural a state as possible;*
- A question of the reflective glare caused by the panels was asked. The glare from solar panels can be a nuisance to an adjacent property. Research has determined that there are ‘black on black’ panels specifically designed for the residential market. Thereby reducing the amount of glare.
- Section 55, 1. (b) states that Solar panels must be located such that they do not create undue glare on neighbouring parcels or public roadways. This is a standard statement in numerous development regulations for solar.
- The provision is within the bylaw for both the Development Authority and the developer to be aware of and consider when reviewing and/or developing a project.
- From Planning for Solar Energy - American Planning Association, Planning Advisory Service Report Number 575

Concerns about glare. Some residents may express concerns that glare from solar collectors will be either a public or private nuisance. However, because they are constructed of dark-colored materials and covered with anti-reflective coatings, new solar PV and thermal systems typically reflect as little as 2 percent of incoming sunlight (Figure 3.4). In fact, a number of solar installations have been successfully located at or near several U.S. airports (including Boston, New York, San Francisco, and Denver), where glare is of paramount concern, and evidence thus far suggests that glare has not been a problem for airport personnel at these locations (FAA 2010). That said, solar collectors are made of smooth glass that is capable, under some circumstances, of producing a concentrated reflection, and the potential for glare is greater when the sun is low on the horizon. As a consequence, Sandia National Laboratories (2013) has developed a series of tools that allow users to assess glare potential or effects.

- Bylaw No. 1269-16 is being presented for 2nd and 3rd and final reading.



Grid tied system within the NE 1-7-2 W5M

3. Comment

- Council should consider whether they wish to amend the bylaw after hearing input at the Public Hearing, and prior to adoption of 2nd and 3rd readings.

Respectfully Submitted,

Roland Milligan

Enclosure(s): 1) Bylaw No. 1269-16

Reviewed by: Wendy Kay, CAO

W. Kay

March 9, 2017

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1269-16

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1140-08, being the Land Use Bylaw.

WHEREAS Section 639 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

AND WHEREAS the Municipal District of Pincher Creek No. 9 has conducted a review of the Land Use Bylaw with regard to Solar Energy land use;

AND WHEREAS the number of changes will better reflect the land use requirements for solar systems in the municipal district;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. Amendments per Schedule A attached.
2. This bylaw comes into force and effect upon third and final passing thereof.

READ a first time this 11th day of October, 2016.

A PUBLIC HEARING was held this 1st day of December, 2016.

READ a second time this _____ day of _____, 2016.

READ a third time and finally PASSED this _____ day of _____, 2016.

Reeve - Brian Hammond

Chief Administrative Officer - Wendy Kay

Schedule A

1. Add to the Land Use Bylaw new definitions under Part I Section 6 as follows:

Solar energy system, commercial/industrial A system using solar technology to collect energy from the sun and convert it to energy that is intended for off-site consumption, distribution to the marketplace, or a solar energy system that does not meet the definition of solar energy systems, household.

Solar energy system, household A photovoltaic system using solar panels to collect solar energy from the sun and convert it to electrical, mechanical, thermal, or chemical energy that is primarily intended for sole use and consumption on-site by the landowner, resident or occupant.

2. Add to Part III Section 14.1 to include the following:

(q) Solar energy system, household to an installation capacity maximum of 150kW;

3. Revise Part VII – Special Land Use Provisions by adding Section 55 as follows:

SECTION 55 SOLAR ENERGY SYSTEMS

1. SOLAR ENERGY SYSTEM, HOUSEHOLD:

- (a) Development permit applications for solar energy system, household, shall be accompanied by the following additional information:
- (i) documentation demonstrating the system is designed to produce energy primarily for sole use and consumption on-site by the landowner, resident or occupant;
 - (ii) manufacturer's specifications for system design and rated output;
 - (iii) orientation of the solar panels;
 - (iv) for panels mounted to the roof of a building or accessory structure or affixed to the wall of a building or accessory structure, a description of how the panels are to be mounted or affixed, maximum projection from roof or wall, and structural capacity of the building/wall to support the proposed development;
 - (v) for free-standing solar panels, a description of the proposed ground mount design and maximum height from existing grade.
 - (vi) all systems for mounting and securing solar panels shall meet to all Safety Codes requirements.
- (b) Solar panels must be located such that they do not create undue glare on neighbouring parcels or public roadways.
- (c) Solar panels mounted to the roof of a building or accessory structure must not extend beyond the outermost edge of the roof.
- (d) The maximum projection of solar panels affixed to the wall or mounted to the roof of a building or accessory structure shall be 1.5 ft (0.45m).
- (e) Setback requirements are as prescribed in the applicable land use district. In land use districts where accessory building setbacks are defined, those setbacks shall prevail and be applied.
- (f) The maximum height of a free-standing solar panels shall not exceed 8 ft (2.44 m).

- (g) Solar panel installations may be affixed to a building wall (principal and/or accessory), mounted to the roof of a building (principal and/or accessory) or mounted to the ground as a free standing structure. The maximum number of solar panel installations per parcel and location may be regulated based on the existing use of the parcel and/or adjacent parcels.

2. SOLAR ENERGY SYSTEM, COMMERCIAL/INDUSTRIAL:

- (a) Development permit applications for solar energy system, commercial/industrial shall be accompanied by the following additional information:
 - (i) the location of overhead utilities on or abutting the subject parcel and identification of any sensitive, environmental or topographical features which may be present on the parcel;
 - (ii) an accurate site plan depicting the titled parcels and location of the solar energy system; the site plan must also depict the required setbacks from property lines and the proximity to structures or uses on the site and adjacent parcels of land;
 - (iii) detailed information about the system type, number of structures, height of structures, and the energy process and rated output;
 - (iv) any information regarding general public safety and security measures;
 - (v) a site suitability analysis including but not limited to, topography; soils characteristics and classification; storm water collection; accessibility to a road; availability of water supply, sewage disposal system and solid waste disposal if applicable; compatibility with surrounding land uses; potential impacts to agricultural land, operations and pursuits; potential visual impacts, and consistency with the policies of the Municipal Development Plan;
 - (vi) preliminary grading/drainage plan;
 - (vii) any impacts to the local road system including required approaches from public roads having regard to Municipal District of Pincher Creek No. 9 standard;
 - (viii) post-construction reclamation plan and decommissioning plan;
 - (ix) if required by the Development Authority, an Environmental Assessment Review prepared by a qualified professional or other studies and reports to demonstrate site suitability and impact mitigation;
 - (x) an application shall be submitted for each titled parcel;
 - (xi) prior to a decision being made, the applicant shall hold a public meeting in order to solicit the views of the public in regard to the application and report the information received to the Development Authority;
 - (xii) the applicant shall forward to the Municipal District of Pincher Creek No. 9 copies of all regulatory and utility permits, approvals, and conditions prior to commencement of construction.
- (b) In the “Agriculture — A”, “Wind Farm Industrial – WFI” and “Urban Fringe — UF” land use districts, applicants shall consider the following when selecting sites:
 - (i) use of the lowest productive land, dry corners, and poor agricultural land with Canada Land Inventory (CLI) soil classification of 4 through 7, is preferred
 - (ii) to the extent possible, use of irrigated land, native prairie grassland and high quality agricultural soils with a CLI classification of Class 1 through 3, is not preferred.

4. Add to the Land Use Bylaw under Part VIII – Wind Farm Industrial as follows:

2.1 Permitted Uses

Solar energy system, household (see Section 14.1(q))

2.2 Discretionary Uses

Solar energy system, commercial/industrial (see Section 55)

Solar energy system, household (greater than 150kW)

5. Add to the Land Use Bylaw under Part VIII – Districts the use Solar energy system, household in the Agriculture – A, Urban Fringe – UF, Grouped Country Residential – GCR, Airport Vicinity Protection – AVP, Hamlet Single-detached Residential – HR-1, Hamlet Residential – HR-2, Hamlet Manufactured Home Park – HR-3, Hamlet Commercial – HC, Hamlet General Industrial and Warehousing – HGIW, Hamlet Highway Commercial– HHC, Hamlet Public and Institutional – HPI, Hamlet Transitional/ Agricultural – HTA, Landfill Industrial – LI, Castle Mountain Resort Medium Density Residential – MDR, Multi-Lot Heavy Rural Industrial – MHRI, Parks and Open space – POS, Castle Mountain Resort Residential 1 – CMR-1, Castle Mountain Resort Residential 2 – CMR-2, Castle Mountain Resort Public Utility – RPU, Rural Highway Commercial – RC, Rural Recreation 1 - RR-1, Rural Recreation 2 - RR-2, Castle Mountain Resort Seasonal Residential – SR, Castle Mountain Resort Ski Resort - SR-1, Castle Mountain Resort Ski Resort Core – SRC as follows:

2.1 Permitted Uses

Solar energy system, household (see Section 14.1(q))

2.2 Discretionary Uses

Solar energy system, household (greater than 150kW)

Director of Operations Report March 8, 2017

Operations Activity Includes:

- February 27- March 1, Municipal Management and Leadership training;
- March 2, Agricultural Service Board meeting;
- March 3, Beaver Mines Reservoir Site meeting;
- March 7, Beaver Mines Waste Water Resident meeting;
- March 8, Public Works Shop Renovation meeting.

Agricultural and Environmental Services Activity Includes:

- February 28, Cows and Fish Westslope Cutthroat Trout Update at MD of Ranchland;
- March 1, Public Works Safety Meeting;
- March 1, Safety Form Revision Sub-Committee Meeting;-
- March 2, Agricultural Service Board meeting;
- March 2, SWIM Conference Call;
- March 8, Oldman Watershed Council – Voices of the Oldman;

Public Works Activity Includes:

- Daily Road Maintenance (Plowing, Sanding and Private driveways on request;
- Snow Removal;
- Repair culvert and road wash out East of Clint Marr's;
- Signage repair (Lundreck, Landfill, etc.);
- Built a sign rack;
- Fence repair (yard fence damaged);
- Bridge Inspections;
- Safety - Updating forms and revisions for better efficiency;
- Purchased & picked up truck in Edmonton (Auction);
- RR 29-1, BF 1077 Bridge cap and pile replacement underway.

Upcoming:

- March 14, Council meetings;
- March 15, Health and Safety meeting.

Project Update:

- 2013 Disaster Recovery Projects
 - Satoris Road – Awaiting AEP approval for road realignment.
- Community Resilience Program

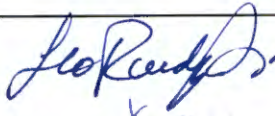
- Regional Water System Intake Relocation – Pipeline to the edge of the reservoir is complete. Awaiting Regulatory approval for the intake tender process.
- Capital Projects
 - Bridge File 468 and 75737 Projects awarded;
 - Beaver Mines Water Supply, detailed design and pipeline routing ongoing;
 - Beaver Mines Water Distribution and Waste Water Collection, start up meeting held February 22.

Call Logs – attached.

Recommendation:

That the Operations report for the period February 23, 2017 to March 8, 2017 be received as information.

Prepared by: Leo Reedyk



Date: March 8, 2017

Reviewed by: Wendy Kay



Date: March 9, 2017

Submitted to: Council

Date: March 14, 2017

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
535	Beaver Mines		Tennis court upgrade	Stu Weber	Deferred to Spring 2017	2016-08-29	
536	Division 3	SE6 T7 R1 W5	RQ to upgrade approach	Stu Weber	Deferred to Spring 2017	2016-09-22	
538	Division 2	RR29-5	through the wetland/Settlement of soil on the westside has resulted in riprap subsiding and exposed soil will be subject to wave action	Stu Weber	Deferred to Spring 2017	2016-10-04	
563	Division 1	NW32 T3 R29 W5	Culvert too short for the road/drove off the edge and damaged his vehicle	Bob Millar	Inspected/Deferred to Spring project 2017	2016-11-16	
663	Division 2	RR30-2/Twp5-4	Culvert has a hole on top of it / needs fixing	Bob Millar	Temp. Fix/DeferredUntil Spring to complete 2017	2016-11-28	
670	Division 3	SW16 T6 R30 W4	RQ to have approach widened	Stu Weber	Deferred to Spring 2017	2016-12-14	
674	Division 3	NE17 T6 R30 W4	Site 30332 TWP6-2A/Hole in the culvert	Bob Millar	Temporary fix until spring	2016-12-08	
753	Division 1	TWP 3-0	Snow drifting issues/Some Brushing needs to be done when conditions allow	Stu Weber	Work in Progress	2017-01-31	
818	Division 3	TWP8-4	Road is a mess from flooding	Brian	Completed	2017-02-23	2017-02-24
819		Hwy 786	Inquiry re road which is actually looked after by Volker		Completed	2017-02-24	2017-02-24
820	Division 1	Twin Butte	Borrowed pylons for Twin Butte Hall Parking lot Funeral		Completed / Returned	2017-02-24	2017-02-28
821	Division 4	SW4 T8 R28 W4	Re damaged Telus tower	Stu Weber	Completed	2017-02-24	2017-02-27
822	Division 4	NW36 T8 R1 W4	Would like road plowed	Brian Layton	Completed	2017-02-27	2017-02-27
823	Division 3	SW20 T7 R1 W5	Would like their unimproved road plowed	Henry	Completed	2017-02-27	2017-02-28
824		Cowley	re flooding problem south of Cowley	Leo	Forwarded to Leo	2017-02-28	2017-02-29
825	Division 4	Cabin Creek Road	Drifted in	Tim	Completed	2017-03-01	2017-03-01
826	Division 1	NW19 T3 R29 W4	RQ to have driveway plowed	Rod	Completed	2017-03-01	2017-03-03
827	Division 1	Tr 5-4	Approach at HWY 6 & Alberta Ranch plugged	Tony N	Completed	2017-03-01	2017-03-01
828	Division 5	#21 Talon Peaks	Icy Roads	Dave	Completed	2017-03-03	2017-03-03

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
829	Division 3	Hwy 774	Parking lot of Cross Country Ski area need plowing	Henry	Completed	2017-03-03	2017-03-04
830	Division 3		Would like Beaver Mines Road up to lake plowed	Henry	Completed	2017-03-06	2017-06-06
831	Division 2	SW15 T6 R29 W4	Would like unimproved road plowed out	Tony T	Completed	2017-03-06	2017-03-07

M.D. of Pincher Creek No. 9 Statement of Cash Position

Month Ending February 2017

BANK STATEMENT C.I.B.C.	February	January
General Accounts		
Bank Statement Balance	433,131.50	259,755.01
Deposits After Monthend	551.47	8,608.32
Cash On Hand	600.00	600.00
Less Outstanding Cheques	(129,864.74)	(117,085.62)
Month End Cash Available (- Overdrawn)	304,418.23	151,877.71

M.D.'S GENERAL LEDGER	February	January
Balance Forward from Previous Month	151,877.71	625,924.87
Revenue for the Month:		
Receipts for the Month	587,167.11	233,839.47
Interest for the Month	522.05	644.00
Transferred from T-Bill Accounts	238,962.63	951,553.43
Disbursements for the Month:		
Cheques Written	(347,622.15)	(1,331,761.36)
Payroll Direct Deposits and Withdrawals	(285,315.22)	(291,081.12)
Electronic Withdrawals - Utilities and VISA	(38,887.42)	(36,187.15)
Banking Transaction Fees	(416.48)	(554.43)
Transferred to T-Bill Accounts	(1,870.00)	(500.00)
M.D.'s General Ledger Balance at Month End	304,418.23	151,877.71

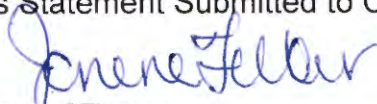
SHORT TERM INVESTMENTS - C.I.B.C.	February	January
General Account Operating Funds	1,737,549.40	1,935,687.92
MSI Capital Grant Advances	3,821,247.90	3,818,329.60
Public Reserve Trust Funds	181,279.40	179,272.38
Lottery Board Account	2,230.26	2,228.56
Tax Forfeiture Land Sales	3,546.25	3,543.54
Recycling Committee	30,574.95	30,551.83
Water Intake Advance	1,577,175.44	1,575,970.94
Water For Life Advance	308,495.76	347,193.00
	7,662,099.36	7,892,777.77

LONG TERM INVESTMENTS	February	January	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			2015	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,652,629.00	8,585,810.00	3.97%	Nov-88	1,255,915.75

COMMENTS

March Items of Note	Amount
Expense Out - Debenture Payments	107,000.00
Expense Out - School Requisitions	653,000.00
Expense Out - PW Capital Purchase	112,500.00

This Statement Submitted to Council this 14th Day of March 2017.


Director of Finance



Assessment Review Board Training Dates 2017

Registration is required at www.contact-elearn.ca

Please call the MGB at 780-427-4864 for inquiries.

Edmonton	
Thurs Feb 2 nd	New Clerk/Clerk Refresher
Tues Feb 14 th – Fri Feb 17 th	New ARB Member
Wed Mar 8 th	New Clerk/Clerk Refresher
Thurs Mar 23 rd – Fri Mar 24 th	Member Refresher
Wed Apr 19 th – Thurs Apr 20 th	Member Refresher
Tues Apr 25 th – Fri Apr 28 th	New ARB Member

Calgary	
Tues Feb 7 th	New Clerk/Clerk Refresher
Thurs Mar 2 nd – Fri Mar 3 rd	Member Refresher
Tues Apr 4 th – Wed Apr 5 th	Member Refresher
Mon Apr 10 th – Thurs Apr 13 th	New ARB Member

Red Deer	
Tues Apr 4 th	New Clerk/Clerk Refresher
Wed May 3 rd	New Clerk/Clerk Refresher
Tues May 9 th – Fri May 12 th	New ARB Member
Wed May 24 th – Thurs May 25 th	Member Refresher

Information about the Assessment Complaints Training Program can be found at:

<http://www.municipalaffairs.gov.ab.ca/assessment-review-board-member-and-clerk-training>

Assessment Review Board Member and Clerk Training

ARB Certification

Newly appointed Assessment Review Board (ARB) members and clerks are required to complete a training program provided by the Municipal Government Board. After successful completion of the training program the member/clerk will receive their ARB certification. ARB certification is valid for three years from the date the training program is completed.

Certified members and clerks must complete a “refresher” training program every three years to maintain their ARB certification.

Training Requirements for Assessment Review Board Clerks and Board Members (Ministerial Order No. M:001/14)

Once certified, ARB Members and Clerks have access to various resources through the CONTACT Web Portal, at www.contact-elearn.ca. Please call the MGB if you have any questions about accessing the portal.

Courses

New Member Course

This course is for newly appointed ARB Members and covers two areas: Administrative Law and Principles of Assessment. This course is 4 days in length. Successful completion of an online exam within 7 days of the course date is required to obtain certification.

Member Refresher Course

This is a more condensed course for ARB Members who need to recertify, and covers two areas: Administrative Law and Principles of Assessment. This course is 2 days in length. Successful completion of an online exam within 7 days of the course date is required to obtain certification.

New Clerk / Clerk Refresher Course

This course is for newly appointed ARB Clerks as well as ARB Clerks who need to recertify. The course covers the area of Administrative Law, specific to the ARB complaint process. This course is 1 day in length. Successful completion of an online exam within 7 days of the course date is required to obtain certification.

ARB Exam and Certification Information

The next round of courses will run from February – May 2017. [Assessment Review Board Training Dates 2017 by Location](#)
Registration is now open.

Please contact the MGB for further information.

MGB Contact Information:

Email: ma.arbadmin@gov.ab.ca

Phone: [780-427-4864](tel:780-427-4864)

Fax: [780-427-0986](tel:780-427-0986)

- Date modified: 2017-02-17

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ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

MINISTERIAL ORDER NO. M:001/14

I, Greg Weadick, Minister of Municipal Affairs, pursuant to Section 484.1 and 527.1 of the *Municipal Government Act* and Section 49 of the *Matters Relating to Assessment Complaints Regulation* (AR 310/2009) make the following order:

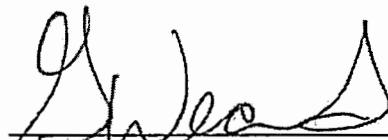
1. The courses described in Schedules 1, 2, 3, and 4 are approved as the training requirements contemplated under Part 5 of the *Matters Relating to Assessment Complaints Regulation* (AR 310/2009).
2. Persons who have completed the Assessment Complaints Training Programs set out in the table below and attained a passing mark on the final examination for each course may be certified as qualified to carry out the associated duties:

Position	Assessment Complaints Training Programs
Clerk of an Assessment Review Board	Administrative Law I (Schedule 1)
Member of an Assessment Review Board	Administrative Law II (Schedule 2) and Principles of Assessment I (Schedule 3)
Member of the Municipal Government Board	Administrative Law II (Schedule 2) and Principles of Assessment II (Schedule 4)
Member of Assessment Review Board, Member of the Municipal Government Board, or Clerk of an Assessment Review Board	Refresher training programs covering topics in Schedules 1, 2, 3, 4 as authorized by the Administrator of Assessment Complaints Training Programs

3. The Chair of the Municipal Government Board is appointed as the Administrator of Assessment Complaints Training Programs.
4. The Assessment Complaints Training Programs, as set out in Schedules 1, 2, 3 and 4 must be delivered
 - a) by a person authorized by the Administrator of the Assessment Complaints Training Programs, and
 - b) in any format authorized by the Administrator of the Assessment Complaints Training Programs, including without limitation e-learning and classroom training.

5. Ministerial Order No. L:050/10 is repealed. Persons eligible for certification as clerks or members of any board before the repeal of Ministerial Order No. L:050/10 do not become ineligible solely as a result of its repeal.

Dated at Edmonton, Alberta, this 22 day of July, 2014.



Greg Weadick
Minister of Municipal Affairs

Schedule 1

Administrative Law I (For Clerks of Assessment Review Boards (ARB))

Administrative Law Principles

- Hearing Types
- Procedural Fairness and Natural Justice
- Legislative Authority and Jurisdiction

The Assessment Complaint Process

- Authority of Assessment Review Boards: *Municipal Government Act* and subordinate legislation
- Role of ARB Clerk - Assessment Review Board Hearing Process
- Practical Issues Arising Before and During Hearings

Written Decisions

- Arrangements for Making and Issuing Decisions
- Appeal and Judicial Review

Any other matters as determined by the Administrator of Assessment Complaints Training Programs.

Schedule 2

Administrative Law II

(For Assessment Review Board and Municipal Government Board Members)

Administrative Law Principles

- Ethical conduct
- Procedural Fairness
- Legislative Authority and Jurisdiction

The Assessment Complaint Process

- Authority of Assessment Review Boards: *Municipal Government Act* and subordinate legislation
- Evidence and Disclosure
- Role of Members - Assessment Review Board Hearing Process
- Practical and Procedural Issues Arising Before and During Hearings

Written Decisions

- Making and Issuing Decisions
- Appeal and Judicial Review

Any other matters as determined by the Administrator of Assessment Complaints Training Programs.

Schedule 3

Principles of Assessment I (For Assessment Review Board Members)

Assessment Complaints

- Responsibilities of Local and Composite Assessment Review Boards
- Complaint Forms and Disclosure Requirements

Traditional Approaches to Market Valuation

- Sales approach
- Cost approach
- Income Approach

Mass Appraisal

- Valuation Standards
- Valuation and Condition Dates
- Assessment Models
- Assessment Classes
- Audits and Assessment Standards

Regulated Property Assessment

- Agricultural use Value
- Machinery and Equipment
- Railway

**Any other matters as determined by the Administrator of Assessment Complaints
Training Programs**

Schedule 4

Principles of Assessment II (For Municipal Government Board Members)

Assessment of Linear Property

- Definition of Linear Property
- Valuation Standard for Linear Property
- Pipeline Assessment
- Telecommunications Systems Assessment
- Electric Power Systems Assessment

Equalized Assessment

- Purpose of Equalized Assessments
- Calculation of Equalized Assessments
- Scope of appeal to MGB

Any other matters as determined by the Administrator of Assessment Complaints Training Programs.

Wendy Kay

From: Lenze Kuiper <lenzekuiper@orrsc.com>
Sent: March 7, 2017 1:36 PM
To: Wendy Kay
Cc: Gavin Scott
Subject: AGREEMENT FOR REGIONAL ASSESSMENT REVIEW SERVICES 2017 - Current
Attachments: AGREEMENT FOR REGIONAL ASSESSMENT REVIEW SERVICES 2017 - Current.pdf

March 7, 2017

RE: Oldman River Regional Assessment Review Board

Wendy:

The Oldman River Regional Services Commission is pleased to provide you with information on a service available exclusively to our municipal members. The **Oldman River Regional Assessment Review Board** builds on our current Land Use Planning and GIS partnerships to deliver a regional approach to assessment complaints and appeals, as per recent changes to provincial legislation (Bill 23).

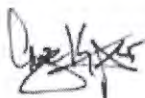
The following generalities should be understood:

- There will be two types of ARBs: the Local Assessment Review Board (LARB); and, the Composite Assessment Review Board (CARB).
- Municipal members may be required to provide one (or more) board members. Provincial training is required for all board members on the LARB and CARB.
- All decisions will be written with reasons in support of and opposed to.

Please find attached an Agreement and Bylaw that establishes the Board, the fees, and the procedures. A one-time entry fee of \$500 is required. Thereafter, each municipal member shall be invoiced a \$225 administrative fee annually.

We look forward to working with you encourage you to call us at 403-329-1344 with any questions you may have.

Sincerely,



Lenze Kuiper, Director

AGREEMENT FOR REGIONAL ASSESSMENT REVIEW SERVICES

Between

Oldman River Regional Services Commission
(“Coordinator”)

- and -

(“Member Municipality”)

Dated this _____ day of _____, 2017

BACKGROUND

- A. Oldman River Regional Services Commission is the Coordinator for property assessment complaints for the residents of the Member Municipalities identified in Schedule “A”;
- B. The Member Municipalities wish to partner together to create one Regional Assessment Review Board.
- C. The Member Municipality is willing to join the Oldman River Regional Services Commission Region’s Regional Assessment Review Services membership.

The Parties agree as follows:

1. AGREEMENT

The following schedules form part of this agreement:

- Schedule “A” - List of Member Municipalities
- Schedule “B” - Bylaw
- Schedule “C” – Responsibilities
- Schedule “D” - Fees

2. DEFINITIONS

In this Agreement, unless the context provides otherwise, the following words or phrases shall have the following meanings:

- a. “**Assessor**” is the person appointed by the Member Municipality to assess residents’ property.
- b. “**Assistant Clerk**” is a staff person employed by a Member Municipality to provide service to the Complainant;
- c. “**CARB**” is Composite Assessment Review Board as defined by the Matters Relating to Assessment Complaints Regulation;

- d. **“Clerk”** is the staff person appointed by the Director of Oldman River Regional Services Commission to act as the Designated Officer to the Regional Assessment Review Board;
- e. **“Complainant”** is an assessed person or taxpayer of the Member Municipality who files a compliant regarding that person’s tax or assessment notice;
- f. **“Coordinator”** is Oldman River Regional Services Commission;
- g. **“LARB”** is Local Assessment Review Board as defined by the Municipal Government Act;
- h. **“Member Municipality”** is a municipality listed in Schedule “A”;
- i. **“Regional Assessment Review Board”** means the Board appointed to hear appeals on tax and assessment notices established in accordance with section 454 of the Municipal Government Act.

3. MEMBER MUNICIPALITY RESPONSIBILITIES

- 3.1 The Member Municipality shall be entitled to participate in the Regional Assessment Review Board once it passes a Bylaw in the form attached as Schedule “B”.
- 3.2
 - i) The Member Municipality may select and appoint one individual to be a Board Member and one alternate to be available to sit on a panel for the Regional Assessment Review Board.
 - ii) If a vacancy on the Board occurs at any time, the Member Municipality who appointed the individual may appoint a new individual to fill the vacancy for the remainder of that term.
 - iii) Any costs incurred to advertise and select a Board Member are the responsibility of the Member Municipality.
- 3.3 Each Member Municipality will pay an equal portion of costs to train Board members, procure insurance and provide any other general costs to establish and maintain the Regional Assessment Review Board. This will include legal services if they are required for general purposes to facilitate the administration of the Board (i.e., procedural questions).
- 3.4 The Member Municipality requiring a Hearing will pay all costs related to the hearing, i.e., Board Member honorarium, mileage. If there are multiple hearings held involving more than one Member Municipality each municipality will pay their portion of costs based on number of hearings. If legal services are required for issues that relate only to a specific complaint, the cost of the service will be payable by the Member Municipality which has jurisdiction over the appeal.
- 3.5 The Coordinator will be responsible to pay all costs related to the Regional Assessment Review Board and invoice each Member Municipality as per clauses 3.3/3.4. The Coordinator will charge administration or staff fees for the services provided to operate the Board as prescribed in Schedule “D” - Fees.
- 3.6 Oldman River Regional Services Commission will invoice Member Municipalities based on actual costs to operate the Board. All invoices are payable within 30 days upon receipt of invoice.

4. COORDINATOR RESPONSIBILITIES

- 4.1 The Coordinator will coordinate services for the Member Municipality as identified in Schedule “C” and may assign any responsibilities to the Clerk as deemed necessary.

- 4.2 The Coordinator will, at the request of the Member Municipality, assist during negotiations between the Assessor and the Complainant.
- 4.3 The Coordinator is responsible for ensuring the Regional Assessment Review Board members receive training in accordance with the MGA and regulations.
- 4.4 The Coordinator is responsible to assign a panel of Committee Members (in consultation with the affected Municipality) to the CARB, LARB or one member Board for administrative items as described in the MGA.
- 4.5 The Coordinator will follow Oldman River Regional Services Commission's current remuneration policy for Board Members and Oldman River Regional Services Commission assessment appeal fee schedule "D".
- 4.6 The Coordinator will keep a record of the complaint in accordance with the MGA and regulations.
- 4.7 The Coordinator will retain paper records such as background information, correspondence, appeal notices and withdrawn appeals for ten (10) years upon receipt of such paper records. However, agendas and minutes are permanent records.
- 4.8 The Coordinator will maintain liability insurance for the Board, obtain legal services when required and ensure the affected Member Municipality is informed.

5. ASSISTANT CLERK RESPONSIBILITIES

The Assistant Clerk will, when required, administer withdrawn appeals in accordance with the Member Municipality's practice.

- 5.1 The Assistant Clerk will, upon receiving an appeal, review the documents for validity and compliance with the MGA and regulations.
- 5.2 The Assistant Clerk will forward a copy of all the appeal documents to the Regional Clerk, and advise regarding hearing location preferences.
- 5.3 Any other responsibilities as identified in Schedule "C".

6. TERM

- 6.1 The term of this Agreement shall be deemed as indefinite, provided, however, this Contract may be terminated as follows:
 - (a) By mutual consent, in which case, this Agreement will be terminated effective the date of the mutual consent and the Commission will be entitled to payment of fees, on a pro rata basis, to the effective date of termination;
 - (b) For cause, by delivery of a written notice of termination specifying the cause in which case the termination shall be immediate; "cause" being defined as any persistent or material breach by either party in its performance or observance of the terms of this Agreement;

- (c) Without cause or mutual consent, by delivery of a THREE (3) month notice of termination by either party, in which case the Commission will be entitled to payment of fees and expenses, on a pro rata basis, to the effective date of the termination.

7. PRIVACY

- 7.1 The Coordinator is subject to the Freedom of Information and Protection of Privacy Act (FOIP) and will protect the confidential information provided from unauthorized access or disclosure.
- 7.2 The Member Municipalities shall ensure that any information of a confidential nature which it provides to the Coordinator is clearly marked as such.

8. INFORMATION SHARING

- 8.1 Member municipalities will make every reasonable effort to ensure information will be or is intended to be used to make a decision in an assessment review is both complete and accurate.
- 8.2 In order to process reviews for a property tax or assessment notice, the Coordinator is authorized to collect the following types of personal information:
 - 8.2.1 Roll#
 - 8.2.2 Legal Address
 - 8.2.3 Civic Address
 - 8.2.4 Registered Owner Name(s)
 - 8.2.5 Registered Owner(s) mailing address and phone number
 - 8.2.6 Assessed Value and Assessment Class of the property under review
 - 8.2.7 Name, address and phone number of Registered Agent for the Owner
- 8.3 Personal information will be collected from the Member Municipality or ratepayer as per the FOIP Act.

9. DISPUTE RESOLUTION

- 9.1 All claims, disputes, and other matters arising out of this Agreement or relating to a breach thereof may, upon agreement of both parties, be referred to either:
 - 9.1.1 Mediation – voluntary, no risk, non-binding process bringing the parties to a resolution. The mediator will be appointed upon the agreement of both parties; or
 - 9.1.2 Arbitration – upon the agreement of both parties, be referred to a single arbitrator under the Arbitration Act, and if so referred, the decision of the arbitrator shall be final, conclusive and binding upon the parties. If the parties are not able to agree on an arbitrator, the Alberta Court of Queen’s Bench shall select one. All costs associated with the appointment of the arbitrator shall be shared equally unless the arbitrator determines otherwise in accordance with the Arbitration Act of Alberta.

10. INDEMNIFICATION

- 10.1 The Member Municipality agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Oldman River Regional Services Commission, its Board, Executive, Director and Employees against all damages, liabilities or costs arising out of the property assessment or disputes related to the property assessment.
- 10.2 The Member Municipality is solely responsible for the property assessments and compliance with the outcome of the disputed property assessments.
- 10.3 In the furnishing of any services by the Coordinator, the Coordinator shall not assume any responsibility, obligations or duties in respect to the services.

11. INSURANCE

- 11.1 The Coordinator through the Jubilee Insurance Program will arrange for comprehensive general liability insurance and directors and officers liability insurance to cover the Board and the members.

12. NOTICES

- 12.1 Any notices or other correspondence required to be given to any party to this agreement shall be deemed to be adequately given if delivered to the Member Municipality address as provided in Schedule "A".

13. FORCE MAJEURE

- 13.1 Each party reserves the right, at its option, either to suspend or cancel this Agreement, in whole or in part, at any time, without incurring any costs or damages whatsoever, where such suspension or cancellation is caused by force majeure, including, but not limited to, acts of God, the public enemy of the government, strikes or other labour disputes, fires, floods, freight embargoes, unusually severe weather or other contingencies beyond the control of either party.

14. SINGULAR AND MASCULINE

- 14.1 Words importing the singular number shall include the plural number and vice versa and words importing one gender only in this Agreement shall include all genders and words importing parties or persons in this Agreement shall include individuals, partnerships, corporations, and other entities, legal or otherwise.

15. GOVERNING LAW

- 15.1 This Agreement shall be deemed to have been made in accordance with the laws of the Province of Alberta except the International Sale of Goods Act, which is specifically excluded. The Courts of Alberta shall have sole and exclusive jurisdiction over any dispute or lawsuit between the parties.

16. INTERPRETATION

- 16.1 The headings in the Agreement are for ease of reference only and shall not affect the meaning or the interpretation of this Agreement.

17. SUCCESSORS

17.1 This Agreement shall inure to the benefit of and be binding upon the Parties and, except as herein before provided, the successors and assigns thereof.

18. ENTIRE AGREEMENT

18.1 This Agreement is the whole agreement between the parties and may not be modified, changed, amended or waived except by signed written agreement of the parties.

19. COUNTERPART

19.1 This Agreement may be executed in any number of counterparts by the parties. All counterparts so executed shall have the same effect as if all parties actually had joined in executing one and the same document.

The parties to this Agreement have affixed their corporate seals signed by the hands of their proper officers. In the absence of a corporate seal, the "Affidavit Verifying Corporate Signing Authority" and the "Affidavit of Execution" attached shall be completed in full.

OLDMAN RIVER REGIONAL SERVICES COMMISSION

PER: _____

PER: _____

"MUNICIPALITY"

PER: _____

PER: _____

Schedule "A"
Member Municipalities

As of July 31, 2011:

Arrowwood – Village
Barnwell – Village
Barons – Village
Cardston – County
Cardston – Town
Coaldale – Town
Lethbridge – County
Milo – Village
Nanton –Town
Nobleford – Village
Picture Butte – Town
Pincher Creek - Town
Stavely – Town
Vauxhall – Town
Vulcan – County
Vulcan – Town
Warner – County
Willow Creek – Municipal District

Joined November 22, 2011:

Milk River – Town

Joined May 15, 2012:

Carmangay – Village

Joined May 24, 2012:

Lomond – Village

Joined February 5, 2013:

Coalhurst – Town

Joined September 3, 2013:

Champion – Village

Joined September 4, 2014:

Fort Macleod - Town

Joined April 8, 2017:

Claresholm – Town

Joined June 16, 2017:

Taber – Municipal District

Joined January 1, 2017:

Hill Spring – Village

Schedule "B"

"MUNICIPALITY"

BYLAW NUMBER _____

A bylaw of the "Municipality" in the Province of Alberta to establish a Regional Assessment Review Board.

WHEREAS, Section 456 of the *Municipal Government Act*, permits two or more Councils to jointly establish assessment review boards to have jurisdiction in their respective municipalities;

Oldman River Regional Services Commission and Municipalities within the region jointly wish to establish a Regional Assessment Review Board to exercise the functions of a Local Assessment Review Board (LARB) and the functions of a Composite Assessment Review Board (CARB) under the provisions of the *Municipal Government Act* in respect of assessment complaints made by taxpayers of a Regional Member Municipality;

Oldman River Regional Services Commission will pay for the costs associated with the establishment and operations of the Regional Assessment Review Board and each Member Municipality will pay the Commission their portions of those costs.

NOW THEREFORE, the Council of the "Municipality", duly assembled, enacts as follows:

I. Title

The title of this Bylaw shall be the "Regional Assessment Review Board Bylaw".

II. Definitions

- 1) Except as otherwise provided herein, words in this Bylaw shall have the meanings prescribed in section 453 of the MGA.
- 2) In this bylaw the following terms shall have the meanings shown:
 - a) "Alternate" means a person who is available to perform the duties of a member in the event the member is unable to fulfil Board duties;
 - b) "Board" means the Regional Assessment Review Board;
 - c) "CARB" means the Composite Assessment Review Board established in accordance with the *'Matters Relating to Assessment Complaints'* regulation;
 - d) "Citizen-at-large" means a person who does not represent a specific organization and is a resident of the Member Municipality.
 - e) "Designated Officer" means the person appointed to carry out the duties and functions of the clerk of the assessment review board as required under section 455 of the *Municipal Government Act*;
 - f) "LARB" means the Local Assessment Review Board established in accordance with the *'Matters Relating to Assessment Complaints'* regulation;

- g) "Member" means a member of the Regional Assessment Review Board;
- h) "MGA" means the Municipal Government Act of Alberta, RSA 2000, Ch. M-26, as amended and Regulations passed under that Act;
- i) "Regional Member Municipality" means those municipalities who enter into an agreement with the Commission to jointly establish a Regional Assessment Review Board and who enact a bylaw substantially in the form of this bylaw.

III. Appointment of Board Members

- 1) Each Member Municipality may appoint one individual to the Board and may appoint an individual as an alternate to the Board
- 2) The Board shall consist of a minimum of twenty members who may be a Citizen-at-large who is a resident of the Member Municipality or a Council member.
- 3) In addition, when sitting as the CARB, the Board shall include the provincial member appointed by the Minister.

IV. Terms of Appointment

- 1) Unless otherwise stated, all Members are appointed for three-year terms, except in the initial year where up to three are appointed for three-year terms and up to four are appointed for two-year terms.
- 2) If a vacancy on the Board occurs the Member Municipality who made the appointment may appoint a new person to fill the vacancy for the remainder of the term.
- 3) A Member may be re-appointed to the Board at the expiration of his/her term.
- 4) A Member may resign from the Board at any time on written notice to the Designated Officer and to the Member Municipality to that effect.
- 5) The Member Municipality may remove their designated Member at any time.

V. Panels of the Board

- 1) The Board shall sit in panels to hear assessment complaints as the nature of the complaint may permit or require, such panels are to consist of:
 - three persons selected by the Designated Officer when the Board is acting as a Composite Assessment Review Board or a Local Assessment Review Board; or
 - a single member selected by the Designated Officer when the Board is acting as a Single Member Composite Assessment Review Board or a Single Member Individual Local Assessment Review Board.
- 2) The Designated Officer may select any member to sit on a panel and shall designate the Chairperson for each panel, provided however that:

- the provincial member must be the Chairperson of a panel sitting as the Composite Assessment Review Board; and
- the provincial member must be the sole member of a panel sitting as a Single Member Composite Assessment Review Board;
- where possible, the Designated Officer shall include on a three-person panel a member who is from the municipality under whose jurisdiction the complaint arises.

VI. Chairperson

The Chairperson of a panel:

- will preside over and be responsible for the conduct of meetings;
- may limit a submission if it is determined to be repetitious or in any manner inappropriate; and
- will vote on matters submitted to the panel unless otherwise disqualified.

VII. Jurisdiction of the Board

The Board shall have jurisdiction to exercise the functions of a Local Assessment Review Board (LARB) and the functions of a Composite Assessment Review Board (CARB) under the provisions of the *Municipal Government Act* in respect of assessment complaints made by taxpayers of a Regional Member Municipality.

VIII. Designated Officer(s) of the Board

- 1) The Designated Officer(s) of the Board shall be a person designated by the Oldman River Regional Services Commission's Director.
- 2) The Designated Officer shall:
 - shall assist the Board in fulfilling its mandate; and
 - prescribe the remuneration and expenses payable to each member of the Assessment Review Board.

IX. Meetings

- 1) Meetings will be held at such time and place as determined by the Board.
- 2) The proceedings and deliberations of the Board must be conducted in public except where the Board deals with information protected from disclosure under the provisions of the Freedom of Information and Protection of Privacy Act.

X. Quorum and Voting

- 1) The quorum for panels of the Board shall be as established by the MGA, namely:
 - two members of a panel acting as a local assessment review board; and
 - one member and the provincial member of a panel acting as a composite assessment review board.
- 2) All members must vote on all matters before the Board unless a pecuniary interest or a conflict of interest is declared.
- 3) The majority vote of those Members present and voting constitutes the decision of the Board.
- 4) Where a member of a panel absents himself or herself from the proceedings due to a conflict of interest or a pecuniary interest, the Designated Officer shall appoint a replacement member of the panel.

XI. Conflict of Interest

- 1) Where a member of the Board is of the opinion that he or she has a conflict of interest in respect of a matter before the Board, the member may absent himself or herself from board proceedings while that matter is being discussed, provided that prior to leaving the meeting, the member:
 - declares that he or she has a conflict of interest; and
 - describes in general terms the nature of the conflict of interest.
- 2) The Designated Officer shall cause a record to be made in the Minutes of the members' absence and the reasons for it.
- 3) For the purposes of this provision, a member has a conflict of interest in a respect of a matter before the Board when he or she is of the opinion that:
 - he or she has a personal interest in the matter which would conflict with his or her obligation as a member to fairly consider the issue; or
 - substantial doubt as to the ethical integrity of the member would be raised in the minds of a reasonable observer, if that member were to participate in the consideration of that matter.

XII. Pecuniary Interest

- 1) The pecuniary interest provisions of the MGA apply to all members of the Board while attending meetings of the Board, as though they were councillors attending meetings of council.
- 2) A Board member who fails to declare a pecuniary interest in a matter before the Board, or fails to absent himself or herself from proceedings dealing with such a matter, ceases to be a member of the Board.

XIII. Commencement of Appeals

- 1) A taxpayer may commence an assessment complaint by:
 - mailing or delivering to the address specified on the assessment or tax notice a complaint in the form set out in the ‘Matters Relating to Assessment Complaints’ regulation and within the time specified in the MGA; and
 - paying the applicable fee.

XIV. Rules of Order

- 1) The Board shall make its own procedural rules, having due regard for the principles of procedural fairness.

XV. Adjournments

- 1) The Board may in its discretion grant adjournments of a hearing for such purposes as it feels necessary to ensure proper consideration of the issues before it, including:
 - allowing the Board to obtain a legal opinion or other professional guidance; or
 - to allow a viewing by the Board of the site in respect of which the appeal is being made.
- 2) Where the parties to an appeal consent to an adjournment of the hearing, such adjournment may be granted by the Chairperson after consultation with the Members individually (whether in person, by telephone or by e-mail) without the need to convene a formal meeting. In such a case, the Board is deemed to have convened and the hearing is deemed to have commenced as of the date of such consultation.

XVI. Notice of Decisions & Record of Hearing

- 1) After the hearing of a complaint, the Designated Officer shall:
 - under direction of the Chairperson, prepare Minutes of the hearing, the decision or order of the Board and the reasons for the decision in compliance with the MGA; and
 - arrange for the order or decision of the Board to be signed and distributed in accordance with the requirements under the MGA.
- 2) The Designated Officer will maintain a record of the hearing.

XVII. Delegation of Authority

- 1) In accordance with its authority under MGA section 203(1) to delegate power, Council hereby delegates:
 - its authority under the MGA to prescribe an appeal fee schedule and the remuneration and expenses payable to each member of the Regional Assessment Review Board and to the Designated Officer who will follow the Oldman River Regional Services Commission policy.
 -

XVIII. Reimbursement of Costs

- 1) The Oldman River Regional Services Commission shall pay for the administrative costs associated with the operation of the Regional Assessment Review Board. Recovery of costs from Regional Member Municipalities will be as set out in the agreements established.

Read a First Time in Council this ____ day of _____, 2017.

Read a Second Time in Council this ____ day of _____, 2017.

Read a Third and Final Time in Council this ____ day of _____, 2017.

Mayor / Reeve

Municipal Clerk

Schedule "C" Responsibilities

AC = Assistant Clerk from member municipality

A = Assessor from member Municipality

C = Clerk for Regional Board (ORRSC or as designated by Director)

Receipt of Appeal	
AC	<ul style="list-style-type: none"> Collect fee
AC	<ul style="list-style-type: none"> Review appeal for validity/compliance with legislation
AC	<ul style="list-style-type: none"> Open file and send to Assessor & Clerk

Initial Stages	
A/AC	<ul style="list-style-type: none"> Preliminary discussions and disclosure of information occurs between Complainant and Assessor
A/AC	<ul style="list-style-type: none"> Assessor advises Assistant Clerk if matter is resolved or proceeding to appeal
AC	<ul style="list-style-type: none"> If resolved, Assistant Clerk advises Clerk and administers withdraw in accordance with local practice (refund fee MGA Sec, 481(2))
AC	<ul style="list-style-type: none"> If proceeding, Assistant Clerk advises Clerk and forwards copy of all appeal documents
AC	<ul style="list-style-type: none"> Assistant Clerk advises Regional Clerk of hearing location preference

Confirmation of Receipt of Appeal	
C	<ul style="list-style-type: none"> Review appeal for appeal type/validity/compliance with legislation
C	<ul style="list-style-type: none"> Determine if issue exists for merit hearing

Assignment of Resources	
C	<ul style="list-style-type: none"> Open file/identify all parties involved
C	<ul style="list-style-type: none"> Assign administrative support and Board members
C	<ul style="list-style-type: none"> Establish hearing date, schedule facility, Board members

Send Notice of Hearing to Complainant	
C	<ul style="list-style-type: none"> Copies to Assistant Clerk, Assessor and Minister (if CARB)
C	<ul style="list-style-type: none"> Copies if necessary to property owner, agent, lessee, etc...

	Disclosure
AC/A	<ul style="list-style-type: none"> Complainant provides first disclosure to Assistant Clerk and Assessor
AC	<ul style="list-style-type: none"> Assistant Clerk date stamps submission and forwards a copy to Clerk
A	<ul style="list-style-type: none"> Assessor submits response to Assistant Clerk and Complainant
AC	<ul style="list-style-type: none"> Assistant Clerk date stamps Assessor's submission and forwards a copy to Clerk
AC	<ul style="list-style-type: none"> Complainant provides rebuttal to Assistant Clerk and Assessor
AC	<ul style="list-style-type: none"> Assistant Clerk date stamps submission and forwards a copy to Clerk

	Agenda
C	<ul style="list-style-type: none"> Clerk verifies all disclosures
C	<ul style="list-style-type: none"> Clerk verifies attendance of all parties
C	<ul style="list-style-type: none"> Clerk produces agenda packages and provides copies at the hearing for members and public
C	<ul style="list-style-type: none"> Clerk liaises with Board and provides all material necessary – including legislation
C	<ul style="list-style-type: none"> Clerk prepares templates for minutes and decisions of Board

	Appeal Hearing
C	<ul style="list-style-type: none"> Clerk attends hearing and produces minutes that identify all issues presented to Board
C	<ul style="list-style-type: none"> Clerk attends deliberations and produces a decision from the Board that identifies all issues, arguments, reasons for the decision (including both conforming and dissenting reasons)

	Send Notice to Complainant
C	<ul style="list-style-type: none"> Copies to Assistant Clerk, Assessor and Minister (if CARB)
C	<ul style="list-style-type: none"> Copies if necessary to property owner, agent, lessee, etc...

	Reporting
C	<ul style="list-style-type: none"> Clerk provides Assistant Clerk with a reporting package of the appeal which includes:
C	<ul style="list-style-type: none"> – Invoice for services in accordance with agreement
C	<ul style="list-style-type: none"> – Copy of hearing minutes
C	<ul style="list-style-type: none"> – Statistics (where necessary)
C	<ul style="list-style-type: none"> – Feedback form to establish best practices and service standards for quality control
C	<ul style="list-style-type: none"> – Clerk compiles and retains a record of the hearing in accordance with legislation and regulations

Schedule "D" **Fees**

Regional Assessment Board Annual Dues

Entry Fee = \$500. Thereafter, each municipal member shall be invoiced a \$225 administrative fee annually, payable to Oldman River Regional Services Commission.

Remuneration

Board Members shall receive honorariums for adjudicating at formally scheduled Hearings or taking appropriate training. Honorariums shall be awarded on the following basis:

MERIT Half day – Four (4) hour block \$100.00

MERIT Full day – Four plus (4+) hour block, excluding lunch hour \$200.00

LARB Half day – Four (4) hour block \$100.00.

LARB Full day – Four plus (4+) hour block, excluding lunch hour \$200.00

CARB Half day – Four (4) hour block \$200.00

CARB Full day – Four plus (4+) hour block, excluding lunch hour \$400.00

Board Members and the Designated Officer shall receive compensation for travel based on the most current published Alberta Government Public Service Subsistence, Travel and Moving Expenses regulation for performing adjudication duties or taking appropriate training.

Board Members and the Designated Officer shall receive reimbursement for meals incurred while performing adjudication duties or taking appropriate training. A reasonable meal allowance will be offered and will most often be authorized and organized by the Designated Officer.

Guidance to limitations can be derived from the most current published Alberta Government Public Service Subsistence, Travel and Moving Expenses regulation.

Board Members and the Designated Officer shall receive reimbursement for any lodging accommodations required while performing adjudication duties or taking appropriate training.

Provincial Members shall receive reimbursement for all expenses incurred and at the rates prescribed by the Province.

Category of Complaint Fee

Filing fees are determined and collected by individual Municipalities through either a Fees Bylaw or Fee Policy.

In response to recent provincial legislation, the affected Municipality will refund assessment complaint fees when the board or (on appeal) the Court of Queen's Bench decides in favour of the complainant. The fee will also be refunded if a complaint is withdrawn because agreement was reached with an assessor to correct the matter under complaint.

The following fees are suggested, but are NOT mandatory:

Residential 3 or fewer dwellings and farm land – \$50.00

Residential 4 or more dwellings – \$650.00

Non-residential – \$650.00

Business Tax – \$50.00

Tax Notices (other than business tax) – \$30.00

Linear property-power generation – \$650.00 per facility

Linear Property – other \$650.00 per LPAUID

Equalized assessment – \$650.00

MD OF PINCHER CREEK

March 9, 2017

TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: **2017 Municipal Election**

1. Origin

The *Local Authorities Election Act* allows for a number of issues Council may want to address, so the necessary planning for the election can proceed.

2. Background/Comment

- a. Appointment of Returning Officer – Section 13 of the *Local Authorities Election Act* states: “An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act.”
- b. Advance Vote – Section 73 of the *Local Authorities Election Act* states: “An elected authority may by resolution provide for holding an advance vote on any vote to be held in an election.”
- c. Incapacitated Elector at Home – Section 79 of the *Local Authorities Election Act* states: “An elected authority may by resolution provide for the attendance of 2 deputies at the residence of an elector, during the hours an advance voting station is open or other times as may be fixed by the resolution, in order to take the votes of an elector who, because of physical incapacity, is unable to attend a voting station or an advance voting station to vote.”

3. Recommendation

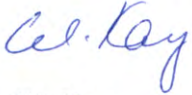
THAT the report from the Chief Administrative Officer, dated March 9, 2017, regarding the 2017 Municipal Election, be received;

AND THAT Wendy Kay, Chief Administrative Officer, be appointed as Returning Officer for the 2017 municipal election, and Tara Cryderman be appointed as Deputy Returning Officer;

AND THAT an advance vote is held for the 2017 municipal election;

AND FURTHER THAT voting for an incapacitated elector at home is provided during advance voting days, during the hours of regular voting.

Respectfully Submitted,



W. Kay



TOWN OF PINCHER CREEK

962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0

PHONE: 403-627-3156 FAX: 403-627-4784

e-mail: reception@pinchercreek.ca

web page: www.pinchercreek.ca

E4c



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M.D. OF PINCHER CREEK

March 1, 2017

VOLUNTEER WEEK

Dear Reeve and Councilors,

It is time to celebrate the contributions of our many volunteers in our community. National Volunteer Week is April 24 – 28th. This year we will recognize those special volunteers who donate over 150 hours in a year to their favorite interests as part of the national Volunteer150. A "Come n Go" luncheon is planned for April 21st to kick off volunteer week. With your help, we hope that the M.D. and Town Council members can attend to greet our volunteers attending the luncheon and possible help serve. There will be a program starting at 12:15, please let us know if the Reeve and councilor would like to be part of the thank you program. Did you know that we have over 120 volunteer organizations in our community? This is what keeps our community so vibrant and active! Please contact me with any questions or concerns.

Best regards,

A handwritten signature in cursive script that reads "Rhonda".

Rhonda Oczkowski
Office Admin
Parks and Community Services
403-627-4322 or rec@pinchercreek.ca

Wendy Kay

E4d

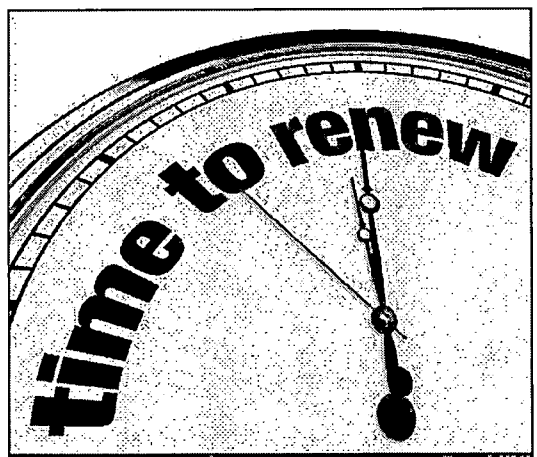
From: Oldman Watershed Council <taren=oldmanwatershed.ca@mail113.sea21.rsgsv.net> on behalf of Oldman Watershed Council <taren@oldmanwatershed.ca>
Sent: March 2, 2017 4:08 PM
To: Wendy Kay
Subject: Membership, Board Nominations + other updates!

Volunteer. Donate. Make a Change.

[View this email in your browser](#)

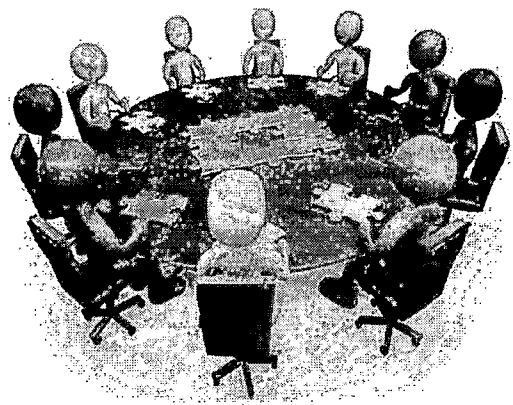


Another year has come and gone, that means it is time to renew your OWC membership!



**Renew your OWC membership!
It's free!**

Benefits of becoming a member:



**Get Involved!
Join our Board of Directors!**

There are 10 positions up for nominations in these sectors:

Ensure that your voice is heard in matters concerning your watershed.

Receive regular newsletters and updates. Have the opportunity to attend meetings and workshops.

Be eligible to vote and run for the Council's Board of Directors.

Participate in projects, committees and working groups.

RENEW MEMBERSHIP HERE



More Details to Come.

1. Academia (spot available)
2. Wildlife Conservation Organizations (spot available)
3. Environmental Non-Government Organizations (spot available)
4. Health (spot available)
5. Industry (spot available)
6. Members at Large (spots available)
7. First Nations (spot available)

Find out more about your responsibilities as a Board member: [READ THE BOARD JOB DESCRIPTION](#) + check out the [current Board](#)

To nominate someone, or yourself please fill out the [Nomination Form](#)

E-mail nomination forms to: taren@oldmanwatershed.ca

Or mail/drop-off to:

Taren Hager
319 - 6th Street South
Lethbridge, AB T1J 2C7

If you have any questions please contact Executive Director, Shannon

Frank: 403-330-1759

REMINDERS + OTHER NEWS



1-403-330-1346 (TEL:1-403-330-1346) | [CONTACT \(/CONTACT\)](#) | [BLOG \(/BLOG\)](#) | [SHOP \(HTTP://WWW.ZAZZLE.CA/OLDMAN_WATERSHED\)](#) | [HOME \(/HOME\)](#) | [CONTACT \(/CONTACT\)](#)

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Oldman Watershed Council

MEMBERSHIP

Taking Action

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[VOLUNTEER \(/VOLUNTEERING/\)](#)

[BECOME A MEMBER \(/MEMBERSHIP/\)](#)

[STEWARDSHIP \(/ABOUTTHEWATERSHED/STEWARDSHIP/\)](#)

[SIGN THE WATER CHARTER \(HTTPS://OLDMANWATERSHED.CA/PROJ/WATER-CHARTER\)](#)

OWC membership is open to any interested individuals, organizations, municipalities, and irrigation districts that is located, works or plays within the Oldman Watershed Basin.

WHY JOIN?

As a member of the Oldman Watershed Council you will:

- Ensure that your voice is heard in matters concerning your watershed
- Receive regular newsletters and updates
- Have the opportunity to attend meetings and workshops
- Be eligible to vote and run for the Council's Board of Directors
- Participate in projects, committees and working groups

BECOME A MEMBER

If you would like to become a member, or would like to renew your membership, please click on one of the four membership options below and complete your membership. Your membership is valid for one calendar year and must be renewed by April 30 each year to vote at the AGM.

INDIVIDUAL
MEMBERSHIP
FORM

By becoming a Member, you are agreeing with the following goals of the Oldman Watershed Council:

Our five long-term overarching goals are:

ORGANIZATION
MEMBERSHIP
FORM

1. We understand our watershed.
2. Residents are well informed and actively engaged.
3. Basin stakeholders have defined the desired outcomes for the Oldman Watershed that will form the basis for the Integrated Watershed Management Plan (IWMP).
4. The Oldman Watershed Council and stakeholders put into action the capacity and commitment to achieve defined outcomes.
5. Practices that are beneficial to the health and function of the watershed are adopted.

MUNICIPALITY
MEMBERSHIP
FORM

IRRIGATION
DISTRICT
MEMBERSHIP
FORM

FREQUENTLY ASKED QUESTIONS ABOUT MEMBERSHIP

"How long does a membership last for?"

A membership lasts for a full year, and must be renewed by April 30 of every year.

"If I was a member last year, am I automatically a member this year?"

No, in an effort to keep our membership current, we ask that you please renew your membership by April 30 of every year. To renew your membership, please see the membership information above to submit it online or as a pdf. Yearly membership renewal reminders go out electronically several months before the deadline date.

"I received my membership after the April 30 deadline. Does this mean I cannot participate?"

No, it just means that you cannot vote or run for the Board of Directors at our AGM for that year. If you missed the membership deadline, you can still participate in Council projects and attend meetings, workshops and the AGM.

"Why aren't you charging a membership fee?"

We want to ensure that membership to the Oldman Watershed Council is open and available to everyone. We do, however, welcome any donations you may wish to make in support of the Council and can issue a tax-deductible, charitable receipt. Please visit our [donation \(/donating\)](#) page for more information.

WHAT CAN YOU DO?

The OWC is a volunteer-driven, not-for-profit organization that offers many opportunities for involvement.



(/donating)



(/volunteering)



(/about-watersheds)

Help fund our work.

Donate your time!

Knowledge is power.

DONATE TODAY
(/DONATING)

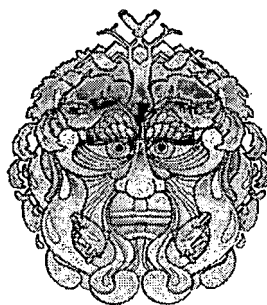
BECOME A VOLUNTEER
(/VOLUNTEERING)

DISCOVER & LEARN
(/ABOUT-THE-WATERSHED)

HOME (/)
CONTACT (/CONTACT/)
BLOG (/BLOG/)
SHOP (HTTP://WWW.ZAZZLE.CA/OLDMAN_WATERSHED)
VOLUNTEER PORTAL (/VOLUNTEER-PORTAL/)
JOBS (/OWC-JOBS/)

BLOG

Stay in the know!



(/oldman-emblem)

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319 - 6 St South, Lethbridge, Alberta
T1J 2C7
[1-403-330- \(tel:1-403-330-1346\)](tel:1-403-330-1346)
[1346 \(tel:1-403-330-1346\)](tel:1-403-330-1346)
info@oldmanwatershed.ca
[\(mailto:INFO@OLDMANWATERSHED.CA\)](mailto:INFO@OLDMANWATERSHED.CA)

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Contributions to Oldman Watershed Council

Year	Description	Amount
2017	ASB Res 17/013 - Sponsorship for event	\$ 250.00
	Council Res 17/005 - Request for Funding on Dec 6/16	\$ 500.00
2016	Council Res 16/070 - Attendance at Holding the Reins	\$ 75.00
2015	Voluntary Donation - Membership Fee (\$0.35 per capita)	\$1,105.30
2014	Voluntary Donation - Membership Fee (\$0.30 per capita)	\$ 992.00
2013	Voluntary Donation - Membership Fee (\$0.30 per capita)	\$ 992.00

Wendy Kay

From: Mark Stenroos - iHunter <info@ihunterapp.com>
Sent: March 3, 2017 9:01 AM
To: Jason Wagenaar
Cc: Wendy Kay; Leo Reedyk; Janene Felker; Tara Cryderman
Subject: Re: Redistribution of MD Pincher Creek land ownership map within iHunter Alberta

Thanks Jason.

Yes, if possible we would like to request that it is looked at again, with the context that 26 counties are now providing their county maps, and that we have built another 30 land ownership maps ourselves which are now included in the app. We have not built our own version of MD of Pincher Creek, as there seemed to be some possibility that the MD would review the decision.

Please let me know if it does get reviewed. As always, I appreciate your response.

Thanks,

Mark Stenroos
www.ihunterapp.com
Twitter / Instagram: @ihunterapp

If you like the app, please review it on the App Store. Every review helps.

On Fri, Mar 3, 2017 at 11:53 AM, Jason Wagenaar <AdminGISIT@mdpincercreek.ab.ca> wrote:

Hello Mark:

At this time, Council has not changed their position on i-Hunter's MD ownership map information request.

However, if you'd like, i-Hunter's MD ownership map information request can be reviewed again by the MD's CAO for inclusion into a Council meeting.

Thank you,

Jason Wagenaar (GIS/IT)

Municipal District Of Pincher Creek

Box 279

1037 Herron Avenue

Pincher Creek, Alberta

Phn: 403-627-3130

Fax: 403-627-5070

Ema: jwagenaar@mdpincercreek.ab.ca

From: Mark Stenroos - iHunter [mailto:info@ihunterapp.com]

Sent: Thursday, March 2, 2017 7:17 AM

To: Jason Wagenaar <AdminGISIT@mdpincercreek.ab.ca>

Cc: Mat Bonertz <AdminDFA@mdpincercreek.ab.ca>; Wendy Kay <wkay@mdpincercreek.ab.ca>; Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>

Subject: Re: Redistribution of MD Pincher Creek land ownership map within iHunter Alberta

Hi Jason,

I just thought I would do my bi-annual check in to see if the MD's council has changed their mind about allowing the iHunter Alberta app to integrate their land ownership map. In your last email you said it would be added to last August's council meeting.

I also wanted to mention that we are more flexible on price point than we were in the past. If the MD feels that they need increased revenue per map sale (similar to their digital copy prices), we would be happy to price the map to reflect this (higher end user price). I know pricing was not the issue that the MD had, but perhaps it would be an incentive.

Thanks again for your time,

CHIEF ADMINISTRATIVE OFFICER'S REPORT

E4f

February 24, 2017 to March 9, 2017

DISCUSSION:

- February 24, 2017 Changes to MGA – Willow Creek CAO Meeting
- February 28, 2017 Policies and Plans
- February 28, 2017 Regular Council
- March 1, 2017 Public Works Safety Meeting
- March 2, 2017 Beaver Mines Residents
- March 7, 2017 Wind Review
- March 7, 2017 Municipal Planning Commission
- March 8, 2017 Public Works Reno – Start-up Meeting

UPCOMING:

- March 10, 2017 Environment and Parks
- March 10, 2017 Humane Society
- March 13, 2017 Emergency Management – Cowley
- March 14, 2017 Policies and Plans
- March 14, 2017 Regular Council
- March 20, 2017 FOIP Workshop
- March 23, 2017 EMS
- March 19 – 22, 2017 AAMDC
- March 27, 2017 Airport Committee
- March 28, 2017 Policies and Plans
- March 28, 2017 Regular Council
- March 30, 2017 Provincial Review of MEP

OTHER

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of February 23, 2017 to March 9, 2017.

Prepared by: CAO, Wendy Kay Date: March 9, 2017

Presented to: Council Date: March 14, 2017

Administration Call Log

	Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
70	3	Beaver Mines	Looking for data on traffic volumes on Highway 774 from Alberta Transportation or the traffic cart.	Leo/Roland	Looking into getting data from the traffic cart	September 13, 2016	
76	3	NW 13-05-01-W5	Inquiring regarding permits for outdoor storage.	Roland	In discussions. Letter being sent to property owner. Registered letter was sent to the landowner. Received a letter from the landowner on February 14, 2017 with some enquiries. In the process of responding to the landowner's enquiries.	November 17, 2016	
79							
80							
81							
82							
83							
84							
85							

**MD OF PINCHER CREEK ENHANCED POLICING
MONTHLY REPORT FEBRUARY 2017**

Cst. Annie Starzynski
RCMP Pincher Creek

Shifts worked:22

Monthly Traffic Ticket Summary

MD Hamlet Patrols

Speeding	11
Stop Sign Violations	1
Administrative Violations	2
Equipment Violations	1
Other	1
Warnings Given	35

Beaver Mines: 19
Lundbreck:20
Castle Mountain: 2
Twin Butte: 3

Monthly Total:

Distance Driven: 1469 KM

Number of Violation Tickets Issued: 16

Violation ticket location: Beaver Mines:7 , Hwy 3/6/507 (PC):5 , HWY 3/507 (CNP)3: Hwy 22: 1

Check Stops: 0

Public Meetings/Events/Training:

- Citizen On Patrol meeting (AGM)
- Women shelter meeting
- Patrolled the Shell road, Chapel Rocks road, Willow Creek road, and Snake trail road, interacting with lands owners x 2.
- Patrolled Burmis Mountains hamlet x5
- Attended meeting with Minister about the Castle area development.
- Assist general duty members for 2 armed barricade situation / investigation.
- Assist Rancher with Cattle drive x 2
- Judging and presentation at 4 H speeches contest provincial district.
- Investigate mischief file (illegally dumping construction material on MD roads- ongoing investigation)
- Investigate dogs' complaint- endanger cattle- investigation completed. Warning given as requested by complainant.
- Attended Castle ski resort and give stickers to children, and spoke with clients/ employees.
- Attended Court x 3 for traffic enforcement. All accused found guilty.

Corresp - Action

RECEIVED^{F1a}

MAR 3 2017

M.D. OF PINCHER CREEK

January 31, 2017

RE: FIRE SAFETY – Smart choices for LIFE

Dear Community Partners:


Group Group Youth Society of Pincher Creek, in partnership with Community Safety Net, will be presenting the "Fire Safety – Smart choices for LIFE" family resource to educate and protect our youth.

Please welcome **John Quigley** from **Community Safety Net**, who will briefly explain this exciting opportunity to you.

Your Group Group Youth Society of Pincher Creek feels that this initiative will provide young people in our service area with effective tools for preventing and reacting to fires. It offers parents practical ideas on keeping their home and children fire-safe, as well.

Sincerely,

Lynne Teneycke
Executive Director
(403) 627-4616

PROJECT COORDINATOR	
John Quigley	
Ph: 1-403-651-4777	
jquigley@communitysafetynet.com	
Protecting kids for LIFE	

"Putting Our Community First"

LEADERSHIP PARTNER NAME

PROTECTING

Kids Right Here In

PINCHER CREEK

Child Safety Team:



FIRE SAFETY

Smart choices for LIFE

A 112-page full-colour family resource full of information complemented with an interactive video and app.

\$15

PER CHILD
(PLUS TAXES)

COMMUNITY LEADERS FEATURED...

ALL SUPPORTERS ARE FEATURED IN THE FRONT OF EACH CHILD'S SAFETY BOOK AND FEATURED ON YOUR COMMUNITY'S CUSTOM SAFETY APP.

SCHOOL PARTNERS	PROTECTING 100 Kids	Business Name, Address or Website, Phone # With Colour Logo & Full Page Ad	\$1,575.00
SCHOOL PARTNERS	PROTECTING 80 Kids	Business Name, Address or Website, Phone # With Colour Logo & Full Page Ad	\$1,260.00
MULTI-CLASS PARTNERS	PROTECTING 60 Kids	Business Name, Address or Website, Phone # With B&W Logo	\$945.00
CLASS PARTNERS	PROTECTING 30 Kids	Business Name, Address or Website, Phone Number	\$472.50
2/3 CLASS PARTNERS	PROTECTING 20 Kids	Business Name, Address or Website, Phone Number	\$315.00
1/2 CLASS PARTNERS	PROTECTING 15 Kids	Business Name, Phone Number or Website	\$236.25
1/3 CLASS PARTNERS	PROTECTING 10 Kids	Business Name, Phone Number or Website	\$157.50
SUPPORTING PARTNERS	PROTECTING 5 Kids	Business Name Recognized	\$78.75

**DOWNLOAD
YOUR COMMUNITY'S
FREE CUSTOM
SAFETY APP!**



SCAN
HERE...



To support our Safety Initiative please respond at your earliest convenience

Contact John Quigley at: 1-403-651-4777 or Email: jquigley@communitysafetynet.com

or complete the form below and send in with payment to:

Community Safety Net, 1261 Main Street, Winnipeg, MB R2W 5G9

I'd like to help! Credit Card (See below) OR Cheque in the amount of \$ _____ *

* (payable to Community Safety Net)

Card Number: _____ Exp: _____ CVV: _____

Contact Name: _____ Signature: _____



Business Name: _____

Address: _____ Town, Prov.: PINCHER CREEK AB.

Postal Code: _____ Tel: _____ Community Code: AB0382

Welsch Energy Connection in the Pincher Creek area



FAST FACT

Alberta's electric transmission system comprises the towers, wires and related equipment that are a part of moving electricity from where it is generated to where it is used.

Welsch Wind Power Inc. (Welsch Wind) has applied to the Alberta Electric System Operator (AESO) for transmission system access to connect its approved Welsch wind generating facility (Facility) in the Pincher Creek area. Welsch Wind's request can be met by the following solution:

➤ PROPOSED SOLUTION

- Add approximately 10 kilometres of 138 kV transmission line to connect the Facility to the existing 138 kV transmission line 624L

➤ NEXT STEPS

- The AESO intends to apply to the Alberta Utilities Commission (AUC) for approval of the need in mid-2017.
- The AESO's needs identification document (NID) application will be available on the AESO's website at www.aeso.ca/nid at the time of its application to the AUC.

The following organizations have key roles and responsibilities in providing access to the transmission system:

➤ THE AESO:

- Must plan the transmission system and enable access to it for generators and other qualified customers
- Is regulated by the AUC and must apply to the AUC for approval of its NID

➤ ALTALINK MANAGEMENT LTD.:

- Is the transmission facility owner in the Pincher Creek area
- Is responsible for detailed siting and routing, constructing, operating and maintaining the associated transmission facilities
- Is regulated by the AUC and must apply to the AUC for approval of its transmission facilities applications

➤ CONTACT US

We appreciate your views, both on the need for transmission system development and proposed transmission plans. If you have any questions or comments, please contact us directly.

Alberta Electric System Operator
Jennifer Vollmer
AESO Stakeholder Relations
stakeholder.relations@aeso.ca
1-888-866-2959

2500, 330-5th Avenue SW
Calgary, AB T2P 0L4
Phone: 403-539-2450
Fax: 403-539-2949

www.aeso.ca
www.poweringalberta.ca
@theaeso

➤ WHO IS THE AESO?

The Alberta Electric System Operator (AESO) is a not-for-profit organization with no financial interest or investment of any kind in the power industry. We plan and operate Alberta's electricity grid and wholesale electricity market safely, reliably and in the public interest of all Albertans.

The AESO is committed to protecting your privacy. Your feedback, comments and/or contact information collected by the AESO will be used to respond to your inquiries and/or to provide you with further information about the project. The AESO will not use your personal information for any other purpose and will not disclose your information without consent or a legal obligation. If you choose to communicate by email, please note, email is not a secure form of communication. Security of your communication while in transit cannot be guaranteed.

Step 6: The public hearing process*

The public hearing process provides an opportunity for those who have been unable to resolve their concerns with the applicant and have made a filing, to express their views directly to a panel of Commission members. The panel reviews the initial filings and grants what is referred to as standing to those who may be directly and adversely affected by the proposed project. Standing is necessary to continue involvement as an intervener in the proceeding which may include the filing of evidence and participation in an oral or written hearing.

The AUC will issue a notice of hearing setting out the hearing date, location and additional process steps and deadlines. An AUC public hearing operates similarly to a court proceeding and is a quasi-judicial process. The general public is welcome to attend as an observer and the hearings are often broadcast online so that those interested can listen-in.

Participants in a hearing can either represent themselves or be represented by legal counsel. In addition, participants may hire experts to assist in preparing and presenting evidence to support their position.

Persons who hire legal counsel or technical experts must be aware that while reimbursement for the costs of legal and technical assistance may be available under Rule 009, recovery of costs is subject to the Commission assessing the value of the contribution provided by counsel and technical experts. People with similar interests and positions are expected to work together to ensure that any expenditures for legal or technical assistance are minimized and costs are not duplicated.

Step 7: The decision

For electric transmission facilities, the need for transmission development filed by the Alberta Electric System Operator to the AUC must be considered to be correct unless someone satisfies the Commission that the needs application is technically deficient, or that to approve it would be contrary to the public

interest. For electric needs applications, the Commission can either approve, deny, or send the application back with suggestions for change.

Commission decisions made about applications filed for a specific utility development, including electric transmission lines, gas utility pipelines and power plants, may be approved, approved with conditions or denied. Decisions are typically released within 90 days from the close of the record as a written report. The decision, available on the AUC website, will summarize the Commission's findings and state its reasons for the decision with any conditions or approval time limits if applicable.

Sometimes needs and facility applications are considered together in a single proceeding.

Step 8: Right to appeal

A participant in a hearing who is dissatisfied with the decision of the Commission may request that the Commission review and vary its decision. Such a request must follow the procedure set out in Rule 016: *Review of Commission Decisions*.

A dissatisfied participant may also file a leave to appeal motion in the Court of Appeal of Alberta within 30 days from the date the decision is issued.

Step 9: Construction and operation

Any applicant that receives a permit to construct and licence to operate a facility from the Commission must adhere to any conditions that were set out in the decision. If you notice something during the construction or operational phases of a project that concerns you, bring this to the applicant's attention. If you are not satisfied with the response you receive, please bring your concerns to the attention of the AUC.

*Denotes opportunity for public involvement

The Alberta Utilities Commission is committed to ensuring that Albertans whose rights may be directly and adversely affected by utility development in Alberta have the opportunity to have their concerns heard, understood and considered. If you believe you may be directly and adversely affected, you can become involved in the AUC application and review process.

Contact information

Phone: 780-427-4903
Email: consumer-relations@auc.ab.ca

Dial 310-0000 prior to the 10-digit numbers for toll-free access anywhere in Alberta.

Information session

It is our goal to ensure that you understand the process, and your opportunities for involvement in proceedings to consider utility development applications. For those interested in having an AUC staff member further explain the application and review process or answer questions you may have about your involvement in utility development proceedings, please contact us as we may schedule a formal information session for you. The virtual information session on our website, found under Involving Albertans, will also provide you with further details which could assist you in understanding the process and having your say in a utility development proceeding.

This brochure provides general information only. Specific participation opportunities may differ depending on the type of application.



Public involvement in a proposed utility development

Understanding your rights and options for participating in a proceeding to consider applications for a proposed project in your area

Application process

Step 1*
Public consultation by the applicant.

Step 2
Application filed with the AUC.

Step 3
The AUC issues a notice of application or notice of hearing.

Step 4*
Interested parties submit filings to the AUC with any outstanding issues or objections.

If the AUC does not receive any submissions, the application will be reviewed and a decision may be made without a hearing.

Step 5*
The AUC issues a notice of hearing, if it was not already issued in Step 3.

- Continued opportunity for consultation and negotiation with the applicant.

Step 6*
Public hearing.

Step 7
The AUC issues its decision. Below are the options the AUC may consider for:

Needs applications from the Alberta Electric System Operator:

- Approval of application.
- Return to the Alberta Electric System Operator with suggestions.
- Denial of application.

Facilities applications:

- Approval of application.
- Approval of application with conditions.
- Denial of application.

Step 8
Option to appeal decision or ask the AUC to review its decision.

Step 9
Approvals, construction and operation of facility, if approved.

Having your say

Early discussions with the applicant about proposed utility developments will often result in greater influence on what is filed in the application for approval. Utility developments include natural gas pipelines, electric transmission lines and substations (including Alberta Electric System Operator needs identification documents), and power plants. Should you have concerns related to a proposed utility development, it is best to have early and ongoing discussions with the applicant.

If your objections cannot be resolved, or you have outstanding concerns upon the filing of an application with the AUC, you have an opportunity to submit an initial filing with your objections in writing to the AUC containing the following information:

- How you may be affected by the proposed project and the location of your land or residence in relation to it or any alternative proposed in the application.
- The potential effect the proposed project may have on your property or interest in the property.
- A description of the extent to which you may be affected, and how you may be affected in a different way or to a greater degree than other members of the general public.

Following this initial filing, you may be able to fully participate in the proceeding. This could include having legal representation and participation in a public hearing. It is important to note that any applied for routes and segments (preferred and alternate) could be chosen as the approved route in the AUC decision.

Step 1: Public consultation prior to application*

Prior to filing an application with the AUC for the approval of a proposed utility development, the applicant is required to conduct public consultation in the area of the proposed project, so that concerns may be raised, addressed and if possible, resolved.

The requirements for consultation and notification, namely the participant involvement requirements, are set out in Rule 007 for electric facilities and Rule 020 for gas utility pipelines.

Potentially affected parties are strongly encouraged to participate in the initial public consultation, as early involvement in discussions with an applicant may lead to greater influence on project planning and what is submitted to the AUC for approval.

Step 2: Application to the AUC

When the participant involvement requirements have been completed, the proponent of the utility development files an application with the AUC. The application must indicate the issues which came up during the public consultation and any amendments considered or made to the project. Any unresolved objections or concerns which arose from the public consultation must be identified in the application.

*Denotes opportunity for public involvement

Step 3: Public notification

The Commission will issue a notice when it receives an application that, in the Commission's opinion, may directly and adversely affect the rights of one or more people. The notice is typically sent by mail to residents in the project area and may also be published in local newspapers. The notice will provide key dates, contacts and participation information for those interested in becoming involved in the application process.

Step 4: Public filings to the AUC*

If you have unresolved objections or concerns about the proposed project filed with the AUC for approval and wish to participate in an AUC proceeding, you must make an initial written filing. Your filing must include your contact information, concern or interest in the application, an explanation of your position and what you feel the AUC should decide. Please be aware that any information or materials filed with the AUC, except information granted confidentiality, is available to the public.

Filing your concerns

The eFiling System is a web-based tool created to manage applications and filings made to the AUC through a proceeding-based review. This system gives access to all public documents associated with applications filed with the AUC and is the most efficient way to provide your input to the AUC and monitor the related proceeding filings.

Those who do not have access to the Internet can send filings, evidence and other material by mail or fax and the AUC will upload the submission on your behalf.

Participant cost reimbursement

A person determined by the Commission to be a local intervener can apply for reimbursement of reasonable costs incurred while participating in an AUC proceeding. Details regarding recovery of participants' costs are described in Rule 009: *Rules on Local Intervener Costs*.

Step 5: Consultation and negotiation*

The Commission supports ongoing efforts to reach a positive outcome for the applicant and all affected parties. The Commission encourages the applicant and those who have made filings to continue to attempt to resolve any outstanding issues. If all concerns can be satisfactorily resolved this may eliminate the need for a formal hearing. However, if there continues to be unresolved issues, typically those matters will be addressed at an AUC public hearing.

INCLUDED IN THIS INFORMATION PACKAGE:

- Project map
- AESO Need Overview
- AUC brochure: *Public involvement in a proposed utility development*

How to provide your input

We will contact landowners, residents and occupants near the proposed transmission line project to gather input and address questions or concerns. After the consultation process is complete we will file an application with the AUC. The AUC will review the application through a process in which stakeholders can participate. We will notify stakeholders when we file the application and again once the AUC has reached a decision about the project. To learn more about the AUC process and how you can become involved, please refer to the brochure included in this package titled *Public involvement in a proposed utility development*.



2611 - 3rd Avenue SE
Calgary, Alberta T2A 7W7

Let's talk transmission

[www.facebook.com/
altalinktransmission](http://www.facebook.com/altalinktransmission)



www.twitter.com/altalink



Contact us

To learn more about the proposed Welsch Wind Farm Connection project, please contact:

ALtaLINK

1-877-267-1453 (toll-free)

Email: stakeholderrelations@altalink.ca

Website: www.altalink.ca/regionalprojects

To learn more about Welsch Wind Power, a wholly owned subsidiary of ENERCON, please contact:

ENERCON CANADA INC.

Hassan Shahriar

416-572-8912

hassan.shahriar@enercon.de

To learn more about Alberta's electric system and the need for the project, please contact:

ALBERTA ELECTRIC SYSTEM OPERATOR (AESO)

1-888-866-2959 (toll-free)

Email: stakeholder.relations@aeso.ca

The Alberta Electric System Operator (AESO) is an independent, not-for-profit organization responsible for the safe, reliable and economic planning and operation of the provincial transmission grid. For more information about why this project is needed, please refer to the AESO's Need Overview included with this package, or visit www.aeso.ca. If you have any questions or concerns about the need for this project you may contact the AESO directly. You can make your concerns known to an AltaLink representative who will collect your personal information for the purpose of addressing your questions and/or concerns to the AESO. This process may include disclosure of your personal information to the AESO.

To learn more about the application and review process, please contact:

ALBERTA UTILITIES COMMISSION (AUC)

780-427-4903

(You can call toll-free by dialing 310-0000 before the number).

Email: utilitiesconcerns@auc.ab.ca

The Alberta Utilities Commission (AUC) ensures the fair and responsible delivery of Alberta's utility services. AltaLink submits applications for new transmission projects to the AUC and the AUC reviews them in a public process.



You are receiving this newsletter because you are near the Welsch Wind Farm Connection project and we want your input.

Welsch Wind Power has requested a connection to the **transmission** system for their new wind farm development, Welsch Wind Farm. The Welsch Wind Farm will be connected by building a transmission line between the Welsch Wind Farm and the transmission system.

The transmission line will be constructed, operated and maintained by AltaLink and will connect Welsch Wind Power's approved Welsch **Substation** to the electric system. We began public consultation in September 2016 for this project and have now identified our preferred and alternate route options.

Although AltaLink's project is separate from the Welsch Wind Farm project, it is required to facilitate the connection of the new wind farm development. Please contact Welsch Wind Power, a wholly owned subsidiary of ENERCON, for more information on their new wind development. Their contact information is on the back of this newsletter.

We are providing you with:

- project details
- the project schedule
- information about how you can provide your input
- maps of the proposed project

DEFINITIONS

Transmission

Transmission lines make up Alberta's electric highway, linking the places where power is generated to where power is used. Transmission lines transport large amounts of power over long distances across the province. The transmission system connects diverse sources of power generation including wind, high-efficiency coal, natural gas and more.

DEFINITIONS

Substation

Substations are the connection points between power lines of varying voltages and contain equipment that controls and protects the flow of power. Substations include transformers that step down and step up the voltage so power can be transmitted through transmission lines or distributed to your community through distribution lines.

CONTACT US

1-877-267-1453

stakeholderrelations@altalink.ca

Visit us online at

www.altalink.ca/regionalprojects

Electric and Magnetic Fields (EMF)

AltaLink recognizes that people have concerns about exposure to Electric and Magnetic Fields (EMF) and we take those concerns seriously.

Everyone in our society is exposed to EMF from many sources, including:

- power lines and other electrical facilities
- electrical appliances in your home
- building wiring

National and international organizations such as the World Health Organization and Health Canada have been conducting and reviewing research about EMF for more than 40 years. Based on this research, these organizations have not recommended the general public take steps to limit their everyday exposure to EMF from high voltage transmission lines.

If you have any questions about EMF please contact us:

Website: www.altalink.ca/emf
 Email: emfdialogue@altalink.ca
 Toll-free phone number:
 1-866-451-7817

PRIVACY COMMITMENT

AltaLink is committed to protecting your privacy. Your personal information is collected and will be protected under AltaLink's Privacy Policy and Alberta's Personal Information Protection Act. As part of the regulatory process for new transmission projects, AltaLink may provide your personal information to the Alberta Utilities Commission (AUC). For more information about how AltaLink protects your personal information, visit our website at www.altalink.ca/privacy or contact us directly via email privacy@altalink.ca or phone at 1-877-267-6760.



Project details

We are proposing to build approximately six to 10.5 kilometres of single circuit 138 kilovolt (kV) transmission line from Welsch Wind Power's approved Welsch Substation to an existing transmission line in the area. The connection point of the proposed new transmission line and existing transmission line is proposed to be near the junction of Highway 785 and Range Road 291, approximately nine kilometres northeast of Pincher Creek. The connection point is shown on the attached maps as designation point A60.

Route Selection

AltaLink takes several factors into consideration in an effort to find routes with low overall impact, in addition to stakeholder input. Some of the factors we consider include agricultural, residential, environmental and visual impacts, as well as cost. Stakeholder input is an important part of our planning process. Of the potential routes considered, we believe the preferred is the best solution as it has low overall environment, social and economic effects. The alternate route also presents a viable alternative. None of these options have been approved. We intend to submit these routes in our facilities application to the Alberta Utilities Commission (AUC).

Preferred route

We have identified the east route as the preferred route, which is shown in red on the attached maps. The preferred route is approximately six kilometres long and is the shortest route option. A portion of the preferred route between designation points A10 and A25 has been added as a result of stakeholder feedback during consultation and following further analysis has been introduced to reduce potential impacts. The segment of route between A10-A20-A25 is no longer being considered and is shown as a grey line on the attached maps.

The preferred route follows existing road allowance for approximately 60 per cent of its total length. Future wind development is planned where the route is not in road allowance. Impacts to the environment are expected to be low with the application of mitigations. The preferred route also has low residential, visual and agricultural impacts as well as good access for maintenance and operation of the line.

Alternate route

The west route, shown in green on the attached maps, has been selected as the alternate route. The alternate route is approximately 10.5 kilometres long. During consultation we received stakeholder feedback regarding a portion of the alternate route between designation points B15 and B35, east Highway 510, and following further analysis this portion has been introduced to minimize potential impacts. The segment of route on the west side of Highway 510 from designation points B15-B20-B30 is no longer being considered and is shown in grey on the attached maps.

The alternate route has higher potential residential and visual impacts when compared to the preferred route. This alternate route is considered a viable route option as it follows road allowance for 95 per cent of its total length, has low agricultural and environmental impacts and good access for maintenance and operation of the line.

Transmission structures



Single pole structure similar to the proposed



Two pole structure similar to the proposed

Our September 2016 newsletter outlined that single pole, wood structures would be used for this project as pictured above. Further engineering has determined that all structures will be steel and two pole structures may be required as well. Final structure details will be determined following detailed engineering.

The proposed single circuit 138 kV transmission structures will:

- be single pole or two pole
- be steel
- be approximately 13 to 40 metres tall
- typically have distance between structures of approximately 90 to 130 metres

Anticipated project schedule

Notify and consult with stakeholders	Fall 2016 - Early 2017
File application with Alberta Utilities Commission (AUC)	Summer 2017
Start construction if project is approved	Fall 2018
Complete construction	Late 2018

Although we attempt to follow the anticipated project schedule, it is subject to change. We will continue to provide you with updated schedule information if required as the project progresses.

Right-of-way, construction access and workspace

Where the transmission line is located entirely on private property, AltaLink will require a 20 metre right-of-way for a single pole structure. Two pole structures will require a 30 metre right-of-way. Rights-of-way will be acquired from landowners in the form of a right-of-way agreement.

Where the transmission line is proposed in road allowance, AltaLink may require a 10 metre right-of-way on adjacent property for access and maintenance. Additional right-of-way of 28 metres by five metres may be required for guy anchors.

Additional off right-of-way access and construction workspace outside of the right-of-way may be required in certain areas during construction. AltaLink may also need an area up to 90 metres by 20 metres for stringing behind some corner structures.

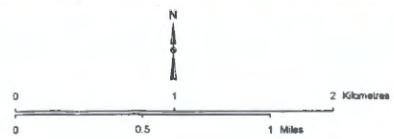
Additional right-of-way of 240 metres by 20 metres will be required to accommodate an air break. The air break will include two, two-pole structures and will be located near A50 on the preferred route and B40 on the alternate route.

AltaLink will pay fair market value for additional areas. All areas listed above are shown on the attached strip mosaic maps.



LEGEND	
	Approved Third Party Collector Substation
	Point Designation
	Existing Substation
	Proposed Preferred Route
	Proposed Alternate Route
	Route No Longer Being Considered
	Existing Transmission Line
	Other Altalink Projects
	Other Approved Third Party Collector Substation
	Other Proposed Transmission Line (130L)
	Residence
	Pipeline
	River or Stream
	Road
	Environmentally Significant Area
	First Nations Reserve
	Irrigated Parcel
	Other Protected Area
	Water Body

NO
DRAWN DR - ST
FILE NO 12351212-006
REVISION: 1 01 06
AL FOLDER WELSCH WIND FARM
CONNECTION
PROJECT
DATE: 2016-12-20



Photography dated: 2009-2012 Source: Valtus Imagery Services 40cm Colour Ortho Photography
Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present.

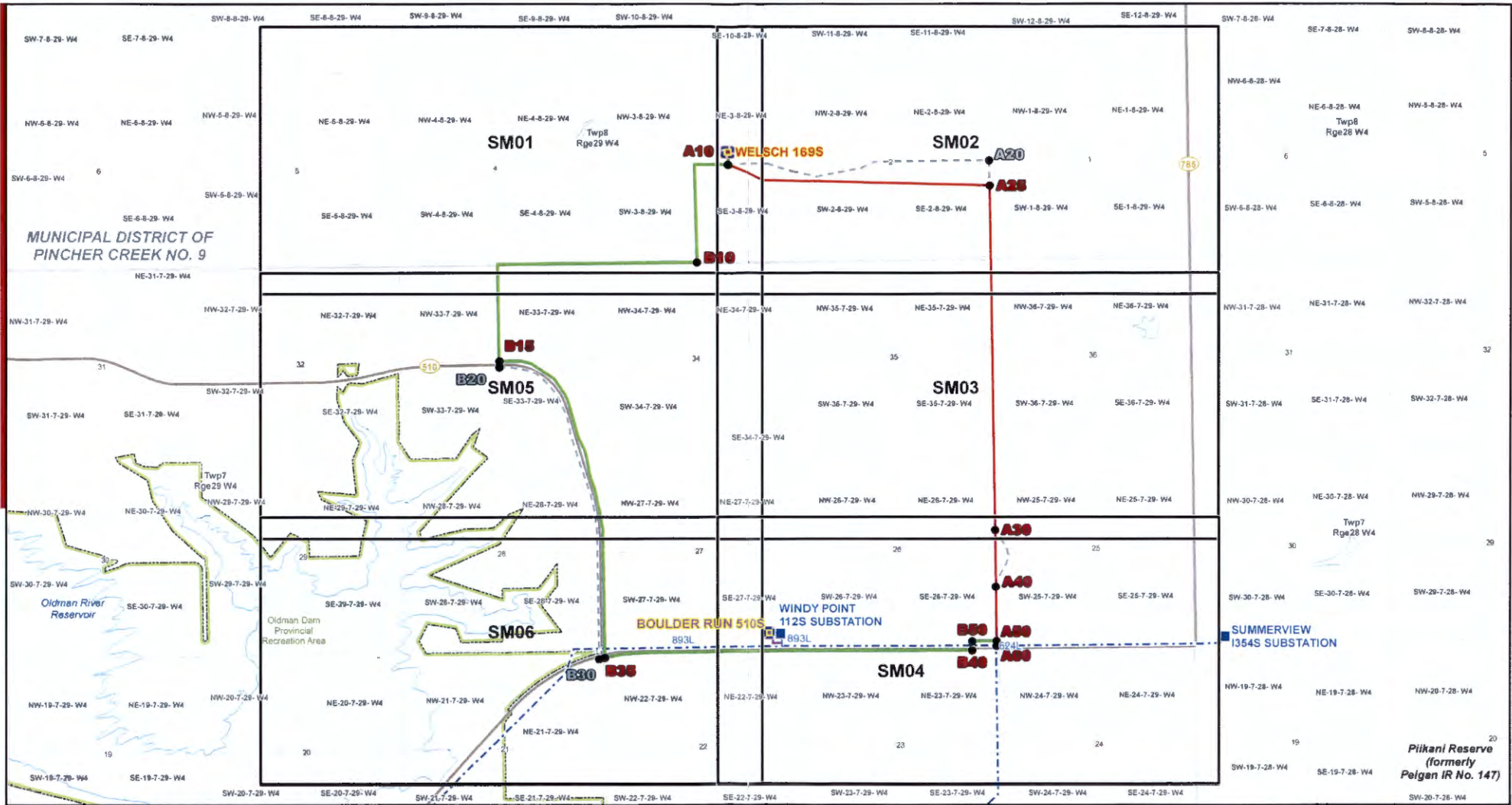
DETAIL PHOTO **DP1**



PROPOSED

WELSCH WIND FARM CONNECTION PROJECT

Preferred and Alternate



LEGEND

- | | | | |
|--|---|--|---|
| | Approved Third Party Collector Substation | | Other Altalink Projects |
| | Point Designation | | Other Approved Third Party Collector Substation |
| | Existing Substation | | Other Proposed Transmission Line (130L) |
| | Proposed Preferred Route | | Map Sheet |
| | Proposed Alternate Route | | Road |
| | Route No Longer Being Considered | | First Nations Reserve |
| | Existing Transmission Line | | Other Protected Area |
| | | | Water Body |

NO.
DRAWN: ST-DR
FILE NO.: 123512186-005
REVISION: 1.02.00
AL FOLDER: WELSCH WIND FARM
CONNECTION
PROJECT
DATE: 2016-12-21



Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present.

STRIP INDEX SI



PROPOSED
WELSCH WIND FARM CONNECTION PROJECT
Preferred and Alternate Routes

NOTES

The intent is for the proposed transmission line to be located 1m inside the road allowance, unless otherwise noted.

Between Welsch 169S, A10, and A25, the route is not located within road allowance and will require a 20m wide right-of-way. If a two-pole structure is required a 30m wide right-of-way will be required.

A 90m x 20m temporary construction workspace may be required in areas shown on the map. Within this workspace, a 28m x 5m permanent right-of-way may be required for guy anchors.

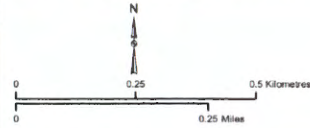
Along Range Road 292A, Township Road 80 and Range Road 293A, a 10m wide right-of-way may be required on private property.



LEGEND

- | | | | |
|--|--|--|---|
| <ul style="list-style-type: none"> Approved Third Party Collector Substation Kilometre Point Point Designation Existing Substation Wind Monitoring Tower Proposed Preferred Route Proposed Alternate Route | <ul style="list-style-type: none"> Route No Longer Being Considered Existing Fibre Optic Cable Existing Transmission Line Existing Fortle Distribution Line Proposed Guy Wire Easement Proposed Right of Way Boundary Proposed Temporary Workspace | <p>Other Altalink Projects</p> <ul style="list-style-type: none"> Other Approved Third Party Collector Substation Other Proposed Transmission Line (130L) Hamlet or Locality Residence Wind Turbine - Existing Pipeline | <ul style="list-style-type: none"> Road Environmentally Significant Area Irrigated Parcel Other Protected Area Water Body |
|--|--|--|---|

NO: DR-11-11-11-11-11
 FILE NO: 123612198-004
 REVISION: 1.03.00
 AL FOLDER: WELSCH WIND FARM CONNECTION PROJECT
DATE: 2017-02-03



Photography dated: 2009-2012 Source: Velus Imagery Services 40cm Colour Ortho Photography
 Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present.

STRIP MOSAIC **SM1**



PROPOSED

WELSCH WIND FARM CONNECTION PROJECT
 Preferred and Alternate Routes

MUNICIPAL DISTRICT OF
PINCHER CREEK NO. 9



NOTES

The intent is for the proposed transmission line to be located 1m inside the road allowance, unless otherwise noted.

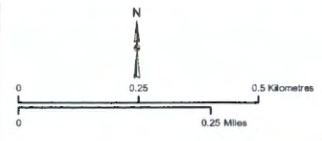
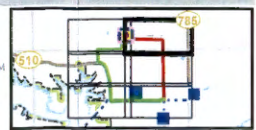
Between Welsch 169S, A10, and A25, the route is not located within road allowance will require a 20m wide right-of-way. If a two-pole structure is required a 30m wide right-of-way will be required.

A 90m x 20m temporary construction workspace may be required in areas shown on the map. Within this workspace, a 28m x 5m permanent right-of-way may be required for guy anchors.

Along Range Road 291, a 10m right-of-way may be required on private property.

LEGEND	
	Approved Third Party Collector Substation
	Kilometre Point
	Point Designation
	Existing Substation
	Wind Monitoring Tower
	Proposed Preferred Route
	Proposed Alternate Route
	Route No Longer Being Considered
	Existing Fibre Optic Cable
	Existing Transmission Line
	Existing Fortis Distribution Line
	Proposed Guy Wire Easement
	Proposed Right of Way Boundary
	Proposed Temporary Workspace
Other Altalink Projects	
	Other Approved Third Party Collector Substation
	Other Proposed Transmission Line (130L)
	Hamlet or Locality
	Residence
	Wind Turbine - Existing
	Pipeline
	Road
	Environmentally Significant Area
	Irrigated Parcel
	Other Protected Area
	Water Body

NO. DRANK DR. ST
FILE NO. 123612168-004
REVISION. 1.03.00
AL FOLDER: WELSCH WIND FARM CONNECTION PROJECT
DATE: 2017-02-03



Photography dated: 2009-2012 Source: Valtis Imagery Services 40cm Colour Ortho Photography
Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present

STRIP MOSAIC **SM2**

PROPOSED

WELSCH WIND FARM CONNECTION PROJECT

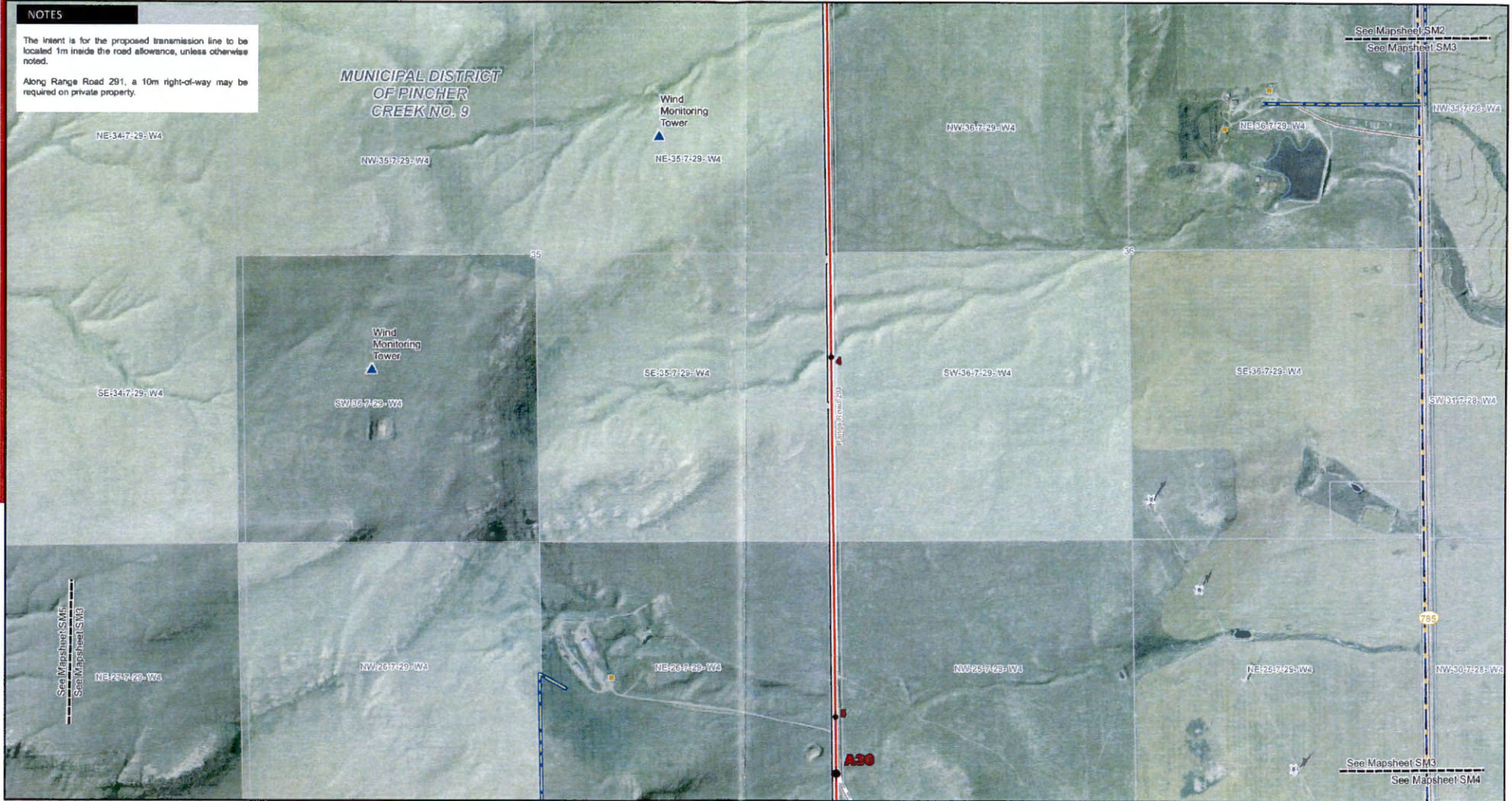
Preferred and Alternate Routes

NOTES

The intent is for the proposed transmission line to be located 1m inside the road allowance, unless otherwise noted.

Along Range Road 291, a 10m right-of-way may be required on private property.

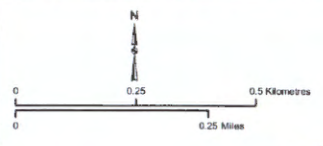
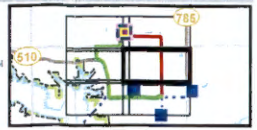
**MUNICIPAL DISTRICT
OF PINCHER
CREEK NO. 9**



LEGEND

Approved Third Party Collector Substation	Route No Longer Being Considered	Other Altalink Projects	Road
Kilometre Point	Existing Fibre Optic Cable	Other Approved Third Party Collector Substation	Environmentally Significant Area
Point Designation	Existing Transmission Line	Other Proposed Transmission Line (130L)	Imagined Parcel
Existing Substation	Existing Fortis Distribution Line	Hamlet or Locality	Other Protected Area
Wind Monitoring Tower	Proposed Guy Wire Easement	Residence	Water Body
Proposed Preferred Route	Proposed Right of Way Boundary	Wind Turbine - Existing	
Proposed Alternate Route	Proposed Temporary Workspace	Pipeline	

NO. DRAWN: DR - ST
 FILE NO.: 123512166-004
 REVISION: 1 03.00
 AL FOLDER: WELSCH WIND FARM CONNECTION PROJECT
DATE: 2017-02-03



Photography dated 2006-2012 Source: Valitus Imagery Services 40cm Colour Ortho Photography
 Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present.

STRIP MOSAIC SM3

PROPOSED

WELSCH WIND FARM CONNECTION PROJECT
 Preferred and Alternate Routes



NOTES

The intent is for the proposed transmission line to be located 1m inside the road allowance, unless otherwise noted.

Depending on the route selected, a 240m x 20m right-of-way may be required north of A50 or west of B40 on private land to accommodate two, two-pole structures proposed in these areas.

A 90m x 20m temporary construction workspace may be required in areas shown on the map. Within this workspace, a 28m x 5m permanent right-of-way may be required for guy anchors.

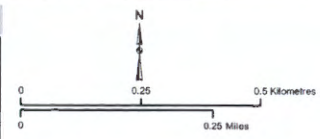
Between A50 and B40, the proposed transmission line is located on private property and will require a 20m wide right-of-way.

The proposed 130L and approved Boulder Run 510S are part of Windy Point Wind Farm (130L Transmission Line Interconnection) Project.

Along Range Road 291 and Highway 785, a 10m wide right-of-way may be required on private property.

- LEGEND**
- Approved Third Party Collector Substation
 - Kilometre Point
 - Point Designation
 - Existing Substation
 - Wind Monitoring Tower
 - Proposed Preferred Route
 - Proposed Alternate Route
 - Route No Longer Being Considered
 - Existing Fibre Optic Cable
 - Existing Transmission Line
 - Existing Fortis Distribution Line
 - Proposed Guy Wire Easement
 - Proposed Right of Way Boundary
 - Proposed Temporary Workspace
 - Other Altalink Projects
 - Other Approved Third Party Collector Substation
 - Other Proposed Transmission Line (130L)
 - Hamlet or Locality
 - Residence
 - Wind Turbine - Existing
 - Pipeline
 - Road
 - Environmentally Significant Area
 - Irrigated Parcel
 - Other Protected Area
 - Water Body

NO. DRAWN: DR-ST
 FILE NO: 123512168-004
 REVISION: 1 03 00
 AL FOLDER: WELSCH WIND FARM CONNECTION PROJECT
 DATE: 2017-02-03



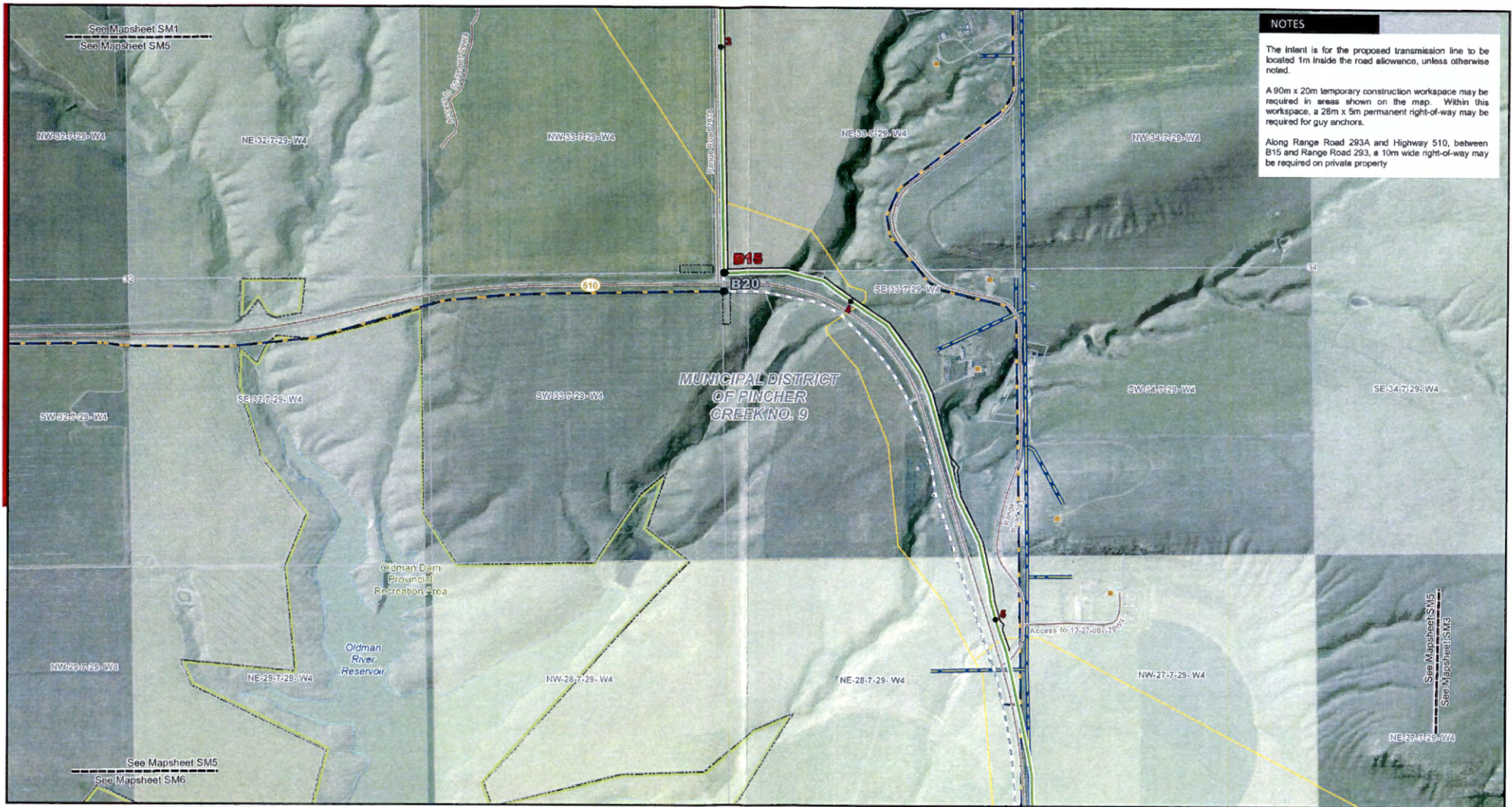
Photography dated: 2009-2012 Source: Velus Imagery Services 40cm Colour Ortho Photography
 Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present.

STRIP MOSAIC **SM4**

ALTALINK
 A BENEVOLENT ENERGY COMPANY

PROPOSED

WELSCH WIND FARM CONNECTION PROJECT
 Preferred and Alternate Routes



NOTES

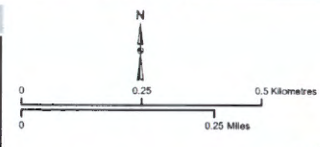
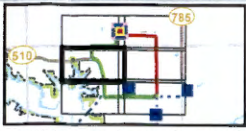
The intent is for the proposed transmission line to be located 1m inside the road allowance, unless otherwise noted.

A 90m x 20m temporary construction workspace may be required in areas shown on the map. Within this workspace, a 28m x 5m permanent right-of-way may be required for guy anchors.

Along Range Road 293A and Highway 510, between B15 and Range Road 293, a 10m wide right-of-way may be required on private property.

LEGEND	
	Approved Third Party Collector Substation
	Kilometre Point
	Point Designation
	Existing Substation
	Wind Monitoring Tower
	Proposed Preferred Route
	Proposed Alternate Route
	Route No Longer Being Considered
	Existing Fibre Optic Cable
	Existing Transmission Line
	Existing Fortis Distribution Line
	Proposed Guy Wire Easement
	Proposed Right of Way Boundary
	Proposed Temporary Workspace
	Other Approved Third Party Collector Substation
	Other Proposed Transmission Line (130L)
	Hamlet or Locality
	Residence
	Wind Turbine - Existing
	Pipeline
	Road
	Environmentally Significant Area
	Inigated Parcel
	Other Protected Area
	Water Body

NO: DRAWN: DR - ST
 FILE NO.: 123512166-004
 REVISION: 1.03.00
 AL FOLDER: WELSCH WIND FARM CONNECTION PROJECT
DATE: 2017-02-03



Photography dated: 2009-2012 Source: Valtus Imagery Services 40cm Colour Ortho Photography
 Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present.

STRIP MOSAIC **SM5**

PROPOSED

WELSCH WIND FARM CONNECTION PROJECT
 Preferred and Alternate Routes



NOTES

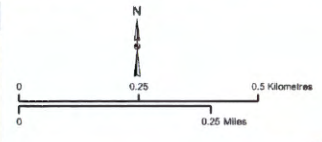
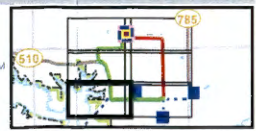
The intent is for the proposed transmission line to be located 1m inside the road allowance, unless otherwise noted.

A 90m x 20m temporary construction workspace may be required in areas shown on the map. Within this workspace, a 28m x 5m permanent right-of-way may be required for guy anchors.

Along Highway 785, a 10m wide right-of-way may be required on private property.

LEGEND	
	Approved Third Party Collector Substation
	Kilometre Point
	Point Designation
	Existing Substation
	Wind Monitoring Tower
	Proposed Preferred Route
	Proposed Alternate Route
	Route No Longer Being Considered
	Existing Fibre Optic Cable
	Existing Transmission Line
	Existing Fortis Distribution Line
	Proposed Guy Wire Easement
	Proposed Right of Way Boundary
	Proposed Temporary Workspace
	Other Approved Third Party Collector Substation
	Other Proposed Transmission Line (130L)
	Hamlet or Locality
	Residence
	Wind Turbine - Existing
	Pipeline
	Road
	Environmentally Significant Area
	Impaired Parcel
	Other Protected Area
	Water Body

NO. DRAWN: DR - ST
 FILE NO.: 123512166-004
 REVISION: 1.03.00
 AL FOLDER: WELSH WIND FARM CONNECTION PROJECT
DATE: 2017-02-03



Photography dated: 2009-2012 Source: Valtis Imagery Services 40cm Colour Ortho Photography
 Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present

STRIP MOSAIC **SM6**

PROPOSED

WELSH WIND FARM CONNECTION PROJECT
 Preferred and Alternate Routes

Tara Cryderman

From: Wendy Kay
Sent: Wednesday, March 8, 2017 3:57 PM
To: Tara Cryderman
Subject: FW: Peace and quiet in the Castle Parks

Council – Correspondence – For Info

From: MDInfo
Sent: March 8, 2017 3:54 PM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: FW: Peace and quiet in the Castle Parks

From: Gail Michener [<mailto:gail.rosa.michener@gmail.com>]
Sent: Wednesday, March 8, 2017 3:41 PM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: Peace and quiet in the Castle Parks

Make the Castle Parks places of peace and quiet.

How can a person on a motorized off-highway vehicle hear — let alone enjoy — a burbling brook, a singing chickadee, wind sighing in the trees, a grouse calling her chicks, a chattering a red squirrel? But these can all be heard, enjoyed, and appreciated by picnickers, walkers, hikers, photographers, birders, and equestrians without interfering with each other — as long as there is no competitive noise from OHVs. It is not merely that OHVs preclude walking or photographing on the same trail, they reduce the enjoyment of others who cannot escape the sound of engines even when they are on distant trails.

Aside from my personal desire to enjoy nature with just the sounds of nature, OHVs interfere with nature at all levels by increasing erosion, disturbing wildlife, disrupting water flow, damaging vegetation, endangering rare species.

Congratulations to Premier Notley and Environment and Parks Minister Phillips for standing firm on the proposal to phase out OHVs in the new Castle Parks. Personally I would be happier if the elimination was accelerated to be completed within 1-2 years.

Gail R. Michener
Box 99, Picture Butte, AB, T0K 1V0, Canada

New wildfire risk assessment for Pincher Creek

Submitted by PCESC

The land is damp right now, but wildfire season isn't far away — and in years without a lot of snow, the risk is ever present. That's why when Pincher Creek Emergency Services Commission (PCESC) Chief Dave Cox jumped at the opportunity to make the region a little more FireSmart through a grant offered by the Forest Resource Improvement Association of Alberta.

"I submitted an expression of interest for our entire municipality — the MD of Pincher Creek and the Town of Pincher Creek," said Cox. "Our application was kind

of unique in that we asked for a mitigation strategy for the whole municipality."

The application was successful and a specialized consulting company was hired to create a wildfire risk report, complete with a mitigation strategy to reduce the risk.

"I know from my history that urban interface fires have been identified as an issue even prior to 2003, which was our first big exposure with the Lost Creek fire," said Cox. "So when the funds became available to do this project, basically with a 100 per cent grant, I really felt we had the chance to do something positive for our com-

munity."

The resulting Pincher Creek Wildfire Mitigation Strategy assesses the risk throughout the region where wildlands meet agricultural and residential development, including the towns, villages, and tourist developments in the area.

"The report doesn't just pertain to the forest environment, but also higher risk areas like communities adjacent to the railway tracks where we know we can have fires start. Our fire threat in southern Alberta is a little different in that we can have major fires 12 months a year, depending on our winter. We actually have a higher haz-

ard, generally speaking, in the fall and winter if we have an open, dry winter — than we do in the summer time."

Potential forest fires, grass fires combined with tourism, protected parks, rural subdivisions and forest-based communities mean that PCESC must be ready to respond to virtually any situation with a moment's notice.

"The strategy is developed to identify potential hazards and with that how we help people mitigate the risks on their properties. There are new standardized procedures to reduce this risk through a program called FireSmart Canada. We actu-

ally know this system works, and we want to give people the opportunity to learn about their wildfire risk, and what they can do to reduce that risk to their property, their livestock and even their lives," Cox said. "Eventually, we want to be in a position to provide on-site visits from our department to do assessments for residents who request that service."

There will be a series of open houses held throughout the region where people can learn about their specific fire risk, and what they can do to reduce it.

"This report has provided an in-depth analysis of the highest-risk areas, and

FireSmart Canada provides the tools to make a difference," Cox said.

A total of five open houses are being held over the course of three days, and the public is encouraged to attend:

March 14 - Lundbreck Community Hall: 1:30 p.m. - 4:30 p.m. and at the Coalfields School, Beaver Mines: 6 p.m. - 9 p.m. March 15 - Twin Butte Hall: 1:30 p.m. - 4:30 p.m. and at the Heritage Inn in Pincher Creek from 6 p.m. - 9 p.m. The final open house will be held at Summerview Hall, located at Heritage Acres from 1:30 p.m. - 4 p.m.

Wildfire season is approaching – are you FireSmart?

The Pincher Creek Wildfire Mitigation Strategy was developed for the entire MD, including the town of Pincher Creek.

Learn what you can do to reduce your risk and protect your property!

Sponsored by Pincher Creek Emergency Services Commission, the public is invited to attend one of our free informational open houses.

March 14

Lundbreck Hall, 1:30 pm - 4:30 pm
Beaver Mines at Coalfields School, 6 pm - 9 pm

March 15

Twin Butte Hall, 1:30 pm - 4:30 pm
Pincher Creek at the Heritage Inn, 6 pm - 9 pm

March 16

Summerview Hall at Heritage Acres, 1:30 pm - 4 pm

Don't miss your chance to become FireSmart! Attend one of the open houses and learn about your specific risk and how you can live, work and play safer.



For more information, contact Pincher Creek Emergency Services Commission Chief Dave Cox at 403-627-9504.



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES – 4 (2016)

ANNUAL ORGANIZATIONAL BOARD OF DIRECTORS' MEETING

Thursday, December 1, 2016 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Bill Graff (absent)	Village of Arrowwood	Brad Koch (absent)	Village of Lomond
Jane Jensen	Village of Barnwell	Richard Van Ee	Town of Magrath
Ed Weistra	Village of Barons	David Hawco	Town of Milk River
Tom Rose	Town of Bassano	Louis Myers	Village of Milo
Fred Rattai	City of Brooks	Christophe Labrune (absent)	Town of Nanton
Jim Bester	Cardston County	Clarence Amulung	County of Newell
Dennis Barnes (absent)	Town of Cardston	Pete Pelley	Village of Nobleford
Stacey Hovde	Village of Carmangay	Henry de Kok (absent)	Town of Picture Butte
Jamie Smith (absent)	Village of Champion	Quentin Stevick (absent)	M.D. of Pincher Creek
Betty Fieguth (absent)	Town of Claresholm	Don Anderberg	Town Pincher Creek
Bill Chapman	Town of Coaldale	Ronald Davis (absent)	M.D. of Ranchland
Sheldon Watson (absent)	Town of Coalhurst	Greg Robinson	Town of Raymond
Ken Galts	Village of Coutts	Barry Johnson	Town of Stavely
Garry Hackler (absent)	Village of Cowley	Ben Nilsson (absent)	Village of Stirling
Bill Kovach	Mun. Crowsnest Pass	Ben Elfring	M.D. of Taber
Dean Ward - alternate	Mun. Crowsnest Pass	Margaret Plumtree (absent)	Town of Vauxhall
Gordon Wolstenholme	Town of Fort Macleod	Derrick Annable (absent)	Vulcan County
Darrell Edwards (absent)	Village of Glenwood	Rick Howard	Town of Vulcan
John Connor	Town of Granum	David Cody	County of Warner
Monte Christensen (absent)	Village of Hill Spring	Ian Glendinning	Village of Warner
John Willms (absent)	County of Lethbridge	Henry Van Hierden	M.D. Willow Creek

STAFF:

Lenze Kuiper	Director	Cam Klassen	Assistant Planner
Mike Burla	Senior Planner	Leda Kozak Tittsworth	Assistant Planner
Bonnie Brunner	Senior Planner	Mladen Kristic	CAD/GIS Technologist
Diane Horvath	Senior Planner	Stacy Olsen	Subdivision Technician
Steve Harty	Senior Planner	Barb Johnson	Executive Secretary

AGENDA:

1. **Approval of Agenda** – December 1, 2016
2. **Approval of Minutes** – September 1, 2016 (attachment)

3. **Business Arising from the Minutes**.....
 4. **Recognition of Members and Alternate Members for 2016/2017** (attachment)
 5. **Appointment of Officers and Executive Committee for 2016/2017** (attachment)
 - (a) Election of Chair
 - (b) Election of Vice-Chair
 - (c) Election of Executive Committee.....
 - (d) Destruction of Ballots.....
6. **GUEST SPEAKER – Jordan Walker, Ventus Geospatial – “Aerial Surveys”** (attachment)
7. **Reports**
 - (a) Executive Committee Report..... (attachment)
 - (b) GIS Report and Update
 8. **Business**
 - (a) Proposed 2017 Budget..... (attachment)
 - (b) ORRSC Update
 9. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the 10-month period:
January 1 - October 31, 2016..... (attachment)
 10. **Adjournment – March 2, 2017**.....
-

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:05 P.M.

1. APPROVAL OF AGENDA

Moved by: Tom Rose

THAT the Board of Directors approve the agenda of December 1, 2016, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: David Hawco

THAT the Board of Directors approves the minutes of September 1, 2016, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

None.

4. RECOGNITION OF MEMBERS AND ALTERNATE MEMBERS FOR 2016/2017

- Municipality of Crowsnest Pass member Bill Kovach requested that Dean Ward be added to the list of alternate members.

Municipality	Member	Alternate Member
Arrowwood – Village	Bill Graff	—
Barnwell – Village	Jane Jensen	Darrell Turner
Barons – Village	Ed Weistra	Ron Gorzitza
Bassano – Town	Tom Rose	Rick Beddows
Brooks – City	Fred Rattai	—
Cardston – County	Jim Bester	Roger Houghton
Cardston – Town	Dennis Barnes	Bill Peavoy
Carmangay – Village	Stacey Hovde	Sheila Smidt
Champion – Village	Jamie Smith	Trevor Wagenvoort
Claresholm – Town	Betty Fieguth	—
Coaldale – Town	Bill Chapman	—
Coalhurst – Town	Sheldon Watson	—
Coutts – Village	Ken Galts	Tom Butler
Cowley - Village	Garry Hackler	Warren Mickels
Crowsnest Pass – Municipality	Bill Kovach & Dave Filipuzzi	Dean Ward
Fort Macleod – Town	Gordon Wolstenholme	Trish Hoskin
Glenwood – Village	Darrell Edwards	—
Granum – Town	John Connor	Barin Beresford
Hill Spring – Village	Monte Christensen	—
Lethbridge – County	John Willms	—
Lomond – Village	Brad Koch	—
Magrath – Town	Richard Van Ee	Brian Oliver
Milk River – Town	David Hawco	—
Milo – Village	Louis Myers	Scott Schroeder
Nanton – Town	Christophe Labrune	Rick Everett
Newell – County	Clarence Amulung	Gordon Simpson
Nobleford – Village	Pete Pelley	Don Vincent
Picture Butte – Town	Henry de Kok	Teresa Feist
Pincher Creek – M.D. No. 9	Quentin Stevick	Fred Schoening
Pincher Creek – Town	Don Anderberg	Lorne Jackson
Ranchland – M.D. No. 66	Ronald Davis	Harry Streeter
Raymond – Town	Greg Robinson	Clark Holt
Stavelly – Town	Barry Johnson	Janice Binmore
Stirling – Village	Ben Nilsson	Michael Maynes
Taber – Municipal District	Ben Elfring	—
Vauxhall – Town	Margaret Plumtree	Marilyn Forchuk
Vulcan – County	Derrick Annable	Jason Schneider
Vulcan – Town	Rick Howard	Paul Taylor

Warner – County No. 5	David Cody	Don Heggie
Warner – Village	Ian Glendinning	Colette Glynn
Willow Creek – M.D. No. 26	Henry Van Hierden	Maryanne Sandberg

Moved by: John Connor

THAT the Board of Directors approve the list of Members and Alternate Members for 2016/2017, as amended. **CARRIED**

5. APPOINTMENT OF OFFICERS AND EXECUTIVE COMMITTEE FOR 2016/2017

- A list of members who wished to let their names stand for election for the positions of Chair, Vice-Chair and Executive Committee was included in the agenda package.

(a) Election of Chair

Advance Nominations: Gordon Wolstenholme (Town of Fort Macleod)

Nominations from the floor: None

Gordon Wolstenholme was elected Chair by acclamation.

(b) Election of Vice-Chair

Advance Nominations: Henry Van Hierden (M.D. of Willow Creek)

Nominations from the floor: None

Henry Van Hierden was elected Vice-Chair by acclamation.

(c) Election of Executive Committee

Advance Nominations: Don Anderberg (Town of Pincher Creek)
 Bill Chapman (Town of Coaldale)
 Tom Rose (Town of Bassano)
 Barry Johnson (Town of Stavely)
 Jim Bester (Cardston County)

Nominations from the floor: None

Don Anderberg, Bill Chapman, Tom Rose, Barry Johnson and Jim Bester were elected to the Executive Committee by acclamation.

Therefore, the following members will serve as the Executive Committee from December 1, 2016 to December 7, 2017:

- Gordon Wolstenholme – Chair
- Henry Van Hierden – Vice-Chair
- Don Anderberg
- Bill Chapman
- Tom Rose
- Barry Johnson
- Jim Bester

(d) **Destruction of Ballots** – None (all elected by acclamation)

6. GUEST SPEAKER – Jordan Walker, Ventus Geospatial – “Aerial Surveys”

Jordan Walker received his Bachelor of Science in Geography from the University of Lethbridge, with a concentration in GIS. He is currently the GIS Manager of Ventus Geospatial (formerly known as ISIS Geomatics) which was formed by Masters students in Geography from the U of L and has become a leader in unmanned geospatial services. His knowledge and expertise in GIS and remote sensing serve a wide variety of industries with the latest information products and spatial analyses. Mr. Walker gave an informative presentation on the various types of unmanned aerial systems used to collect extremely accurate, high-resolution surface data in a safe, cost-effective way. The units fly close to the ground, are generally quiet and not intrusive, and are able to produce detailed engineering design or quantity measurements.

For more information on Ventus Geospatial services and municipal applications contact:

Jordan Walker, B.Sc., GIS Manager
3582 30th St. N
Lethbridge, AB T1H 6Z4
t. 403.332.6072
m. 403.359.0460
jordan.walker@ventusgeo.com
www.ventusgeo.com

7. REPORTS

(a) Executive Committee Report (attachment)

- Chair Gordon Wolstenholme briefly reviewed the Executive Committee Report which was attached to the agenda and answered questions from the Board.

Moved by: Jane Jensen

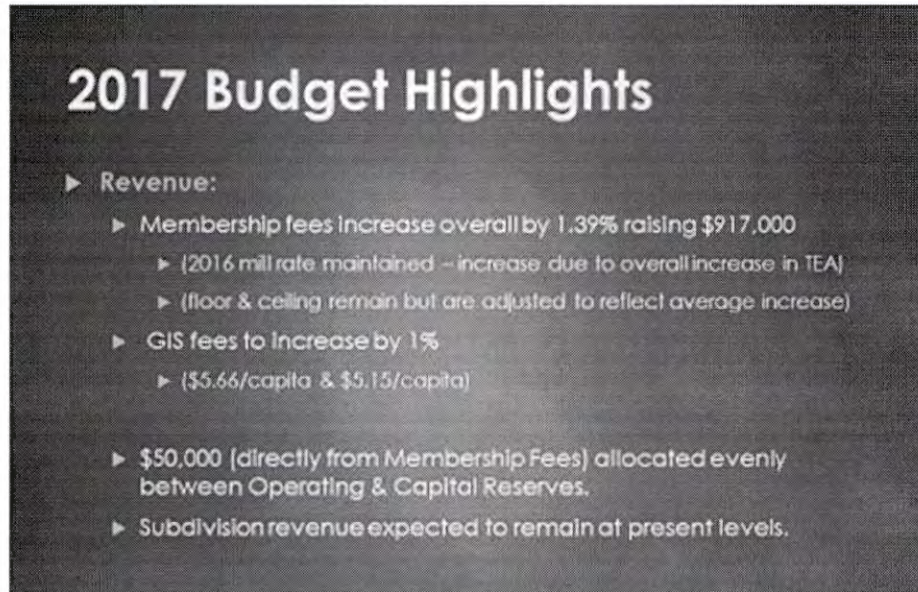
THAT the Board of Directors receive the Executive Committee Report for the meetings of October 13 and November 10, 2016, as information. **CARRIED**

(b) GIS Newsletter and Update

- 2017 will mark the 15th year of operation for the Oldman River Regional Urban GIS Project. The project started in 2002 with 18 municipalities, and now includes 43 municipal members (16 villages, 24 towns, 1 county and 2 summer villages).
- In 2017, ORRSC GIS staff will begin preliminary development on a data warehouse tied directly to the GIS. A powerful tool which every municipality already utilizes, the GIS will serve as the centralized repository for any document associated with the municipality. Land use, civic addressing, development, subdivision, recreation, plowing routes, and information maps are but a few of the possibilities that can be stored and recalled using the GIS.
- ORRSC GIS staff are also in the process of applying for a \$200,000 Partnership Grant for an Orthophotography Project in 2017.

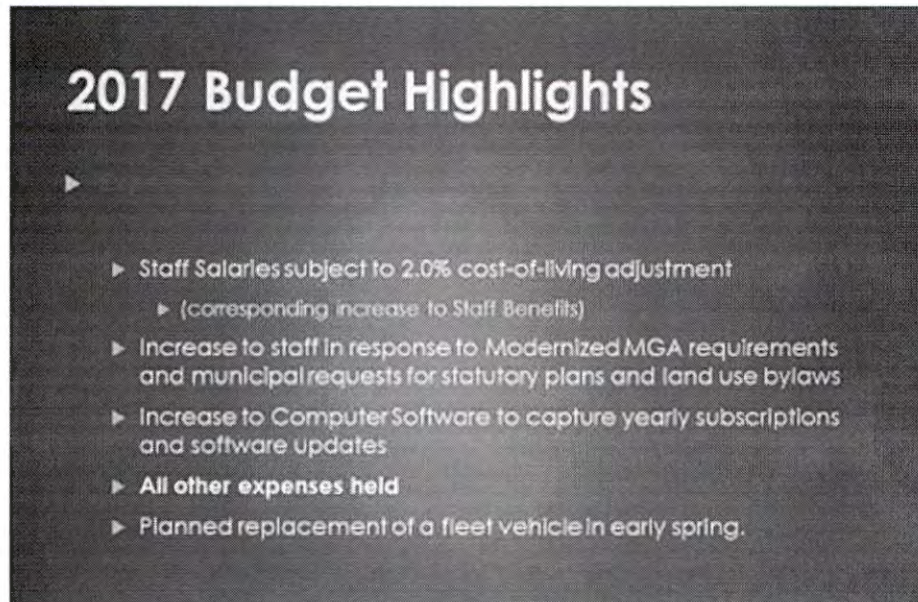
8. BUSINESS

(a) Proposed 2017 Budget



2017 Budget Highlights

- ▶ Revenue:
 - ▶ Membership fees increase overall by 1.39% raising \$917,000
 - ▶ (2016 mill rate maintained – increase due to overall increase in TEA)
 - ▶ (floor & ceiling remain but are adjusted to reflect average increase)
 - ▶ GIS fees to increase by 1%
 - ▶ (\$5.66/capita & \$5.15/capita)
 - ▶ \$50,000 (directly from Membership Fees) allocated evenly between Operating & Capital Reserves.
 - ▶ Subdivision revenue expected to remain at present levels.



2017 Budget Highlights

- ▶
 - ▶ Staff Salaries subject to 2.0% cost-of-living adjustment
 - ▶ (corresponding increase to Staff Benefits)
 - ▶ Increase to staff in response to Modernized MGA requirements and municipal requests for statutory plans and land use bylaws
 - ▶ Increase to Computer Software to capture yearly subscriptions and software updates
 - ▶ **All other expenses held**
 - ▶ Planned replacement of a fleet vehicle in early spring.

Moved by: Bill Chapman

THAT the Regional Assessment Review Board fee be increased from \$200 to \$225 per year;

AND THAT GIS fees be increased by 1% in 2017;

AND THAT the 2017 Budget, as presented; be approved, as recommended by the Executive Committee.

CARRIED



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 1 (2017)
EXECUTIVE COMMITTEE MEETING
Thursday, January 12, 2017 at 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - Chair
Henry Van Hierden - Vice-Chair
Don Anderberg (absent)
Jim Bester

Bill Chapman (absent)
Tom Rose
Barry Johnson

STAFF:

Lenze Kuiper - Director

AGENDA:

- 1. Approval of Agenda - January 12, 2017
2. Approval of Minutes - November 10, 2016 (attachment)
3. Business Arising from the Minutes
4. New Business
(a) Municipal Affairs and MGA Implementation (attachment)
(b) Municipal Affairs Correspondence re Meeting (attachment)
(c) Subdivision Activity to Year End, 2016 (attachment)
(d) Fee For Service Update (attachment)
(e) Vacation Leave Accrual (handout)
(f) Municipal Borrowing Bylaw - ATB Financial
(g) New Planning Staff
5. Accounts
(a) Office Accounts -
(i) October 2016 (attachment)
(ii) November 2016 (attachment)
(b) Financial Statements -
(i) January 1 - October 31, 2016 (attachment)
(ii) January 1 - November 30, 2016 (attachment)
6. Director's Report
7. Executive Report

8. Adjournment

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:03 P.M.

1. APPROVAL OF AGENDA

Moved by: Tom Rose

THAT the Executive Committee approve the agenda, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Barry Johnson

THAT the Executive Committee approve the minutes of November 10, 2016, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) Municipal Affairs and MGA Implementation

- An e-mail from Craig Teal of Parkland Community Planning Services to Municipal Affairs regarding assistance with the MGA implementation was attached to the agenda for information.

(b) Municipal Affairs Correspondence re: Meeting

- Administration was directed to contact Foothills–Little Bow Association (January 20 meeting) and Southwest Mayors and Reeves (February 3 meeting) to make a presentation regarding municipal support for the request for long term, yearly provincial funding based on funding discrepancies between the Capital Region Board, the Calgary Regional Partnership and other Alberta municipalities.

Moved by: Henry Van Hierden

THAT the Executive Committee direct Administration to seek support from Foothills-Little Bow Association and Southwest Mayors and Reeves for long-term, yearly provincial funding.

CARRIED

(c) Subdivision Activity to Year End, 2016

- As of the end of December 2016, 184 subdivision applications have been processed totaling \$312,650 in revenue. Target for the year is \$305,000.

Moved by: Jim Bester

THAT the Executive Committee accept Subdivision Activity - 2016 report, as information.

CARRIED

(d) Fee For Service Update

- An updated Fee For Service report was presented and reviewed.

Moved by: Barry Johnson

THAT the Executive Committee accept the updated Fee For Service report, as information.

CARRIED

(e) Vacation Accrual as of November 30, 2016

- Vacation accrual amounts were discussed and the Executive re-affirmed the need to manage the liability.

Moved by: Henry Van Hierden

THAT the Executive Committee accept the Vacation Accrual - November 2016 report, as information.

CARRIED

(f) Municipal Borrowing Bylaw – ATB Financial

- In order to maintain a \$500,000 revolving line of credit for ORRSC, ATB Financial requires the Chair and Director to sign a municipal borrowing bylaw and record its approval by the Executive Committee in the minutes of the first meeting of each year. The line of credit currently has a \$0 balance and was last used in 2013.

Moved by: Tom Rose

THAT the Executive Committee authorize the Chair and Director to endorse the 2017 Municipal Borrowing Bylaw Form (Revolving Line of Credit) for ATB Financial.

CARRIED

(g) New Planning Staff

- New planners Ian MacDougall and Cameron Mills were introduced along with their planning responsibilities.

5. ACCOUNTS

(a) Office Accounts –

(i) October 2016

5150	Staff Mileage	S. Johnson (Aug. - Oct.)	\$ 92.50
5320	General Office Supplies	S. Johnson (Aug. - Oct.)	86.33
5530	Coffee & Supplies	S. Johnson (Aug. - Oct.)	56.15
5590	Equipment & Furniture Purchases	S. Johnson (Aug. - Oct.)	234.79
5280	Janitorial Services	Madison Ave Business Services	425.00
5285	Building Maintenance	Garrison Draper	400.00
5285	Building Maintenance	Wild Rose Horticultural	160.00
5285	Building Maintenance	Infinity Property Care	980.00
5285	Building Maintenance	Weing's Sprinklers	100.00
5310	Telephone	Bell Mobility	659.80
5310	Telephone	Shaw Business	494.65
5320	General Office Supplies	Desjardin Card Services	238.93
5320	General Office Supplies	Desjardin Card Services	346.29

5380	Printing & Printing Supplies	Desjardin Card Services	101.00
5330	Dues & Subscriptions	Vulcan Advocate	68.00
5330	Dues & Subscriptions	Temple City Star	52.00
5330	Dues & Subscriptions	Macleod Gazette	50.00
5350	Postage & Petty Cash	Postage by Phone	2,000.00
5380	Printing & Printing Supplies	Peak Vocational Services	90.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	22.00
5440	Land Titles Office	Minister of Finance	288.00
5460	Public Relations	Mladen Kristic	100.00
5460	Public Relations	Lethbridge Herald	184.80
5500	Subdivision Notification	Lethbridge Herald	909.48
5570	Equipment Repairs & Maintenance	Xerox Canada	720.12
5570	Equipment Repairs & Maintenance	Xerox Canada	557.04
1160	GST Receivable	GST Receivable	738.83
		TOTAL	<u>\$10,155.71</u>

(ii) November 2016

5150	Staff Mileage	S. Johnson	\$ 54.50
5151	Vehicle Gas & Maintenance	S. Johnson	121.96
5160	Staff Field Expense	S. Johnson	14.70
5320	General Office Supplies	S. Johnson	49.98
5530	Coffee & Supplies	S. Johnson	43.94
5280	Janitorial Services	Madison Ave Business Services	475.00
5320	General Office Supplies	Madison Ave Business Services	14.99
5285	Building Maintenance	Kost Fire Equipment	204.00
5310	Telephone	Shaw Business	494.65
5310	Telephone	Bell Mobility	635.20
5320	General Office Supplies	Desjardin Card Services	257.89
5380	Printing & Printing Supplies	Desjardin Card Services	535.02
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	22.00
5430	Aerial Photos & Maps	M.D. of Pincher Creek	95.23
5440	Land Titles Office	Minister of Finance	164.00
5460	Public Relations	Costco	353.16
5470	Computer Software	Worktech	5,250.00
5480	Recruitment & Relocation	AUMA	900.00
5500	Subdivision Notification	Lethbridge Herald	458.64
5532	Assessment Review Board	H. Van Hierden	320.00
5532	Assessment Review Board	D. Gillespie	420.00
5532	Assessment Review Board	H. Caldwell	380.00
5570	Equipment Repairs & Maintenance	Xerox Canada	1,132.64
5590	Equipment Repairs & Purchases	Reiter Computer	348.00
1160	GST Receivable	GST Receivable	537.35
		TOTAL	<u>\$13,282.85</u>

Moved by: Henry Van Hierden

THAT the Executive Committee approve the Office Accounts of October (\$10,155.71), and November (\$13,282.85) 2016, as presented. **CARRIED**

(b) Financial Statements –

- (i) January 1 - October 31, 2016**
- (ii) January 1 - November 30, 2016**

Moved by: Henry Van Hierden

THAT the Executive Committee approve the following unaudited financial statements:

- January 1 - October 31, 2016
- January 1 - November 30, 2016

CARRIED

6. DIRECTOR'S REPORT

- The Director reported on his activities since the last Executive Committee meeting.

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Moved by: Tom Rose

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:45 p.m. until **Thursday, February 9, 2017 at 7:00 p.m.** **CARRIED**

/bj

CHAIR:



Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
February 2, 2017 – MD Council Chambers

Present: Chairperson John Lawson, Vice Chair Martin Puch, Councillor Quentin Stevick,
Councillor Fred Schoening and Member David Robbins

Also Present: Director of Operations Leo Reedyk, Agricultural Services Manager Shane
Poulsen, Environmental Services Technician Lindsey
Davidson, and Receptionist Jessica McClelland

Absent: Members Frank Welsch

Chairperson John Lawson called the meeting to order at 10:05 am

A. ADOPTION OF AGENDA

Councillor Schoening 17/015

Moved that the agenda be approved as presented.

Carried

B. ADOPTION OF MINUTES

Councillor Stevick 17/016

Moved that the minutes of January 5, 2017, be approved as presented.

Carried

C. ASB KEY CONTACT REPORT

Martin Puch 17/017

Moved that the oral report for ASB Key Contact, Bradley Smith, be received as information.

Carried

D. UNFINISHED BUSINESS

(1) Weed Control Policy

Martin Puch 17/018

Moved that Policy 601 – WEED CONTROL POLICY, be referred to administration for changes as discussed.

Carried

(2) 2017 Provincial ASB Conference – January 24-27, 2017

Councillor Schoening 17/019

Moved that the oral synopsis and discussion on the 2017 Provincial ASB Conference, be received as information.

Carried

(3) ASB Grant Funding Application 2017 - 2019

Councillor Stevick 17/020

Moved that ASB Grant Funding Application for 2017 – 2019 be signed as presented;

AND compliments to administrative staff for their efforts in completing the grant application.

Carried

E. FOOTHILLS FORAGE AND GRAZING ASSOCIATION

Councillor Stevick 17/021

Moved that a letter be sent to the Foothills Forage and Grazing Association, stating that the ASB for the MD of Pincher Creek, would like to continue to work with them on an event specific bases.

Carried

F. AGRICULTURAL AND ENVIRONMENTAL SERVICES REPORT

Councillor Schoening 17/022

Moved to accept the Agricultural and Environmental Services Departmental Reports, for January 2017, as information.

Carried

G. CORRESPONDENCE

ACTION REQUIRED

1a) Farm Safety Centre

Councillor Schoening 17/023

Moved that a letter be sent to the Farm Safety Centre, requesting a synopsis of their program pertaining and relevant to the Pincher Creek area, prior to sending to Council for their consideration in supporting the program financially.

Carried

2) FOR INFORMATION

Councillor Schoening 17/024

Moved that the following be received as information:

- a) Emergent Resolution (2017 ASB Conference) – Carbon Levy Exemption on Natural Gas and Propane for Grain Drying
- b) NCC Eat and Greet – February 10, 2017
- c) Castle Parks – Draft Management Plan Announcement

Carried

G. NEW BUSINESS

H. NEXT MEETING

The next Agricultural Service Board meeting will be held, March 2, 2017, at 9:30 am.

I. ADJOURNMENT

Councillor Schoening 17/025

Moved to adjourn the meeting, the time being 12:35 pm.

Carried

ASB Chairperson

ASB Secretary



Alberta SouthWest Regional Alliance Minutes of the Board of Directors Meeting

Wednesday February 1, 2017 – Structural Truss, Fort Macleod

Board Representatives

Lloyd Kearl, Cardston County
Barney Reeves, Waterton Lakes
Jordan Koch, Glenwood
Bill Peavoy, Cardston
Maryanne Sandberg, MD Willow Creek
Beryl West, Nanton
Gentry Hall, Stavelly
John Connor, Granum
Garry Marchuk, MD Pincher Creek
Lorne Jackson, Pincher Creek
Brent Feyter, Fort Macleod
Kathy Wiebe, MD Ranchland

SouthGrow

Greg Robinson, Raymond
Sheila Smidt, Carmangay
Ken Galts, Coutts
Carol Zelenka, MD Taber
Pete Lovering, Manager
Roger Houghton, Cardston County

Guests and Resource Staff

Holly Driscoll, Manager, Env. & Renewable Industries, AEDT
Larry Ottewell, Industry Development Officer, ERI, AEDT
Linda Erickson, AEDT
Leah Wack, Lethbridge College
John Jacobson, Lethbridge College
Bill Halley, RINSA
Martha Ratcliffe, LRSD
Bev Thornton, Executive Director, AlbertaSW
Bob Dyrda, Project Lead, AlbertaSW
Randyn Seibold, Solar Optix, SAAEP Contract Lead
Bryce Allred Solar Optix, Co-owner and Project Manager
Ryan Dick, Terrapin Geothermics
Micah Feyter

- | | |
|---|---|
| 1. Call to Order | Chair Lloyd Kearl called the meeting to order. |
| 2. Approval of Agenda
Waterton Springs added as Item #9. | Moved by Bill Peavoy THAT the agenda be approved as amended.
Carried. [2017-02-515] |
| 3. Approval of Minutes | Moved by Barney Reeves THAT the minutes of January 4, 2017 be approved as presented.
Carried. [2017-02-516] |
| 4. Approval of Cheque Register | Moved by John Connor THAT cheques #2146-#2157 be approved as presented.
Carried. [2017-02-517] |
| 5. SAAEP "Powering Opportunities" | Randyn Seibold, on behalf of the solar Optix team, presented an overview of the new project activities funded by AEDT Renewable Industries Branch. |
| 6. Geothermal Research and Opportunities | Ryan Dick. Terrapin Geothermics, described the research, mapping and technology capabilities developed to generate electricity from geothermal sources. |

- | | |
|--|---|
| 7. EV Charging stations network update | Still n confirmation from NRCan application. City of Calgary has offered to create an RFP for the project and identify possible suppliers, in the event the project is approved for implementation. |
| 8. Municipal Tourism Reference Guide | In preparation for the consultation, input will be gathered from the region. |
| 9. Waterton Springs Campground | Letter of Support reviewed. Bev will draft revised letter. Moved by Bill Peavoy THAT the letter be sent to Minsters of Environment and Parks, and Culture and Tourism. Letter will also be sent to Mayors and Reeves and communities in the region with request for support.
Carried. [2017-02-518] |
| 10. Travel Alberta-AlbertaSW Project Development Day | This jointly planned event held in Pincher Creek, January 31, 2017 attracted 60 participants. Notes and report at next meeting. |
| 11. Project Lead Report | Accepted as information. |
| 12. Executive Director Report | Accepted as information. |
| 13. Board and guest updates | |
| 14. Upcoming Board Meetings and Events
March 1, 2017 – Cardston
March 22-24- EDA Conference
April 5, 2017 –
May 3, 2017 – Waterton
June 7, 2017 – AGM | |
| 15. Adjournment | Moved by Garry Marchuk THAT the meeting be adjourned.
Carried. [2017-02-519] |

Chair

Approved March 1, 2017

Secretary/Treasurer

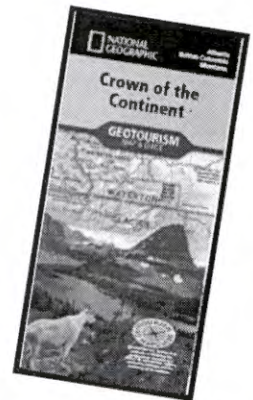
Alberta SouthWest Bulletin March 2017

Regional Economic Development Alliance (REDA) Update

Southern Alberta Alternative Energy Partnership re-energizing!

- Work has begun to review research, update information.
- A new SAAEP website will become a central resource for communities, and a place to store up-to-date information as things rapidly develop in the area of alternatives and renewables.
- Community input is welcome and essential.
A SHORT survey will be sent in mid-March to ensure we are on the right track!

- **The Crown of the Continent** geotourism interpretive map has been re-printed, and AlbertaSW has sent a mail-out to all the businesses and attractions featured on the map and on the website. www.crownofthecontinent.natgeotourism.com
- Our communities now have the opportunity to provide information about geotourism attractions that are not yet featured on the website.
Contact Bob for more details.



UPCOMING

March 16-17, 2017 - Digital Futures Symposium - Cochrane

Building on the momentum of the wide range of broadband projects across the province, Digital Futures offers a forum that brings together community leaders, government officials, industry, academics and broadband champions to discuss important issues related to community, regional, rural and remote broadband. \$325 entry fee

March 22-24, 2017 - EDA Conference - Banff

Please consider highlighting your community with a donation to the Annual EDA Silent Auction!

Donate to EDA's Silent Auction 2017... a great way to showcase your community!!

This year we commemorate Canada's sesquicentennial! Have fun coming up with a Canadian themed item or something special from your community for conference attendees to bid on!

- Silent Auction items will be displayed during the entire conference, March 22-24, 2017
- All proceeds go to the EDA Professional Development fund, supporting local economic developers to pursue higher learning opportunities.

To Confirm your Donation or Ask Questions;

Please Contact EDA Vice-President Bev Thornton

bev@albertasouthwest.com

403-627-3373



Thank you so much for your sharing your Canadian pride and
supporting Economic Development in Alberta!

Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0

403-627-3373 or 1-888-627-3373

bev@albertasouthwest.com

bob@albertasouthwest.com



Terry's Reports

G5a



THE CROWSNEST/PINCHER CREEK LANDFILL
 ASSOCIATION
 Box 668
 Pincher Creek, AB T0K 1W0
 (403) 628-3849 Fax (403) 628-2258
www.crowsnestpincherlandfill.com

RECEIVED
 MAR 8 2017
 M.D. OF PINCHER CREEK

Fax Transmission to: 627-5070

March 8, 2017

Wendy Kay
 Chief Administrative Officer
 Municipal District of Pincher Creek #9
 Box 279
 PINCHER CREEK, AB
 TOK IWO

NOTICE OF ANNUAL GENERAL MEETING

The annual general meeting of THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION will be held Wednesday, **March 15th**, 2017 at 9:30 a.m. at the Landfill site located southwest of Cowley, Alberta. Any matters of business to be included on the agenda should be submitted to the Secretary-Treasurer via email cnpcadmin@toughcountry.net by 4:00 p.m., March 13th, 2017.

For further information, you may contact the writer.

Yours truly,

Jean Waldner
 Office Administrator
cnpcadmin@toughcountry.net
 403-628-3849 ext#2